ASSOCIATION OF BRITISH COLUMBIA PUBLIC LIBRARY DIRECTORS

2024 AGM & BUSINESS MEETING AGENDA

April 22 2:00 – 3:30 pm PST

Zoom: https://us02web.zoom.us/j/84832005718?pwd=dXFhbERUQXNFY1NmZ1AzRnA5SCtqQT09

In Person: Richmond Public Library Brighouse Branch 100-7700 Minoru Gate

In Attendance:

Leianne Emery	Sechelt Public Library	Alex Faucher	Elkford Public Library
Kevin Millsap	BC Libraries CO-OP	Mary Chevreau	CULC
Mari Martin	Public Libraries Branch	Stephanie Hall	West Vancouver Memorial Library
Heather Buzzell	Penticton Public Library	Danielle Hubbard	Okanagan Regional Library
Maureen Sawa	Greater Victoria Public Library	Anton Dounts	Cariboo Regional District Library
Leigh Anne Palmer	InterLINK	Karen Hudson	Salt Spring Island Public Library
Valerie Crowley	Fort St. James Public Library	Ursula Brigl	Cranbrook Public Library
Blair McFarlane	Invermere Public Library	Rebecca Burbank	Powell River Public Library
Melissa Millsap	Chetwynd Public Library	Paul Burry	Prince George Public Library
Jacqueline van Dyk	North Vancouver District PL	Cari Lynn Gawletz	Grand Forks & District PL
Deb Hutchison Koep	North Vancouver City Library	Susan Walters	Richmond Public Library
Rina Hadziev	BC Library Association	Tracey Therrien	Nelson Municipal Library
Ben Hyman	Vancouver Island Reg. Library	Nikki Sauve	Fraser Lake Public Library
Andrea Cecchetto	CFLA	Heather Evans-Cullen	Gibsons & District Public Library
Emma Gillis	Pemberton & District PL	Beth Davies	Burnaby Public Library
Alex Seaborn	Castlegar & District PL	Mikale Fenton	Whistler Public Library
Wendy Wright	Smithers Public Library	Hilary Bloom	Squamish Public Library
Dawn Ibey	Acting Director, VPL	Anthea Goffe	Coquitlam Public Library
Wendy Cinnamon	Valemount Public Library	Carolyn Casenas	New Westminster Public Library
Carmen Oleskevich	Pender Island Public Library	Judy Moore	Thompson-Nicola Reg District Lib
Fiona Bruce	Terrace Public Library	Jessica Aldred	ABCPLD

Vea Coronado	BCLTA	Vinita Chand	ABCPLD

2:00 - 2:30 BUSINESS MEETING

2:00

1. Welcome & Approval of Agenda

The business meeting was called to order at 2:00 pm.

Motion to accept agenda: Karen Hudson / Stephanie Hall, CARRIED

2. Stakeholder Reports/Updates

201. Canadian Federation of Library Associations (CFLA)

Andrea Cecchetto reported that the CFLA taking moment to reflect upon its 10th anniversary and that it has new strategic plan reinforcing its goal of being a voice for library sector in Canada and providing best value for member stakeholder organizations. CFLA is planning for a new national forum next year and obtaining input from stakeholders. CFLA has three transformative projects on the go:

(a) Development of a communication plan – bring in external expertise to support work of developing a communication strategy; work will begin in May 2024
(b) Advocacy plan – working with a government relations firm; CFLA primarily has had a reactive approach to advocacy and is looking to work with the firm to create a proactive strategy and to focus their messaging in very deliberate way
(c) Governance review – review what is working and what isn't working

Andrea invited members to participate in their stakeholder consultations. Upcoming consultations will be held April 23rd, May 1st and May 5th. Andrea will email details and timing.

