

Welcome to Fall 2025! Fall Semester Meeting

August 20, 2025

11:30-1:30–2:00

Wendy - Thanks everyone for coming to play!

1. Approval of the  Minutes Stephanie Frausto moves to approve the minutes, Carla Coleman seconds it.
2. Welcome to New Faculty 2025, Wendy Elle (11:35)
3. CLS Bylaws, Wendy Elle, Draft CLS Bylaws as a department by Dec. 5, present at Dec. meeting for feedback, vote attempted on May 8, 2026.
4. Pilot for Non-native ENGL 1301 students, Wendy Elle
5. I.C.E Launch, Wendy Elle (11:45) If you want the Zip file of ICE documents, find it within the meeting powerpoint
6. Semester Start reminders, Wendy Elle, KISS document, Lighthouse, upload your syllabi onto Blackboard, join a committee, check the calendar of events (CoReq Summit and CCC), look into the Basic Needs Information
7. Newsletter, Anja Ketcham (11:50), if you have something to share with staff, send it to Anja (include a text blurb with exactly what you want the newsletter to say: events, opportunities you're hosting) the Friday before publication. Links are better than QR codes! Check them before sending.
8. Study Abroad, Ryan Lopez (11:56), Summer 2026, courses Brit Lit 1 & 2, 10-15 students, cost is TBD, flyer coming
9. Bats to Cats, Amber Clontz (12:00), call out to my Texas State folks, let your students know about the program
10. Creative Writing Group, Tonya Sother (12:02), practice your craft while earning professional development credit. Holding 3 workshops, 1 hr long, Friday, 10 am.
11. CLS Profile, Luanne Preston, if you've done something amazing, let Luanne know! Talks, workshops, publications.
12. Image Requirements, Luanne Preston (12:07), send photos (portrait and landscapes) of you "doing English" in the wild. Permission form in Tuesday newsletter.
13. AI and Blackboard ARs, Susan Meigs (12:15), ACC now has an AI policy requirement for your syllabi. Include: introduction, rationale, definition, resources, assessment, penalties, exemptions, usage permissions. Warn your students about privacy issues. If you don't want students to use it, ACC has language to help you indicate that. Have more questions? Email smeigs@austincc.edu
14. Discipline Assessment, Luanne Preston (12:25), assessing a research assignment from Comp 1302, we're also looking at the General Education Competency - personal responsibility, tag your assignments that meet these outcomes. We're assessing literature for the first time, volunteer to help with this!

EVERYONE wants this information. You will hear from Theo about Assessment this year.

15. Coreq Summit, Amarilis Castillo (12:20), Friday, Nov. 7 @ 9 am - 3 pm, breakfast included! Register ASAP - it's free, worth 6 professional development hours, and multiple colleges invited
16. INRW Updates, Ursula Parker (12:30), holistic advising tool, INRW was tasked with a way to accelerate college placement based on testing scores, student schedules, etc. Our committee met in Jan 2025 to rebuild this tool that will return us to compliance. So what does this have to do with me and my students? Ursula says three things: #1 "Don't drop students without prereqs. This is likely a bubble student. #2 PLEASE use Academic Alert on students. They aren't TSI complete, but INRW needs to monitor these students and they could be in any class. Advising WILL create a list of these students who have been allowed in your course to notify their network they need support. Effective Spring 2026, early registration Oct. 2025. #3 You will be notified about these non-TSI students because they are in a special program. Have questions? Go talk to Ursula.
17. Wendy (12:42), if we have more sections to open in the Fall (14, 12, 8 week), we will email you in the next week or two to offer them.
18. Assistant Dept. Chair Updates and Committees
 - a. PDRS, Rob Cowl (1:31), this committee helps plan the Grammar Summit Fall 25 and Spring 26 CCC conference. If you're passionate about surveying faculty to improve the department, join his committee! We have 8 full time spots!
 - b. Adjunct Hiring and Onboarding, Jill Bosche (12:36), check out the Orientation map and CLS welcome kit, 8-10 spots on this committee. And a HUGE thank you to mentors. Want to become a mentor? The training is online, stipend \$200 for 10 hours.
 - c. Teaching and Technology, Amber Clontz (12:40), Blackboard Ultra training, complete the [administrative rule](#) and improve your Accessibility score. We will have Trips and Tips sessions at the Grammar Summit and CCCs. Stay at the end of today's meeting
 - d. Faculty Evaluation, Beth Frye (12:50), we need your help, now that the new system is in place, we want to make it as quick and efficient as possible. **We need 30 people. Join Friday, 10-11:30 am.** The Summer '25 reflection form is optional, due Sept. 5, 2025. They are filed in the 2024/25 Collection form. Link in the presentation. We have a new form for 2025/26, add syllabi AFTER you complete your AI section. Store your receipts when you submit material. *If you have to submit material late, it's flagged but that's better than not having it! **Full Time have to participate in**

evaluating syllabi and assignments, Sept. 8 - Sept. 26, 2-3 syllabi, 2-3 sets of assignments

- e. Assessment, Theo Yurevitch (12:55), Engl 1302 research essays, **everyone** needs to tag 1302 assignments (watch the video to learn how), see Theo's list of who is cordially required to take part in this process. Want to be an Assessment group leader? Great! Email Theo. As mentioned by Luanne, assessing Literature courses will be a self-assessment. You will be randomly selected but can also volunteer to participate, in which case Theo will find you and give you a donut.
- f. Curriculum, Susan Meigs (1:12), this year we're aligning research skills between Comp 1301 and 1302, First Year Experience, we're absorbing Textbooks and will build modules to support high-impact practices and competencies (like Service Learning, ICE, contract grading, etc.).
- 19. Dual Credit, Lindsay Lawley-Rerecich, Thurs. Aug 21, college-wide meeting on Zoom, State Legislation, college policy, dual credit faculty resources. Ideas to improve faculty support or questions? lindsay.lawley-rerecich@austinctc.edu
- 20. Program Review/SWOT, Carla Coleman (1:05), Carla will know more in 3 weeks, but committee chairs can expect to hear from her. She will need updates. SWOT (Strengths, Weaknesses, Opportunities, Threats) coming at the end of this semester or beginning of next. PLEASE do complete the SWOT.
- 21. LEAD, Arun John 'Associate Dean of LEAD' (1:19), Liberal Education Advancement and Development, 3-year project, intensive faculty institute. Year 1: Planning and Faculty Institute, Year 2: Communities of Inquiry, Year 3: Scaling with Communities of Practice. The goal is a cohesive first year experience and inter-disciplinary collaboration.
- 22. LAG Update, Brinda Roy (1:10), join LEAD to learn about HIPs (High Impact Practices).
- 23. Revitalizing the Major, Amber Clontz (presented during Bats to Cats section)
- 24. Creative Writing, Prudence Arceneaux (1:20), drop in our events calendar to your course, offer extra credit! Banned Books Week Reading is Oct. 8, 7-8:30 pm. Tell your students about 'The Write Mind', it's a discussion about the process of creating. Want a copy of the Rio Review (poems, stories, screenplays, drawings, art)? Ask Prudence or Dee Garcia! Welcome Back Event! Wednesday, Sept. 10 (4 - 6pm) Highland, across from the Black Box Theater.
- 25. Sue Bloodsworth (1:25), retirement Aug. 27 party for Sue. Wendy ends the meeting with a standing ovation to Sue. Tears are shed.

*Have Blackboard questions? Stick around to meet with Instructional Designers