

GBE Primary School Sessions we Planned 2012-13 & Volunteers Roles & Responsibilities

Activities / Sessions

All the below activities are prepared with peer discussion with active volunteers who want to work for VIKAS project.

S.No	Activity / Event	Details	Instruction
1	Introduction	About ASWA & interaction with children	About ASWA, Collecting the info of students and coordinating with teachers. Dividing into Groups
2	Back to the Basics	Telugu Letters	1. Vowels and Consonants;- show charts of Vowels and Consonants. Teach & Test them 2. Identification of Vowels and Consonants through charts. 3. At the end of the class asking Riddles(podupu kathalu)
3	Back to the Basics	Telugu -Simple words	1. Vattulu (Vowels Combined with Consonants) 2. Simple words (ega, udutha, latha etc) 3.Briff discussion about previous class 3. At the end of the class -States & Countries
4	Back to the Basics	Telugu -Complex words	1. Dethva Aksharalu & Samyuktha Aksharalu (Simple & Complex words) 2. Give some complex words (amma, rangam,illu...etc) 3.Combination of simple and complex words 4. End of the class :- Riddles & About ministers of different states
5	Story telling	Telugu story telling/sentence	1. Small story telling & Sentence framing; Questions regarding story 3. Explain about National flag
6	Back to the Basics	Mathematics	1. Tell numbers in words & figures 2. Addition of 2, 3 & 4 digit number 3. Podupukadtha 4. Season (Ruthuvulu in Telugu

			and English also)
7	Back to the Basics	Mathematics -additions	1. Small examples of Additions 2. Explain about Subtraction 3. Story telling about Unity 4. Tables 5. Districts & Head Quarters
8	Test	Additions & Subtraction	1. Test in Additions & Subtraction 2. Tables 3. Explain about Multiplication 4. Traffic Rules
9	Back to the Basics	Mathematics -Divisions	1. Tables 2. Explain about Divisions 3. Explain about Nature 4. Jocks; Other extra-curricular activities (song, dance, story...etc)
10	Test	Over all test	1. Puzzles type Telugu & Maths related puzzles test 2. Explain about Human values, what is the impact of using bad words
11	Ability test	News paper reading-Telugu	1. News paper reading 2. Dictation on English simple words, then complex words 3.Wall clock & Time 4.Story telling-Human values
12	Test	Maths	1. Tables 2. English simple story reading 3. About Abdul Kalam Garu 4. Game on Maths
13	Science & Technology	Science practical's	1. Science Practical's in attractive way 2. Photos & rearranging them 3.Playing Games
14	Indian Protection	Secured India	Briefing on Air, Infantry, Navy Forces & Ways
15	Quiz competition	Telugu, Maths & Science	1. Quiz competition 2. Play with children (Cultural)
16	General	Indian culture	1. Explain Indian culture, traditions 2. World map
17	General	Ocean, continents	1. Explain 7 continents 2. World famous languages 3. Relation building
18	Where are you in the Society?	Role in society	To increase social responsibility of students

19	Essay writing	Essay writing	1. About Abdul kalam, Kiran bedi 2. News paper reading
20	Test	Maths and science	1. Test in Maths and science 2. About National Leaders
21	Back to the Basics	English	1. Explain simple English Grammar (Noun, Pro noun etc) 2. India famous Awards 3. Favourite games
22	Back to the Basics	English	1. Simple story writing 2. Dictation of simple words 3. Game with words building
23	What to do?	First aid	Few First aid Tips to the children
24	Habits	Good habits	1. Good habits with Practical example 2.Skit
25	Outing	Stress relief	If school permits -Excursion/ outing
26	General awareness	Science	1. Human body parts 2. Simple experiments
27	Final	Over all	Over all test

Note:

Activities are prepared to laid strong foundation for the children

The above is just a skeleton and Responsible Team of Volunteers has to work on each activity.

Roles & Responsibilities of Volunteers / coordinating team: Every project lead must have communication, coordinating and updating of other projects in VIKAS in and among the teams.

1. Discipline and professional behavior is must for every volunteer who is participating in the event. If any nondisciplinary action found among anyone please report it to Disciplinary member / volunteer in the Team.
2. Participate along with children in activities for moral support and guidance.
3. Entertaining or attracting children must be at the beginning or at last but not in the middle of the session.
4. Have to keep each and every record of documents, material and pictures for future use of ASWA.
5. Before starting any session / event everyone in the team should be aware of it. It is their responsibility. So that they can perform their best.
6. Everyone and everything in the activity is important. We need to collect both Negative & Positive Feedback from the Participants, Volunteers & Students. Then need to work on the improvements. This is to boost our energy and to improve our quality of sessions.

7. It is the responsibility of the team to make the required or more volunteer support for any session.
8. If any new volunteer is available motivate them for future activities i.e., increase your team strength as you want. New volunteers are available all around us in the form of friends, neighbors, roommates, etc.,
9. If there is lag of required number of volunteers it is your whole and sole responsibility to handle the event or to postpone it by communicating with the Head of the organization. Please note that at any cost event should not be cancelled in the VIKAS Academic year.
10. If you are unable to continue the session because of any difficulty share it with your team or anyone from the team to continue the flow and to keep the success rate of VIKAS.
11. Make all necessary requirements for the session or activity. Carry all the material required. For a better case maintain the list of requirements for each and every session in the form of event calendar.
12. All the rules & regulations must be followed without fail & violation.
13. Team members must educate and present the status of the activities in every monthly meet of ASWA.
14. Every activity must intimated minimum of a week before through mail, blog, post in FB and SMS. At least through 3 forms.
15. We have to attend or give the records of activity to ASWA.

We are responsible & representing ASWA so we have to answer any question from ASWA. We have to keep its pride with good deeds & behavior.

Love all-Serve all

Haritha. V

www.aswa.co.in