

Dundee Cycling Forum

4th Annual General Meeting draft minute

15th December 2021, via Zoom

Participants

Russell Pepper (Chairperson), David Martin, Steven King, David Wykes, Catherine Wykes, Peter Clinch, John Whyman, Kate Treharne, Donald Baddon, Alice Turpie, Iain MacDonald, Neil Quinney, John Berry, Marianne Scott, Valentine Scarlet.

Apologies

Jenny Anderson, Jojo Neff,

Introduction

David M welcomed everyone to the AGM meeting

1. Minutes of the Last Meeting 11th November 2020

Minutes were adopted as correct Proposed by **David M**, seconded **Peter C**.

2. Reports from the third year of Dundee Cycling

a) Convenor – Russell P gave an overview of the activities of the Forum since November 2020. The Forum has had another weird Covid limiting year, but activities have continued. After the Forum campaigning for a second SfP funding application last year, the council has been delivering the projects this year including more 20mph zones, routes to schools, Perth Rd/Ninewells Ave cycle lanes and Green Circular improvements.

The position of the Forum remains that most shared use paths should be seen as leisure routes and the Forum continues to campaign for a rebalance of the road to be only for the car. Councilors have made statements offering more but delivery seems slow. The promise of an increase of the winter maintenance of off road promoted cycle routes for example has not led to any changes.

The Council has just recruited a new Active Travel Officer, and Russell is hopeful of the impact this will have.

Russell thanked all members for their work and invited comments.

Steve K – the council says one thing and yet no action. I am frustrated by the lack of gritting on Riverside NCN77.

Valentine – Talking to councilors is not always productive and she feels her councilors are useless. Streets Ahead needs updating, but already there is cycling infrastructure there which is not being delivered.

Valentine also raised her report from the Cycling Scotland Conference she attended. Report available [here](#).

b) Social Media/Website – Donald B has provided a full written update [here](#). Social media is central to campaigning for improvements. Donald is looking for more people to post on social media, particular positive stories. Highlights in this year's posts include COP26 activity, the Hub opening, SfP

infrastructure, gritting on NCN and good examples from other cities. **Alice T** has developed a LinkedIn presence and Twitter and Facebook are the other main outlets. Donald also mentioned an issue with the website and social media images not being displayed correctly. **Steven K** said he would have to look into it further.

c) Event Team – Donald B went over his written report ([available here](#)). He highlighted COP 26, the ride to Glasgow, the opening of the Hub and the Source to Sea ride. **Russell P** hoped that a Pedal on Parliament ride could be set up next year, bigger than the previous Slessor Gardens event.

d) Projects/Audits Team – No audits this year. **John W** outlined the Arty Cycle Racks project progress, in identifying community organisations interested in hosting and designing a rack. No definite takers and some rejections, but hopefully project will progress next year. **Marianne S** mentioned the lack of cycle parking in some schools as reported by the Bike-ability team at Ancrum. John thought that the Education Department should be addressing this and taking the Arty Racks project to schools could be too much for the Forum team.

e) Planning Applications Team – Russell P suggested anyone interested in helping make future developments more cycle friendly could join the Slack group and help make comments and objections. Some Planning Applications do not go to committee for approval by councilors, so it is important to make objections (6 is the threshold) if the proposal could be better. Recent successes include improved cycle parking.

There is a significant increase in the proposals for Drive Thru cafes, which obviously are trip generators and contrary to the aspirations of the Climate Emergency. However in a recent meeting with the Head of Planning, it was explained that the Climate Emergency is not necessarily considered and objections should be specific.

The National Planning Framework 4 (NPF4) is in draft form, should include Climate Emergency guidance and this may be useful in rejecting future Drive Thru applications. NPF4 will eventually be reflected in the Local Development Plan.

Comments **Iain MacD** – thanked Russell and the planning Team for putting in so much time on this.

John B asked if the Slack group makes it obvious who many objections have been made for an application? Russell advised that only if people posted. He also explained that the Comments section on the Planning Portal should allow comments to be public before closing date, but it does not and is not transparent. Being able to see other comments would help the public add their own comments.

4. Treasurer Report

Iain MacD has prepared a statement of account, available [here](#). He advised the financial year has been set as ending 30th November 2021 with £364.91 in the account. Most of the spend in the year was membership of CyclingUK (provides insurance cover too) and website hosting being other main costs. Year end balances in 2019 £679.0, in 2020 £554.65 and 2021 £364.91 providing only 2 years running costs. Iain and John W to discuss funding.

5. Election of Office Bearers

Committee Positions are initially for 2 years, unless officers wish to step down or are re-elected. There was only 2 nominations received, one for each of the Events and Planning Group.

Russell P offered to stay on a Chair, proposed by David M seconded Valentine S

David M offered to remain as Vice Chair, proposed by Russell P seconded by Kate T
John W offered to remain as Secretary, proposed by Valentine S, seconded by Donald B
Iain MacD offered to remain as Treasurer, proposed by Russell P, seconded by Donald B
Valentine S offered to join the Events and Planning Groups, with all other groups' memberships remaining the same. Unanimous show of hands to welcome Valentine and agree all group memberships and Office Bearers.

Positions agreed:-

- Chair/Facilitator – **Russell P**
- Vice Chair/Facilitator – **David M**
- Secretary – **John W** provided by DCC
- Treasurer – **Iain M**
- Social Media/Website Team – **Steven K, Donald B, Alice T**
- Event Planning Team – **Trudy C, John W, Donald B, Jojo N, David M, Peter C, Valentine S.**
- Projects/Audits Team – **Donald B, Gill T, John B, Jojo N**
- Planning Applications Team – **Stephen C, Trudy C, Donald B, Russell P, Valentine S.**

6. AOCB

a) **Storm Arwen** – **John W** advised that some sections of the Green Circular in the north of the city were still blocked by trees from Storm Arwen and would remain closed, possibly for several months

7. Date of Next Meeting

Wednesday 16th February 2022 at the Dundee Active Travel Hub and Zoom as Covid allows.

Action Summary

Action	By who	Deadline
Investigate funding for Forum	Iain MacD John W	Feb meeting
Offers to help social media team to Donald	All	Feb meeting
Offers to join Slack Planning Team	All	Feb meeting