

Welcome back to school!

Welcome back to school! We hope you had a wonderful summer and are excited to see you soon! Here are some frequently asked questions about schedule changes:

Schedule Change Requests - FAQs for Sonoma Valley High School Families

I received my schedule at Back to School Registration and need to request a schedule change. Help!

- To request a schedule change, please submit the Schedule Change Request Google Form (sent to all students via email)
- Please **include your phone number and email address** in case we need to contact you
- Please follow your original schedule until you receive a new schedule or hear from your counselor. Counselors are working to process requests as quickly as possible.
- Please know that most classes are full, and possible changes may be limited

**Requests will not be accepted via email or phone.*

I already submitted a schedule change request form. Now what?

- Counselors are processing requests as quickly as possible
- If you have already submitted a request, please continue attending your original classes until you hear from your counselor.
- Counselors will be working on schedule change requests during the first three weeks of school, and sometimes they will need to wait to see if a space opens up to accommodate your request. If your request cannot be fulfilled, your counselor will contact you.

What is the timeline for schedule changes?

- Students may submit the schedule change request form during the first week of school. The deadline to submit a request is **August 26th at 3:30 pm**.
- Counselors will continue working on requests received by the deadline during the third week of school

**No requests will be accepted after the deadline.*

What is the policy for dropping AP/Honors courses?

- If you selected AP or Honors courses when you selected your classes in the spring, you and your parents signed AP/Honors contracts, committing to completing the summer assignment and to remain in the class for the full year.
- Our master schedule was built based on student requests. This means that there is no extra space in the college preparatory class that you are now requesting.
- Unless there are extenuating circumstances, students who commit to taking AP or Honors courses will need to remain in that class.

**Not completing the summer assignment is not considered an extenuating circumstance.*

What does it mean that a class is full? What is a singleton?

- In order to support quality instruction and student learning, classes have a class size maximum. If a class is full, that means that it contains the maximum number of students allowed and that additional students cannot be added to the class.
- Please do not ask teachers whether they can make extra space in a class. Please note that some classes are offered every period while other classes may only be offered once or twice, due to enrollment requests and staffing availability.

Additional Information

- Counselors will make every effort to accommodate appropriate requests. Please know that due to master schedule and/or contract restraints, we may not be able to make all requested changes.
- No schedule changes will be made for teacher requests, change of period, or to take a course at a specific time of day.

Sonoma Valley Unified School District Non-Discrimination Policy

The Sonoma Valley High School Counseling Department is committed to providing equal opportunity for all individuals in counseling programs and activities. Counseling services shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.