

Holbrook PFC Club Meeting Minutes

Tuesday July 19, 2022 | 6PM

Welcome and Introductions

Attendees:

- Erin Tims
- Erica Hoffmann
- Gabby Echevarria
- Ms Mejia
- Briana Espindola
- Mabel Ventriglia
- Connie Lam
- Veronica
- Alexis Ford
- Kim Wentworth
- Dolores Murillo
- Andrea DeBoer

Housekeeping

- A. Approval of June Minutes – on the website
- B. It is summer break, so Principal's Report and Teacher's Report were not included this month

Financial Report

- A. Summary of Balances – Didn't go over this because transfer from Adriel to Briana is underway. Both June and July will be presented at the August Meeting.
- B. Update on Annual Audit - plan to schedule this in August
- C. Vote on Spiritwear Spending – Erin put a motion forward to spend an additional \$2800 to cover increased prices and new items, it was approved

Team Reports

The teams were introduced as follows, no reports were given this month, due to summer break.

- A. **Spirit:** Jennifer Sylvestre and Jessica Phelps
- B. **Communications:** Erica Hoffmann and Marga Marshall
- C. **Finance:** Brianna Espindola and Adriel Ewell, (Liz Retuma: dine and donates)
- D. **Equity:** Alexis Ford and Nayelli Gallardo
- E. **Academic:** Erin Tims (Kim Wentworth: book fair)
- F. **Community Liaison:** Jeanette Green

Connie Lam asked about after-school enrichment. Erin noted that this was on the "to-do list" but that nothing had been set-up yet. Intent was to start the classes in September to give everyone time to adjust to the start of the year. Erin also mentioned that suggestions and help were welcome.

New Business

- A. **2022-23 School Calendar**
 - Reviewed the calendar to confirm that everyone thought that the correct amount of activities were being planned
 - It was noted that the multiple Spirit Weeks might be challenging for some families, Alexis proposed stopping Read Across America Spirit Week....this was agreed to and Erin will come up with another idea to celebrate. It will focus on literacy /reading vs. "Read Across America" concept
 - A family event is planned every month except November....we will see if that is too much??
 - B. **Back to School Activities**
 - August 9: Walk-Through
 - Briana to manage volunteers
 - 5th grade raffle fundraiser being set up with Ms Mejia
 - August 10: Teacher Pot-Luck Luncheon
 - Erin doing a sign up list
 - August 11: Coffee on 1st day
 - Erica to ask for donation
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