

Board Minutes 3/16/2023

These minutes approved by Board on 4/20/2023

Hybrid meeting convened by President Scott Lehto at 6:12pm.

Scott read the **covenant**.

Attendees: Rev .Julie Brock (Minister), Scott Lehto (President), Jody Wise (Vice President), Dan Wiest (Treasurer), Dan Secrest (Past President and Secretary), Steve Curtin (Trustee-at-large, joined at 6:57), guest Bill McKnight (Trust representative, joined around 7:00)

Absent: Andrea Esu (Trustee-at-large, home emergency), Eric Gardner (Trustee-at-large, work conflict)

Discussion of Board Attendance: We need 4 voting members for quorum, so there was not a quorum until Steve arrived around 7:00pm. We will discuss with members who have work conflicts and try to adjust accordingly. Also, we will need to communicate with the Nominating Committee regarding the upcoming election of new Board members.

Discussion of **Masking Guidelines** for Worship Services

- General consensus that we should lower emphasis on need to wear masks. Steve Curtin's suggestion to say "Masks are welcome" seemed good to all.

Review of [Agenda](#)

Approval of [February minutes](#) postponed until we have quorum.

Finance Report

- Dan W shared [finance reports](#).
- Did we increase parking rent by 4% as specified in latest contract?
- Discussion of budget for 2023-2024.
 - Dan W has drafted one, and he will present at Canvass Kickoff on April 2.
 - Would like to get input from committees
- Agenda for next month: Discuss a *Faithify* (UU GoFundMe) to raise money for organ and other parts of music program. *Faithify* is UU run so we won't have to pay a fee.

Calendar

- Annual meeting.
 - Discussion of dates. Jody and Dan S will be out of town for much of May and June.
 - Scott will contact Nominating Committee to prepare slate of candidates for annual meeting.

Trust Report

- Bill McKnight read Trust history.
 - 1964 merger of several trusts into current Trust
 - Sole beneficiary is First UU Church of Detroit
 - Trustees must be members of the church.
- Raymond James now manages church funds.
- *Declaration of Trust* from 1964 – this is what we use today. Bill will send these to Dan S (church Secretary)
- *Trust By-laws* are a separate document. (Julie will provide paper copy to Dan S)
- Only 3 of 5 Trust positions are filled at the moment:
 - Bill McKnight, Dave Vailiencourt, Dan Hale
 - Marilyn Mitchell, Sharlene Gage have had to resign recently
- Discussion of moving to UUA endowment. Bill says Trust is not much work. Moving would require legal updates.

Childcare Policy

- [Child Protection UU Detroit Policy](#).
- Julie consulted with Cassandra Hartley – Former Minister of Religious Education for Ann Arbor UU.
- Board approval needed to change policies, but not procedure.
- RE Committee can change procedure #15 so we can have two people supervising children, with both being from same family.
- In general, we want to move some of the procedures into policies. Ask RE Committee to identify procedures which should be policies. Julie sending email in this regard to Maryli, Andrea, and Jamye Lynn.

Meeting of Committee Chairs

- Jody has this scheduled for March 29 at 7:00pm.
- Agenda items:
 - Distinction between policies and procedures. Review and categorize as appropriate.
 - Dan S will discuss calendar management
 - Calendar plan for the year
 - Budget requests

Minister's Report

- [Written Report](#)
- Worship leader script
 - Zach Ashley will choose readings, poems, etc when necessary
 - Abby will put in worship leader script
 - Dan S creating template (as with OOS)
- Pastoral care discussion
- Children's program off to a good start

- Julie has been invited to be in [Transforming Power Fund 2023 giving project cohort](#) (3 month commitment). Good for church and Julie to get community contacts. Meeting time conflicts with Worship Committee, so Julie will take initiative to address this.

Julie Presentation on Multi-Site Ministry in SE Michigan

- [Slide show](#)
- Prepared by Julie with 2 other people
- Have discussed with UUA and they are supportive
- Next steps:
 - Board members study written materials
 - Reach out to interested area churches – Southfield and Farmington.
 - Short term – we might partner with Southfield who would administer.
 - Set up meeting to discuss with them

Julie Provided Some Inspirational Words

Rev Julie Review and Rehire Process

- [Draft Offer Letter](#) – Scott will revise this (link is to 3/19/2023 revision of letter).
Note added: Minister is responsible for health insurance.
- Offer letter is for ¾ time. Jody did research with UUA, Dan W and Scott in drafting this.
- Revised letter will be finalized and sent to Board. Board will vote by mail.
- This is an offer letter, but other options may be considered before contract expires at end of July.

Meeting Adjourned at 8:50pm.