



The Community School of Excellence District # 4181
Board of Directors' Meeting Minutes
June 6, 2023 4:30 p.m. – Board Room
270 Larpenteur Avenue West, St. Paul MN 55113

Mission

Community School of Excellence, a parent community partnership, provides a world-class education through a caring and innovative environment that fosters inquiring, knowledgeable, and compassionate students who embrace the Hmong culture and celebrate intercultural understanding and respect.

Vision

Community School of Excellence parents, staff, students, and community are committed, as a team, to provide a quality education for all students to achieve high academic expectations and connect globally to Hmong students around the world.

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Name	8/9	9/13	10/11	11/15	12/13	1/17	2/14	3/7	4/18	5/26	6/6
Terence Grey Jones	P	P (Online)	P	P	P	P	P	P	P	P	P
Christie Keefer	P	P	P	P	P	P	P	P	P	P	P
TC Young	P	P (Online)	A	P	P	P	P	P	P	P	P
Xeng Xiong	P	P	A	P	P	P	P	P	A	A	P
Faith Thao	-	-	-	-	-	-	-	-	-	-	P
Say Vang	-	-	-	-	-	-	-	-	-	-	-

1. Meeting- Call to order by Board chair at 4:33 PM
 - a. Roll call-
 1. Board Member: Mr. Terence Jones, Ms. Christie Keefer, Mr. TC Young, Mr. Xeng Xiong, Ms. Faith Thao
 2. Ex Officio: Ms. Kazoua Kong-Thao, Ms. Bao Vang
 3. Guest: Ms. Julie Thao
2. Public Comments - No public comment
3. Conflict of Interest-
 - a. Keefer- No
 - b. Young-No
 - c. Jones-No
4. June 6, 2022 Agenda- Board chair asked for any additional questions, comments on the agenda.

- a. Ms. Vang proposed to table the Investment Policy until the August meeting.
 - b. Ms. Keefer motioned to accept the agenda with tabling the Investment policy to August; Mr. Xiong seconded the motion.
 1. All voted in favor
5. May 26, 2023 Meeting Minutes- Board chair asked for any additional questions, comments on the meeting minutes.
 - a. Ms. Keefer comments that Ms. Say Vang joined as a guest at the May meeting.
 - b. Ms. Keefer motioned to approve the meeting minutes with the addition of adding Ms. Say Vang as a guest; Mr. Young seconded the motion.
 1. All voted in favor
6. Board Election Update
 - a. Ballot from May 26th, 2023- Mr Young presented the results from the elections.
 1. Christie Keefer- 45 votes, renewed term for another 3 year term
 2. Say Vang- 47 votes, seated for a 3 years term
 3. Faith Thao- 45 votes, replace Jenifer Loon, 2 years term
 - b. Seating of new Board Directors- The Board of Directors congratulate and welcome all new and renewed board members.
7. Investment Policy- Tabled for another time.
8. Contract/Vendors- Ms. Vang presented the two food contracts for the Board's review. Based on staff rating and services alignment to the school, the staff recommended the continuation and renewed contract with CKC.
 - a. Ms. Keefer motioned to accept the food service renewal recommendation for CKC for another 3 years; Mr. Young seconded the motion.
 1. All voted in favor
9. IoWA Designee and Other Designations- Ms. Vang shared with the Board of Directors annual designation requirements for review and approval.
 - a. The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board appointed Bao Vang CSE's Identified Official with Authority (IOwA) and Ge Xiong, as the proxy to add and remove names only for **Community School of Excellence 4181-07**.

b. MDE Designations

- Identified Official With Authority (IOWA) - Bao Vang, CEO
- Identified Official With Authority Proxy (IOWA) - Ge Xiong
- Title Grant Programs Authorized Representative – Bobbi Hume/Ge Xiong
- Special Education Director – Sarah Lacher

c. Designation of Depositories -

- Sunrise Bank
- US Bank

d. Authorized Signers at the Bank

- Board Chair- Terence Jones
- Board Treasurer- Txajchang P. Young
- Chief Executive Officer - Bao Vang
- Chief Administration Officer- Kazoua Kong-Thao
- Chief Operating Officer - Ge Xiong (added on as view only)

e. Delegation of Authority to Make Electronic Funds Transfer

- Board Chair- Terence Jones
- Board Treasurer- Txajchang P. Young
- Chief Executive Officer - Bao Vang
- Chief Administration Officer- Kazoua Kong-Thao
- Chief Operating Officer - Ge Xiong

f. Granting of Administrative Authority: BERGANKDV STAFF

g. Designation of school attorney and authorization for Board Chair or CEO: Craig Kelper

h. Designation of Official Newspaper: Hmong Today

i. Ms. Keefer motioned to approve the Iowa Designee along with the annual designations as presented; Mr. Xiong seconded the motion.

1. All Voted in favor

10. Policy to be reviewed and or adopted- Board chair asked for any additional questions, comments on policies: #520 Student Survey, #534 Unpaid Meal Charges, #722 Public Data Requests and Public Data Request Form.

a. Ms. Keefer motion to adopt policies #534, #520 and #722 as presented; Mr. Young

seconded the motion.

1. All voted in favor

11. Juneteenth State Holiday- Ms. Vang proposed to the Board to add Juneteenth as a CSE's holiday.

- a. Ms. Keefer motioned to accept Juneteenth as a CSE holiday; Ms. Thao seconded the motion.

1. All voted in favor

12. CEO/CAO Update-

- a. Executives are done with their strategic planning and will present more at the August meeting.
- b. 1st Class Senior graduation this Friday, June 9th at 6:00 PM
- c. Kindergarten and Pre-K Celebrations on Thursday June 8th at 1:30 & 2:00 PM
- d. Last day of school Celebration on June 9th.

13. Other-

- a. Mr. Jones will put together a resolution to recognize staff that have been involved with our financials operation and present it at the August meeting.
- b. The results from the CEO evaluation results will be presented at the August meeting.

14. Adjourn- Board chair adjourned the meeting at 6:10 PM.