202. Canadian Urban Libraries Council (CULC)

Mary Chevreau reported that CULC is made up of 54 urban public library CEO's across Canada. All members have at least 100,000 in population. CULC advocates on a national level on many issues such as intellectual freedom, e-content and unfair pricing policies. Advocacy on a more local level focuses on post Covid resilience and the important and critical role that public libraries played during Covid and illustrating how resilient libraries are to municipal and federal funding bodies. There is a report called Overdue which is available on the CULC website. Safety and security in libraries are other issues that CULC has been working on. A Safety and Security toolkit is available for download from the CULC website.

203. BC Library Association (BCLA)

Rina Hadziev reported that the provincial professional development pilot program will review provincial PD offerings by BCLA. The BCLA website lists upcoming events as well as recordings of past sessions. Rina encouraged members to join the professional development forum which posts regular information about PD opportunities available from many sources. Some upcoming BCLA sessions are focused on practical tools to support intellectual freedom work. BCLA will also provide a session on accessibility that will be library focused. BCLA is always looking for feedback, ideas, questions. BCLA is forming an anti-racism committee focused on anti-racism within BCLA. BCLA will also be forming an intellectual freedom committee to review BCLA intellectual freedom statement as it exists now with the goal to obtain feedback and produce a revised draft statement for approval by the Board. BCLA now has a Climate Action Statement and encourages libraries to

review it, adapt it and adopt it. BCLA is preparing for the BC Summer Reading Club and is expecting that it will be the highest participation ever. BCLA hopes that members will promote the evaluation of this program with their staff and participants of the program.

204. BC Library Trustees Association (BCLTA)

Vea Coronado reported that the BCLTA AGM will take place at the Conference on Wednesday evening and members are welcome to attend. The next Trustee orientation will be in the Fall (called Board Essentials). The previous workshop that was held in February will be available in the upcoming weeks. BCLTA has an upcoming workshop called The Board as Employer and all members are welcome to attend. The workshop is in collaboration with the Kootenay Library Federation and will be open to all libraries. An employment lawyer will be invited to present.

205. BC Libraries Cooperative (CO-OP)

Kevin Millsap provided an update on internal work the CO-OP is doing through the summer. Three consultants have been hired to assist wit the following projects:

(a) Succession planning process for both emergency succession planning and long term planning for critical roles in the organization
(b) Financial systems review
(c) Valuation report to quantify the value of the services that the CO-OP provides to the sector and to the membership

The CO-OP is till waiting for criteria from the federal government regarding the new Equitable Access to Reading program. With regard to licencing the CO-OP has put out a call for volunteers to join a consultation group to discuss strategic projects that will be supported through the enhancement funds. Based on the recent licencing survey results, some of the enhancement funding will be used to fund an extension of both Linked in Learning and Overdrive. Linked in Learning extension will start in March 2025 and go to February 2026. Overdrive extension will be for the 2025 calendar year. All the accessibility updates for BC members have been completed. The CO-OP is planning business development work to assist with determining how to approach service growth in the various service sectors.

206. BC Library Federations

Leigh Anne Palmer reported that in addition to normal operations the Federations has received a one-time grant. One area of focus and investment has been professional development with the creation of a staff position and new PD opportunities such as Indigenous Corporate training opportunities available to all staff and trustees for free. The Federations is also offering an Autism Awareness for Librarians course to increase libraries capacity to serve autistic communities. Safe Harbour Diversity and Inclusion workshop has been available for the last year. A brand-new session has been developed called Library Juice Academy which offers a range of online classes focused on building practical skills such as accessibility, collections, cataloguing, readers advisory. The Federations will provide provincially funded free training for homelessness training for library staff. In addition to professional development offerings, Federations have been collaborating with sector partners and the Ministry on other grant driven initiatives. The Federations are also working on virtual programming. In the fall of 2023 three virtual programs were offered focusing on climate and another series is being planned for 2024. The Federations have been providing mini conferences on mental wellness which are focused more on practiced based workshops this year and will run for 3 hours instead of a full day. Regarding accessibility, the Federations are supporting members as they move through with complying with the Accessible BC Act. Federations always welcome feedback, thoughts and ideas from members.

