



Parent Volunteer Information

Anyone who plans to volunteer in the building (except Sock Walk and Activity Day) must have all required educational clearances dated within the current academic school year (Pennsylvania State Police and Child Abuse History Clearance). Please copy the website addresses below into your browser to access the Pennsylvania School Volunteer Background Checks. Each volunteer will need to submit official documentation of each clearance before volunteering. You can email the school administrator the documents or hand them to the Schick office. Copies will not be made in the office.

PA State Police - <https://epatch.pa.gov/home>

Child Abuse - <https://www.compass.state.pa.us/cwis/public/home>

Parent Volunteer Expectations

Confidentiality

As you work with staff and students, remember that the problems, abilities, relationships and confidences of students, their parents, and staff should never be discussed with anyone other than a professional staff member at our school.

Discipline

The school and each classroom have an established discipline policy. When issues arise concerning appropriate student behavior, your responsibility is to call such matters to the attention of the teacher or other supervising school personnel and to support students by encouraging them to make good choices and demonstrate appropriate behavior.

Helping the Teacher and Class

Parent/Guardian volunteers work under the direction of the classroom teacher or office staff member who defines the volunteer's duties and expectations. When serving as a classroom volunteer, the teacher(s) will work with you to create a volunteer schedule. The office staff will be provided with the schedule so that they know when to expect classroom volunteers. If for any reason, you will be unable to volunteer at your regularly scheduled time, please notify the classroom teacher or office to make alternate arrangements.

Impartiality

A volunteer shall favor no one side or party more than another in all school situations. When working in the building, adhere to the volunteer schedule and try to keep your role as volunteer and parent separate. If your child has a problem, let your child work out the problem with others and the teacher through established classroom routines and procedures. If you need to speak with a teacher about a situation involving your child, please make arrangements to do so at a time agreed upon with the teacher that does not interrupt instructional time.

Names and Labels

Every child brings to school his or her own specific skills and abilities and grows and learns at his/her own pace. Please do not make value judgments or label the abilities of any child. Please be careful not to compare your child to another in the class as they are all unique individuals.