



**Professional Learning Community (PLC):
Collective Effort for Accelerated Learning
Capacity Building Convenings**
Request for Proposal

Introduction

The [Office of Community Schools](#) (OCS) invites you to [submit a proposal](#) to present at one of the **Professional Learning Community (PLC): Collective Effort for Accelerated Learning** series sessions for Community Schools Directors(CSDs) and Program Managers(PMs). *(CSDs coordinate the alignment of school- and community-based services to support the whole child, the child's family, and learning both inside and outside of the classroom) (OCS PMs provide key support to a portfolio of schools & Community Based Organization(CBO) Partnerships)*

We aim to connect Community School Directors and Program Managers with talented education and social services experts for information sharing through workshops that create collective empowerment for change and positive impact.

To create learning communities where children thrive, the adults charged with their care must be informed and free to engage critically while supporting improvement. These ongoing learning experiences will help to deepen our connection as a community and build our toolkits to best support students and families.

Theory of Action: If OCS can use what they know about their schools and stakeholders to accelerate adult learning through collaboration in target areas of need, then their team can provide effective support that meets the needs of specific school contexts, leading to improved student outcomes.

We request proposals that align with the conference theme and the Office of Community School Pillars. Based on survey data, we have included suggestions for aligned workshop topics below for your reference. However, your session does not have to be one of those topics.

Office of Community Schools Pillars

Collaborative Leadership and Practice	Family & Community Engagement	Expanded Learning Time	Wellness & Integrated Student Supports
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POSSIBLE WORKSHOP TITLES

Maximizing the Use of Funding



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Building Strong Relations Across Stakeholder Groups
Effective Collaborative Planning
Determining Assets and Needs
Embedding the Community Schools Strategy
Designing Program Initiatives for Impact
Coordinating External Support for programming
Attendance Improvement Strategies
Resources for Vulnerable Populations

WORKSHOP ELEMENTS

We will consider these elements of your proposal as we make our final workshop selections:

Participants must...

1. Learn something new
2. Practice what they've learned
3. Reflect and discuss what they've learned and practiced
4. Have at least one clear next step for using what they've learned after the workshop

Presenters must grant permission for the online distribution of supplemental resource material. You must obtain permission to distribute copyrighted information in your supplemental resources materials. Such materials will be distributed only if submitted with the publisher's permission.

Rolling Applications Open Monday, October 23, 2023

[SUBMIT YOUR PROPOSAL HERE](#)

If your proposal is accepted, you will present on one of your three (3) preference dates. If you have questions, feel free to email lrochford2@schools.nyc.gov.

PROPOSAL CONTENT REQUIREMENTS

- Presenter Name
- Contact information (email, phone, mail)
- Title of Workshop
- Description of how the workshop aligns with the conference theme and OCS's pillars
- Abstract (150 words or less)



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- Learning Objectives (3 max)
- Active Engagement
- Assessment of Learning

Please use this [link to submit your proposal](#).

Thank you for your interest in participating in our professional learning series.

<p style="text-align: center;">Convening Schedule 12/14, 1/18, 2/15, 3/21, 4/11, 5/23 * In person 9:30 AM-1:30 PM</p>
<p>Community <i>OCS Welcome and Connections activity for community building. Followed by a keynote address from a speaker aligned with areas of focus.</i> Welcome & Connections (15 min) Keynote (30 min)</p> <p>Showcase <i>Video or plenary to showcase Community Schools in action that highlight specific areas of focus for OCS this year</i> Best Practice Highlights (15 min) or Plenary Discussion (30 min)</p> <p>Continuous Improvement <i>A carefully selected group of facilitators to provide targeted resources in priority areas of need for Community School Directors Small Group with Facilitators (60 min)</i></p> <p>Collective Effort/Cohort Time <i>Small group sessions for connection and relationship-building (45 min)</i></p>
<p>Important Dates</p> <p>Convening Dates [If selected, you will only present at one convening.]</p>



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Thursday, December 14, 2023; January 18, 2024; February 15, 2024, March 21, 2024; April 11, 2024, May 23, 2024

Rolling Submissions

Submission Survey Opens Monday, October 23, 2023

Applicants will be notified of the decision via email within 30 days of application submission. Selected presenters will be notified of the next steps.