



CT HMIS - CaseWorthy Roles Information

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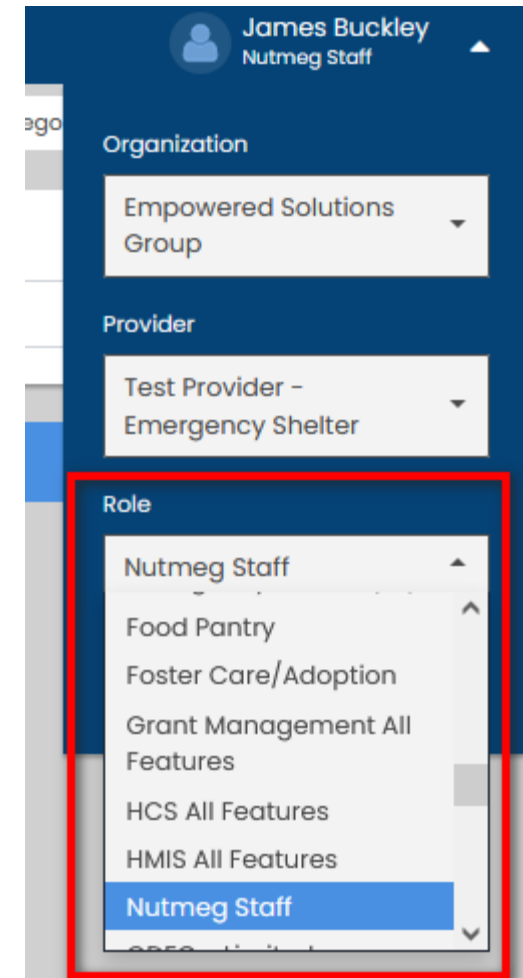
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Overview

This document lists out and describes the usage for roles in the CT HMIS CaseWorthy database. Roles can be assigned under the “Administrator” tab on roles like CCEH All Features and Nutmeg Staff under the “Setup > Organizations > Action Gear > Users > Action Gear > Roles.



Instructions

Custom Roles

Roles with a RoleID above 1000000000 are considered custom roles and are maintained by the CT HMIS project. They can be modified as required.

RoleID	RoleName	Created Date	Audience	Associated Program Types	Comments
1000000001	CCEH All Features	8/5/2013	System administrators	N/A	
1000000004	Emergency Shelter (ES)	10/7/2013	Case Managers, Program Managers, Data Entry staff	1 - Emergency Shelter (ES)	
1000000006	Transitional Living (TLP)	10/11/2013	Case Managers, Program Managers, Data Entry staff	2 - Transitional Housing (TH)	
1000000009	Supportive Housing (SHP)	10/12/2013	Case Managers, Program Managers, Data Entry staff	3 - PH - Permanent Supportive Housing (disability required for entry) 9 - PH – Housing Only 10 - *PH - Housing with Services (no disability required)	

1000000010	Supportive Services (SSVF)	10/12/2013	Case Managers, Program Managers, Data Entry staff	Subtype: SSVF - Rapid Resolution SSVF - Supportive Services for Veteran Families	
1000000012	PATH Outreach	10/12/2013	Case Managers, Program Managers, Data Entry staff	PATH Outreach	
1000000013	DOH Emergency Solutions (ESG)	10/12/2013	Case Managers, Program Managers, Data Entry staff	15- PH - Rapid Re-Housing 16- Homelessness Prevention	
1000000017	DOH AIDS / HOPWA	10/29/2013	Case Managers, Program Managers, Data Entry staff	DOH AIDS / HOPWA	
1000000018	System-wide Reporting	12/1/2013	Grant Writers, Researchers, System Administrators, Data Analysts, Report Writers	N/A	

1000000019	Service Request Approval	1/21/2014	Financial Staff, Program Managers	SSVF 15- PH - Rapid Re-Housing 16- Homelessness Prevention	
1000000020	Food Pantry	3/4/2014	Case Managers, Program Managers, Data Entry staff	Food Pantry	
1000000022	Soup Kitchen	3/4/2014	Case Managers, Program Managers, Data Entry staff	Services Only	
1000000023	Services Only	3/19/2014	Case Managers, Program Managers, Data Entry staff	Services Only. YHDP - Youth Navigator	
1000000025	Coordinated Access - 211	5/29/2014	211 Staff	Coordinated Entry	
1000000042	AIDS CT RRH Report Role	6/12/2014	Program Managers, Fundors	15- PH - Rapid Re-Housing	
1000000043	Coordinated Access - Network	6/26/2014	Coordinated Entry Staff and Managers	Coordinated Entry	

1000000046	DMHAS / DDAP	5/6/2015	Case Managers, Program Managers, Data Entry staff	15-DMHAS/DDAP - Non-Treatment 16-DMHAS/DDAP- Treatment	
1000000047	Runaway Homeless Youth (RHY)	6/24/2015	Case Managers, Program Managers, Data Entry staff	17 - RHY - Emergency Shelter 18 - RHY - Prevention 19 - RHY - Maternity Group Home 20 - RHY - Street Outreach 21- RHY - Transitional Living Program	
1000000048	BOS Document Review (HV)	6/24/2015			
1000000050	CT View Only	2/11/2016	Data Researchers	N/A	
1000000057	Organization Administration	9/20/2018	System Administrators and HDCs who we've granted access to	N/A	Used for our larger client agencies to do some basic administration of user accounts.
1000000058	DMHAS - Limited Reporting	1/15/2019	Program Funders	15-DMHAS/DDAP - Non-Treatment 16-DMHAS/DDAP- Treatment	
1000000060	Dev Testing	12/10/2019	Nutmeg Staff,	N/A	

			System Administrators and invited BETA testers		
1000000061	Nutmeg Staff	12/13/2019	Nutmeg Staff	N/A	
1000000063	ODFC - Limited Reporting	10/13/2020	Org: Opening Doors Fairfield County		
1000000064	CHN VIEW ONLY	1/13/2021	Org: Community Health Network (CHN)		
1000000066	CHN VIEW ONLY – Reporting	6/23/2021	Org: Community Health Network (CHN)		
1000000067	Password Reset	10/29/2021	Nutmeg Staff	N/A	Used for general helpdesk staff for only performing Password Resets. No access to rest of system.
1000000069	DMHAS PATH Street Outreach	2022	DMHAS funded PATH programs	4 - Street Outreach	
1000000070	DEMO ROLE	2022	Nutmeg / CCEH - Used for Demoing new features/changes	N/A	

Baseline Roles

Roles with a RoleID below 1000000000 are considered custom roles and are maintained by the CT HMIS project. They **cannot** be modified.

SPECIAL NOTE: This is not the full list of baseline roles, only roles relevant to operation of the database for CT HMIS

RoleID	RoleName	Created Date	Audience	Comments
2	All Features	12/22/2009	System Administrators	Base role that shows most/all CaseWorthy forms and features
171	HMIS All Features	7/30/2014	System Administrators	Role that contains many of the