

SECONDARY BOUNDARY & BELL TIME TASK FORCE

Meeting Minutes

Facilitator	Joe Schroeder	Meeting Location	Zoom	Minutes Taken By	Andrea Anderson
Meeting Date	September 16, 2020	Meeting Start Time	6:00 pm	Meeting End Time	8:25 pm

Discussion Topics/Agenda Items:

	Topic	Notes
1	Welcome and Introductions A. Joe Schroeder, Facilitator B. Introduce co-chairs, liaison, and consultants	- Reviewed meeting objectives and zoom etiquette - Reviewed agenda with group and Q/R document - Janet Rosseter and Bryn Horton gave a brief introduction to the group - Bryn reviewed how the membership was selected - Joe gave an introduction of himself and his background - has facilitated other committees for the district (i.e. Secondary School Space Planning Committee) - Tested some different ways to give input since we are meeting virtual (Poll Everywhere, etc.)
2	Establish norms and commitments/ roles of SBBTTF Members	- Discussed establishing meeting norms and commitments - Reviewed guidelines for breakout rooms - Went to breakout rooms to discuss norms - Question about how to ensure everyone shares the air - Willingness to actively enforce the norms and agree to stay focused on the tasks - Some would like a more detailed agenda
3	Review Board charge, parameters, relevant policy and history A. Secondary Boundary and Bell Time Task Force Charge B. Policy JC C. Procedure JC-R D. Post-Referendum Processes	- Reviewed the referendum processes that have already happened and how we got to this part of the process - Discussed the work of the Student Migration Committee and the decision about no grandfathering for this process (100% will go to their boundary schools)
4	Review SBBTTF Meeting Calendar Overview document	Reviewed calendar overview with the group

5	Review brief history of Elementary School Boundary Task Force and impact on current school boundary map (<i>Steve Schroeder</i>)	• Steve Schroeder gave a review of the elementary and middle school task force process from 2017 • Reviewed considerations used during this process • Equity is a large focus for this task force's charge • Went to breakout room for discussion on what is important from the elementary process to bring forward to this process • Breakout feedback ○ Need to remember not everyone is going to be happy ○ Athletics will be a factor ○ Should elementary schools stay together? ○ Resources, economics, etc. - how will these be broken up in middle schools and high schools ○ Balance the priorities (vs. ranking them) ○ Maps with the options are very helpful for the visualization and safety perspective ○ Lack of focus on equity last time was a concern in weighing the final decision - will be helpful that it is a larger focus this time around ○ Challenge with having the priorities ranked - build in acceptable ranges to not lose sight of some items ○ Issue of equity - what strategies were used last time? How can we increase those efforts this time? ○ From elementary group - what would they do differently if they had the chance again? ○ Population is weighted heavily on the West side of town - might mean people aren't going to the closest school when it comes to the middle schools and high schools ○ What measures of demographics were available to the last BTF and what will be available to this group?
6	Review opportunities for community input and role of Key Words/Key Communicators (<i>Brad Saron</i>)	• Reviewed the district's want for the task force members to act as Key Communicators in the community • Meetings will be recorded by KSUN (or their secondary station KIDS-4) and posted on our website • Important to us to engage the community and hear what they have to say
7	Public Comments	• No public comments submitted
8	Next Meeting	• Gave opportunity for task force members to let board liaisons know if there are questions they want to ask the board
9	Committee Feedback	• Feedback survey was emailed out to the task force members for s meeting

Key Words at Key Times (KWKT):

1	Introduction of the facilitator (Joe Schroeder), co-chairs (Bryn Horton, School Board Clerk and Janet Rosseter, Assistant Superintendent of Operations), and board liaison for the task force (Martin Azocar Leon, Gretta Borchardt, and Yashneil Randhawa).
2	Discussed and established meeting norms and expectations/commitments for the members of the Secondary Boundary and Bell Time Task Force.
3	Reviewed the history of the 2017 Elementary and Middle School Boundary Task Force, and discussed the impacts of that process on the current secondary boundaries process.

Next Meeting:

Meeting Date	Wednesday, September 30, 2020
Meeting Timeframe	6:00 - 8:30 pm
Meeting Location	Zoom