

Tab 1



**PARAMETER A:
GOVERNANCE –
ORGANIZATIONAL
STRUCTURE**

**1.4 The
Administrative and
Academic Councils
function effectively.**





I.4 The Administrative and Academic Councils function Effectively.

The Administrative and Academic Councils of Partido State University function effectively as collegial bodies that guide institutional governance and decision-making in their respective domains. The Administrative Council serves as the advisory body to the University President on matters related to administration, finance, and support services, ensuring that policies and programs are aligned with institutional goals and national standards. Meanwhile, the Academic Council, composed of the President, Vice Presidents, Deans, and academic leaders, plays a crucial role in maintaining academic quality by reviewing curricula, setting academic policies, and recommending standards for admission, retention, and graduation. Their regular meetings, structured proceedings, and active participation of members reflect a strong culture of shared governance and transparency.

The effectiveness of these councils is evident in their outputs—resolutions, policies, and recommendations that directly enhance academic and administrative operations. The Academic Council ensures that curricular offerings remain relevant and responsive to the needs of students and stakeholders, while the Administrative Council strengthens institutional systems through efficient resource allocation, operational guidelines, and administrative reforms. By fulfilling their mandated functions, both councils contribute to the University’s overall effectiveness, ensuring that decisions are participatory, evidence-based, and supportive of the University’s mission of providing quality, accessible, and responsive education.

TITLE OF SUPPORTING DOCUMENTS	DESCRIPTION	TAB
Council Memoranda and Notices of Meeting	These are official documents issued to convene meetings of the Administrative and Academic Councils, containing the schedule, agenda, and matters for deliberation. Support to Benchmark: They show that the councils are regularly called to meet and deliberate on important matters, reflecting their active role in institutional governance and effective functioning.	I.4.1
Council Meeting Attendance Sheets	Attendance sheets provide records of the members present during council meetings, confirming quorum and participation. Support to Benchmark: These documents demonstrate the commitment and engagement of council members, ensuring that decisions are legitimate, collaborative, and grounded in broad participation.	I.4.2
Council Meeting Minutes	The minutes record the discussions, deliberations, and actions taken during council meetings, including the approval of policies, programs, and recommendations. Support to Benchmark: They provide evidence	I.4.3



	of transparency and accountability, showcasing how the councils carry out their mandates and ensure that institutional issues are addressed systematically.	
Administrative Council Resolutions	These are formal resolutions passed by the Administrative Council on matters related to operations, finance, human resources, and support services. Support to Benchmark: They serve as proof of the Council’s authority and effectiveness in addressing administrative concerns and providing direction to improve institutional efficiency.	I.4.4
Academic Council Resolutions	These are official resolutions approved by the Academic Council concerning curricula, academic policies, admission and retention standards, and student-related matters. Support to Benchmark: They demonstrate the Council’s effectiveness in upholding academic standards and ensuring quality instruction, thereby fulfilling its role in maintaining academic excellence.	I.4.5

