UNESA Universitas Negeri Surabaya	**Surabaya State University Faculty of Social Sciences and Law Undergraduate of Public Administration Sciences**	**Document Code**

Lesson Plan

COURSE	Code	Cluster	Credits	Semester	Compilation Date
Public Administration Ethics	4062133046		3	**5**	2023

AUTHORIZATION	Lesson Plan Developer	Coordinator	Head of Study Program
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Learning Program Outcome (PLO)	**PLO**	
	PLO2	Able to master theoritical concepts of public sector management to realize the values of good governance
	PLO4	Able to communicate orally and in writing in organization society
	PLO8	Able to organize activities in implementing public policies and improving public service performance
	PLO10	Contibute to improvement the quality of life in society and state
	Course Learning Outcome (CLO)	
	CLO2	Able to master ethical concepts in public dministration studies
	CLO4	Have an ethical, integrity, participative attitude and be responsible in writing and communicate orally in organization society
	CLO8	Able to apply state administration ethical principles in decision making
	CLO10	Able to demonstrate ethical responsibility as a public administrator
Course Description	Able to take responsibility in making decisions by mastering and implementing the concepts and ethical principles of public administration.	

Learning Materials/ Topics	1. The Concept of Ethics 2. Foundation of Ethics 3. Principles and Functions of Ethics 4. Ethical Aspects of Public Administration 5. Leadership Ethics 6. Moral and Ethical Problems of Public Organizations 7. Moral and Ethical Problems in Public Policy and Services 8. Ethics and Mal-administration	
References	**Primary**	1. Kumorotomo, W. 2014. Etika Administrasi Negara. Cetakan ke-13. Jakarta: Rajawali Press 2. Graham, Gordon. 2014. Teori-Teori Etika. Nusamedia: Bandung.
	Supplementary	1. Svara, James. 2014. The Ethics Primer for Public Administrators in Government and Nonprofit Organizations. Sudbury, MA: Jones and Bartlett Publishers 2. Yasin, Mahmudin. 2013. Membangun Organisasi Berbudaya. Expose 3. Bauman, Z. 2014. Postmodern Ethics (Translated: Alev Türker). Detay Publications: Istanbul 4. Rukmana, Nana. 2013. Etika dan Integritas. Sarana Bhakti Media Publishing: Jakarta 5. Haryatmoko. 2013. Etika Publik untuk Integritas Pejabat Publik dan Politisi. Jakarta: PT. Gramedia Pustaka Utama
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Prerequisite	Introduction to State Administration	

Week	Learning Objectives	Assessment		Learning Activities and Time Allocation		Learning Sources	Scoring
		Indicators	Criteria/Form/ Type	Offline	Online		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	▪ Able to understand the terms and concepts of ethics ▪ Able to differentiate the glossary of manners, ethics and morals.	▪ Able to understand the terms and basic concepts of ethics ▪ Able to distinguishes glossary of manners, ethics	**Criteria:** Holistic Rubric **Form :** Non Test	**Learning Form:** Face-to-face Lecture - **Methods:** Discovery Learning, Discussion Group - **Student Assignments:** Tracing various references to the basic concepts of ethics, morals and civilization **TM :1mg x (3 credits x 50")**	**Learning Form:** Lecture through vinesa/ google classromm/google meet - **Methods:** Discovery Learning, Discussion Group - **Student Assignments:** Tracing various references to the basic concepts of ethics, morals and civilization **TM :1mg x (3 credits x 50")**	1, 2, 3, 4	10
2-3	▪ Able to explain ethical principles ▪ Able to explain various types of values ▪ Able to explain moral considerations ▪ Able to explain the relationship between ethics, values and morals	▪ Able to explain the basis of ethics appropriately ▪ Able to explain different types of values ▪ Able to explain the language of moral judgment appropriately ▪ Able to explain the relationship between ethics, values and morals	**Criteria:** Holistic Rubric **Form :** Non Test	**Learning Form:** Face-to-face Lecture - **Method:** Discovery Learning, Group Discussion - **Student Assignments:** Discuss the importance of ethical principles for public administrators **TM :1mg x (3 credits x 50")**	**Learning Form:** Lecture through vinesa/ google classromm/google meet - **Method:** Discovery Learning, Group Discussion - **Student Assignments:** Discuss the importance of ethical principles for public administrators **TM :1mg x (3 credits x 50")**	1, 3, 4, 5	8

