

Alpine Academy Governing Board Meeting Minutes

Date: September 30, 2024

Time: 10:00 AM

Location: Alpine Academy

1. Call to Order and Roll Call

- The meeting was called to order by Board Chair Jake Conway at 10:00 AM.
 - Board Members Present:
 - Jake Conway (Chair)
 - Chris Romm
 - Carol Woods
 - Also Present:
 - Lewis Perlin (Executive Director)
 - Michelle Ramer (Representative, Charter School Management Corporation - CSMC)
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2. Public Comment

- No public comments were made during this session.
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3. Review and Approval of Fiscal Policies and Procedures & Self-Assessment Checklist

- Presentation:

Michelle Ramer introduced the Fiscal Policies and Procedures document and the accompanying Self-Assessment Checklist as required by state monitoring standards. She provided an overview of key elements:

 - Compliance with federal and state financial regulations.
 - Internal controls to safeguard the school's assets.
 - Transparency and accountability measures.
 - Assurance of best practices in financial management, particularly relevant to upcoming grant applications and reporting requirements.
 - Alignment with ongoing audits and pre-award compliance assessments.
 - Discussion:

Board members deliberated on the content of the policies and their impact on school operations. They affirmed the importance of implementing robust financial governance practices, particularly in light of current grant funding and budget constraints.
 - Action:

A motion was made by Jake Conway to approve the Fiscal Policies and Procedures and the Self-Assessment Checklist as presented. The motion was seconded by Chris Romm and approved unanimously by the Board Members present.
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4. Review and Approval of Student Lottery Application, Policy, and Lottery Date

- Presentation:

Executive Director Lewis Perlin introduced the Student Lottery Application, Policy,

and Lottery Date for the upcoming school year. The lottery ensures a fair and equitable process for new student enrollment, in compliance with Nevada State Public Charter School Authority (SPCSA) requirements.

- Discussion:

The Board reviewed the documents, including:

- The lottery application process and timeline.
- Policy measures to ensure transparency and equitable access for prospective families.
- The proposed lottery date, which was scheduled to provide ample time for application reviews and follow-ups.

- Action:

A motion was made to approve the Student Lottery Application, Policy, and Lottery Date by Chris Romm. The motion was seconded by Carol Woods and approved unanimously by the Board members present.

5. Public Comment

- No additional public comments were made during this session.
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6. Adjournment

- Board Chair Jake Conway made a motion to adjourn the meeting. The motion was seconded by Chris Romm and approved unanimously by the Board members present.
- The meeting was officially adjourned at 10:45 AM.