## **Move-Out Process**

Must submit a 30 day notice in writing. This can be done through your portal at Homekeyrent.com or by emailing us <a href="mailto:office@homekeyrent.com">office@homekeyrent.com</a>

The move out date will be scheduled on the last day of your lease. We perform move out inspections on all properties. If you want to be there, please make sure to schedule with our office.

If you are wanting to move out early, please call our office to discuss options, 435-272-4699. We do not allow early move-outs unless the owner approves and a settlement agreement has been signed.

Once your 30 day notice has been submitted, please review the <u>move-out cleaning checklist</u> for minimum charges to your security deposit. Please refer to your lease agreement for other specific charges to your security deposit.

Once you have fully moved out, please drop off your house keys, garage door remotes, HOA key cards and pool keys to our office. If you fail to bring in these items, you will be charged for them.