207. BC Public Libraries Branch (PLB)

Some highlights at the Branch:

(a) Privacy guidelines have gone out this year
(b) AGM guidance has been produced as a draft
(c) With regard to accessibility, the Branch has hired someone to do some outreach work to better understand libraries needs
(d) Launched French collection in the Fall

(e) Refresh of the strategic plan has taken place and Mari will return on May 15th to ABCPLD to speak with members but will also request feedback prior to this

Funding will take place in June and will be a regular year of funding. Members can expect funding by the end of June and possibly earlier than that. The Minister will do some promotion regarding the Summer Reading Club. Mari is requesting libraries to share their projects and use of enhancement funding.

2:35

3. Consent Agenda

301. Approval of Fall 2023 Business Meeting Minutes

302. YTD 2024 Financial Statement

- Income Statement to March 31, 2024
- Balance Sheet to March 31, 2024

303. ABCPLD 2024 Work Plan

Motion to approve consent agenda: Mikale Fenton / Hilary Bloom, CARRIED

2:40

4. Chair's Report

401. Fall 2023-Spring 2024 Summary Update

Susan Walters reported that the ABCPLD Executive has continued to meet as a group and a lot of work has been done with the Library Partners. Susan reported that Jess has now been working with ABCPLD for 9 months and has very quickly learned the sector and is a pleasure to work with. Susan thanked Vinita for all her administrative work behind the scenes with the operations of ABCPLD. Susan reported that this is her last meeting as Chair and that she is excited to welcome Cari into the Chair role. Paul will continue in the role of Treasurer for a second term. We have a lot of support not just within our Ministry but across many Ministries and have a much higher profile now than in the past. Susan encourages members of ABCPLD to consider joining the Executive.

Motion to accept Chair's report: Stephanie Hall /Anton Dounts, CARRIED

2:45-3:30 ANNUAL GENERAL MEETING

2:45

1. Approval of Agenda

Motion to accept agenda: Deb Hutchison Koep / Beth Davies, CARRIED

2. Submission of the Minutes of the April 11, 2023 AGM

Motion to submit meeting minutes: Hilary Bloom / Rebecca Burbank, CARRIED

2:50

3. BC Public Library Directors Award of Excellence

This year's award was presented by Susan Walters to Samantha Murphy, Library Director at Trail and District Public Library.

3:00

4. Confirming Officers

Paul Burry will continue another term as Treasurer, Cari Lynn Gawletz will step into the role as Chair and Heather Evans-Cullen will join the Executive in the role of Vice Chair.

3:05

5. Consideration of Financial Statements

501. 2023 Income Statement

502. 2023 Balance Sheet

The Association is in a solid financial position with steady cash flow to ensure we are comfortably meeting our operating and strategic initiatives needs. Our bank account continues to be higher than it has been historically due to the member contributed funds to support the Provincial Advocacy Initiative. The Board is planning to present a multi-year financial plan at the Fall Business Meeting to ensure ABCPLD has the necessary financial resources to continue to implement strong programming, services and government relations for our members. We look forward to discussing this with you.

Looking at the 2023 income statement detailing budget compared to actual spend, ABCPLD was on track in spending with a positive variance at year end of just over $6,000.

-The main variances related to our transition in the Executive Director role which led to a lower spend on
contract fees as well as lower program costs related to professional development and travel.
- We did incur increased costs for communications as some of our suppliers such as MemberSpace have
increased subscription costs.

Looking at the Balance Sheet

- We continue to hold the contributions from members towards the provincial advocacy initiative in GIC
accounts to earn interest until they are needed.
- As noted in the fall business meeting, retained earnings is the cumulative profit or loss for the association
from its inception. The $-12,815.90 consists of 2021 loss of $4,045.75 + 2022 loss of $8,770.15

AGM Adjourned

3:10

6. Closed Session

3:10pm Discussion moved into the closed session

3:30

7. Adjournment: 3:30pm

Motion to adjourn the business meeting: Deb Hutchison Koep / Anton Dounts, CARRIED

Next Meeting

The next Business Meeting will take place in the Fall. Details will be announced later on the listserv.