

Senior Project Deadline Log -- 2013-2014

San Diego Academy of Creative and Critical Thought | Julian Charter School

You may copy this document to adapt to your own project.

Milestone	Deadline	Notes, reflections, predictions
Option memo	4 September	
Option memo development	11 September	Follow-up from 4 September meeting
Formal proposal	2 October	Template Shared folder for student drafts
Mentor agreement, summary of initial mentor meeting(s)	9 October	Review Project Overview
Survey of research sources	23 October	Summary of available information; detailed descriptions of at least five sources; initial works cited section, including 10 sources
Product development plan	23 October	Calendar of phases and tasks
Minimum five hours detailed in product log; outline of support for initial thesis	30 October	Follow formal outline format
Elevator speech	6 November	Resources: Pincus Group , BusinessWeek , Harvard
Progress reports	13 November	In class
Introduction, detailed research paper outline; in-class project Seminar	20 November	
1,500 words of draft research paper text with outline to bridge gaps	6 December	Must be uploaded to TurnItIn.com by midnight.
Minimum ten hours detailed in product log*	11 December	
Status reports	Weekly, before class, as assigned	Use this form
Interim mentor report	5 February	Mentor Evaluation Form
Minimum 15 hours detailed in product/service log; review all documentation in class; product and service images; summary of progress	5 February	
In class review of current research paper text -- have 50-75% of text complete and balance of text outlined in detail; full works cited section up to date	12 February	
Peer, mentor, faculty comments on research paper text	19 February	
Minimum 20 hours detailed in product log*	19 February	
Complete text, in-text citations, works cited section; in class reviews	26 February	

Draft letters to judges and next year's seniors	12 March	
Revised research paper text (mentor, peer, faculty comments incorporated)	12 March	
Product and product log complete	19 March	
Portfolio draft	19 March	
Final text (mentor, peer, faculty comments incorporated)	31 March	
Final mentor report	31 March	
Practice presentation	2 April	
Final reflection	2 April	
Final portfolio	2 April	Professional and creative
Presentation	16 April	(2013 date was April 24)