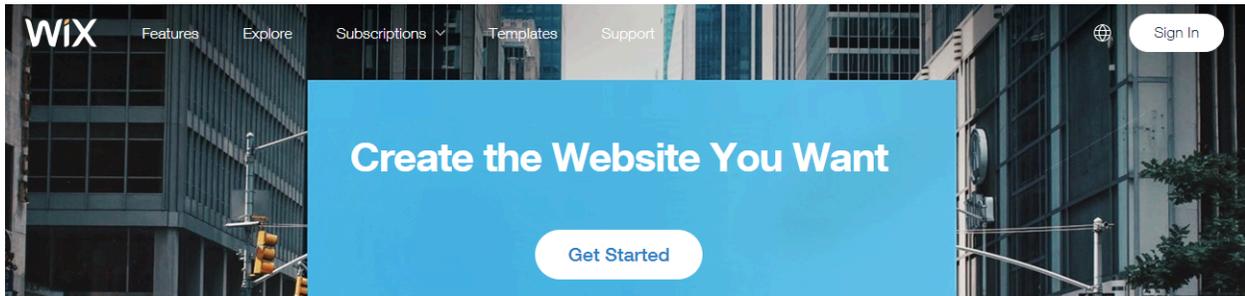# How to Build a Website & an Online Portfolio

STEP 1: Choose a website to host your online portfolio that you can take anywhere in the world. I recommend https://www.wix.com/

It's easy and you can **login with your PERSONAL GOOGLE ACCOUNT**. As you may have heard in the announcement, your school Google account will be stopped after you graduate, so it is recommended that you create your own personal Google Account to keep track and use for longevity purpose, especially for your online portfolio.

Step 1 EXTRA: If you don't know how to create a PROFESSIONAL personal Google Account, may I suggest   FirstName.LastName.YourFav#@gmail.com or

FirstName_LastName_YourFav#@gmail.com or

LastName.FirstName.MiddleInitial@gmail.com or

LastName_FirstName_MiddleInitial_YourFav#@gmail.com

If all those don't work, be <u>creative</u> and find a fun <u>combination</u> of initials, full name, and numbers that is <u>appropriate</u> and <u>professional</u>.

STEP 2: Once you logged into wix.com with your personal Google account, then you can start creating your website/online portfolio by clicking the "+" button on the top right corner.

STEP 3: Click on the "Portfolio & CV" button to proceed.

STEP 4: You have two choices: 1) let Wix design a website or 2) create & edit your own.

Let Wix ADI Create a Website for You

Answer a few simple questions and automatically get a website designed just for you in minutes.

Start Now

Or

Create Your Website with the Wix Editor

Start with a template and make it your own, with easy drag and drop & 1000s of design features.

Choose a Template

STEP 5: If you choose choice 1, you'll answer a few questions and you can still edit and personalize your online portfolio afterwards. It's super easy!

If you choose choice 2, explore and have fun with making a template your own design.

In either choices, you will need to **upload/hyperlink/type your own information, picture, video, and descriptions**. Please be mindful and professional of what you create for your audience. This portfolio represents YOU to the rest of the world! Once you post it online, there will always be traces of it.