

Worksheet 1. Engaging Partners in the Evaluation. See [Toolkit Slides 14–17](#) for more information.

Which organizations and partners need to be at the table?	Who should participate in evaluation design, implementation, and review?	Will they participate in your evaluation workgroup?	How will you keep them informed and/or encourage participation, especially if they aren't part of the workgroup?
Organization name	Name and/or role of specific person(s)	Yes or No	Example: Integrate as agenda item on existing board meetings; identify champion to ensure board involvement.

Adapted from: *Building Capacity in Evaluating Outcomes: A Teaching and Facilitating Resources for Community-based Programs and Organizations*, University of Wisconsin-Extension, 2008.