

EXHIBIT A, STATEMENT OF WORK

1. INTRODUCTION

- 1.1. The Colorado Department of Health Care Policy and Financing (the Department), on behalf of the Office of eHealth Innovation (OeHI), is contracting with the [Grantee] (the Grantee) to implement [description of project to be implemented].

2. DESCRIPTION OF THE PROJECT AND WORK

2.1. Project Description.

- 2.1.1. Grantee will improve [brief description of project to be implemented].

2.2. Outcome

- 2.2.1. Grantee shall ensure that the final outcome of this Grant will be [description of intended outcomes of the project].

2.3. Artificial Intelligence (AI) Usage Requirements

- 2.3.1. Grantee shall not use AI to make any final determination concerning a Member, Provider, or any other individual without Grantee providing prior human review of the determination to ensure that the determination is correct.
- 2.3.2. Grantee shall not use AI that impacts Members or Providers without obtaining prior written approval from the Department, which the Department may provide or withhold in its sole discretion.
- 2.3.3. Grantee shall not use AI in any activities involving the Department, including but not limited to AI note-taking tools during meetings, without the Department's prior written approval, which the Department may provide or withhold in its sole discretion.
- 2.3.4. If Grantee uses AI to develop any deliverable or assist in the performance of the Work, Contractor shall remain fully responsible for the accuracy, quality, and compliance of all outputs the AI produces. Grantee shall also ensure that all AI outputs included in any deliverable or posted publicly related to the Work do not infringe on any intellectual property of any other party.

2.4. Work Description

- 2.4.1. This project intends to [description of project to be implemented].

3. PROJECT REQUIREMENTS

- 3.1. Grantee shall develop a Project Plan to document the schedule of activities supported by this funding.
 - 3.1.1. The Project Plan shall include, but is not limited to:
 - 3.1.1.1. Project timeline, including major milestones to be achieved during the project.

- 3.1.1.1.1. Grantee shall include a description of the milestones that capture significant moments in the project timeline and are designed to demonstrate Grantee's reasonable timely progress on the project.
 - 3.1.1.2. Planned start dates for each task and activity.
 - 3.1.1.3. Planned completion dates for each task and activity.
 - 3.1.2. Grantee shall submit the initial Project Plan to the State for review and approval within 15 Business Days after the Effective Date of the Agreement
 - 3.1.2.1. **DELIVERABLE:** Initial Project Plan
 - 3.1.2.2. **DUE:** Within 15 Business Days after the Effective Date of the Agreement.
 - 3.1.3. Grantee and the State shall work collaboratively to finalize the initial Project Plan within ten Business Days after submission.
 - 3.1.3.1. **DELIVERABLE:** Finalized Project Plan
 - 3.1.3.2. **DUE:** Within ten Business Days after submission of initial Project Plan.
- 3.2. Status Report
 - 3.2.1. The Grantee shall submit a Status Report to OeHI in a format provided by OeHI. The report shall include, but not be limited to, the following:
 - 3.2.1.1. Description of progress made towards the major milestones identified in the Grantee's Project Plan.
 - 3.2.1.2. Any challenges the Grantee encountered and how the Grantee anticipates overcoming those challenges prior to June 15, 2027.
 - 3.2.1.2.1. **DELIVERABLE:** Status Report
 - 3.2.1.2.2. **DUE:** March 31, 2027
- 3.3. Final Report
 - 3.3.1. Grantee shall submit a Final Report, in a format provided by OeHI, that shall include, but not be limited to, the following:
 - 3.3.1.1. Summary of progress made on project and milestones met.
 - 3.3.1.2. Anticipated next steps to further the project.
 - 3.3.1.3. How this funding helped the Grantee accomplish their goals.
 - 3.3.1.4. **DELIVERABLE:** Final Report
 - 3.3.1.5. **DUE:** No later than June 15, 2027

4. COMPENSATION AND INVOICING

- 4.1. The Grantee shall provide the deliverables in accordance with the dates stated in the table in Section 4.5.

- 4.2. The Grantee will begin work upon execution of this grant agreement.
- 4.3. The Grantee shall invoice the Department within ten Business Days of the acceptance of the deliverable(s).
- 4.4. The Grantee shall submit all invoices to: OeHI.Invoices@state.co.us.
- 4.4.1. Each invoice shall contain the following at a minimum:
- 4.4.1.1. A unique invoice number.
 - 4.4.1.2. The grant number.
 - 4.4.1.3. The date the invoice was issued.
 - 4.4.1.4. An itemized list of approved deliverable(s), deliverable(s) number and corresponding payments due.
 - 4.4.1.5. The total payment due.
 - 4.4.1.6. Remittance information.
- 4.5. The due date and payment amounts for each deliverable is detailed in the following table:

DELIVERABLES	DATE DUE TO THE DEPARTMENT	AMOUNT OF TOTAL AWARDED FIXED PRICE CONTRACTOR WILL BE PAID UPON ACCEPTANCE OF DELIVERABLE
3.1.2.1 - Initial Project Plan	Within 15 Business Days after the Effective Date of the Agreement.	0% of Grant Award
3.1.3.1 - Finalized Project Plan	Within 10 Business Days after submission of initial Project Plan.	50% of Grant Award
3.2.1.2.1 - Status Report	March 31, 2027	25% of Grant Award
3.3.1.4 - Final Report	June 15, 2027	25% of Grant Award
Total:		\$