4	▪ Able to explain the basic principles of Ethics ▪ Able to explain the urgency and function of ethics	▪ Able to explain the basic Principles of Ethics appropriately ▪ Able to explain the urgency and function of ethicsxplains the important role of ethics for leaders	**Criteria:** Holistic Rubric **Form :** Non Test	**Learning Form:** Face-to-face Lecture - **Method:** Small Group Discussion - **Student Assignments:** Exploring various references to the concept of organizational ethics and leadership **TM :1mg x (3 credits x 50")**	**Learning Form:** Lecture through vinesa/ google classromm/google meet - **Method:** Small Group Discussion - **Student Assignments:** Exploring various references to the concept of organizational ethics and leadership **TM :1mg x (3 credits x 50")**	1, 3, 4, 8	15
5-6	▪ Able to explain the concept of Organizational Leadership Ethics ▪ Able to explain the important role of ethics for leaders	▪ Able to explain the concept of Organizational Leadership Ethics ▪ Able to explain the important role of ethics for leaders	**Criteria:** Holistic Rubric **Form :** Non Test	**Learning Form:** Face-to-face Lecture - **Method:** Discovery Learning, Group Discussion - **Student Assignments:** Exploring various references to the concept of organizational ethics and leadership **TM :1mg x (3 credits x 50")**	**Learning Form:** Lecture through vinesa/ google classromm/google meet - **Method:** Discovery Learning, Group Discussion - **Student Assignments:** Exploring various references to the concept of organizational ethics and leadership **TM :1mg x (3 credits x 50")**	1, 4, 5, 6	15
7	▪ Able to explain the Moral and Ethical Problems of Public Organizations management	▪ Able to explain the Moral and Ethical Problems of Public Organizations	**Criteria:** Holistic Rubric **Form :** Non Test	**Learning Form:** Face-to-face Lecture - **Method:** Contextual Learning, Group Discussion - **Student Assignments:** Identify ethical problems in public organizations **TM :1mg x (3 credits x 50")**	**Learning Form:** Lecture through vinesa/ google classromm/google meet - **Method:** Contextual Learning Group Discussion - **Student Assignments:** Identify ethical problems in public	1, 2, 3, 5	7

					organizations **TM :1mg x (3 credits x 50")**		
8	**Mid-Semester Evaluation / Mid-Semester Exam**						
9-10	▪ Able to explain ethical aspects in the study of Public Administration ▪ Able to understanding the Importance of ethical studies in Public Administration management	▪ Able to explain the Ethical Aspects in the Study of Public Administration appropriately ▪ Able to undesrstand the Importance of ethical studies in Public Administration appropriately	**Criteria:** Holistic Rubric **Form :** Non Test	**Learning Form:** Face-to-face Lecture - **Methods:** Small Group Discussion - **Student Assignment:** Discuss various references related to the ethical aspects of Public Administration **TM :1mg x (3 credits x 50")**	**Learning Form:** Lecture through vinesa/ google classromm/google meet- **Methods:** Small Group Discussion - **Student Assignment:** Discuss various references related to the ethical aspects of Public Administration **TM :1mg x (3 credits x 50")**	1, 2, 3,4	10
11-12	▪ Able to understand Moral and Ethical studies in the process of preparing Public Policy ▪ Able to explain Moral and Ethical Problems in the process of preparing Public Policy	▪ Able to understand Moral and Ethical studies in the process of preparing Public Policy appropriately ▪ Able to explain Moral and Ethical Problems in the process of preparing Public Policy demonstrating archive storage systems appropriately	**Criteria:** Holistic Rubric **Form :** Non Test	**Learning Form:** Face-to-face Lecture - **Methods:** Discovery Learning, Group Discussion - **Student Assignments:** discuss, compile and demonstrate an archive storage system **TM :1mg x (3 credits x 50")**	**Learning Form:** Lecture through vinesa/ google classromm/google meet - **Methods:** Discovery Learning, Group Discussion - **Student Assignments:** discuss, compile and demonstrate an archive storage system **TM :1mg x (3 credits x 50")**	1, 4, 6, 7	15
13-14	▪ Able to understand Moral and Ethical studies in service implementation ▪ Able to explains the problems and obstacles of Moral and Ethics in	▪ Able to undestand Moral and Ethical studies in service implementation appropriately ▪ Able to explain moral and ethical problems and obstacles in public service appropriately	**Criteria:** Holistic Rubric **Form :** Non Test	**Learning Form:** Face-to-face Lecture - **Method:** Discovery Learning, Group Discussion - **Student Assignments:** Analysis of ethical problems in the study of public administration	**Learning Form:** Lecture through vinesa/ google classromm/google meet - **Methods:** Discovery Learning, Group Discussion - **Student**	3, 6, 7, 8	15

	Public Service			**TM :1mg x (3 credits x 50")**	**Assignments:** discuss, compile and demonstrate an archive storage system **TM :1mg x (3 credits x 50")**		
14-15	▪ Able to understand Ethics and mal-administration ▪ Able to explain ethical violations in mal-administration	▪ Able to understand Ethics and Mal-administration ▪ Able to description the ethical violations in mal-administration appropriately	**Criteria:** Holistic Rubric **Form :** Non Test	**Learning Form:** Face-to-face Lecture **- Methods:** Case Study, Group Discussion **Student Assignments:** Analysis of cases of ethical violations by public officials **TM :1mg x (3 credits x 50")**	**Learning Form:** Lecture through vinesa/ google classromm/google meetFace-to-face Lecture **- Methods:** Case Study, Group Discussion **Student Assignments:** Analysis of cases of ethical violations by public officials **TM :1mg x (3**	5, 6, 7, 8	10
16	**End of Semester Evaluation / End of Semester Exam**						