

Suffolk Zone NYSAHPERD
Meeting Minutes
Zoom Platform
Tuesday, October 10, 2023

Meeting attendance: Lori Hewlett, Clodagh Harte, Kerry Hogan, Leslie Sewell, Amanda Stallone, Jared Rago, Jen Champagne, Joanne Hamilton, Jodi Cameron, Maryann Hamilton, Patricia Gremillion-Burdge, Patty Broderick, Lois Kahl, and Connor Dennehy.

1. Approval of Suffolk Zone Sept 2023 meeting minutes. *Sept 2023 minutes not approved; no motions made to approve minutes.*

2. Financial Report: Lois to Update

Savings: \$31,020.61 @10/10/2023

Checking: \$17,966.03 @10/10/2023

Pending Purchases: SZ Conference associated expenses (lodging, Flights, stationery, giftcards). *Kerry H. comments generally on expenses (i.e. certificates, badge holders, etc.). Mentions possibility of additional expenses to cover security and tech personnel.*

State Conference associated expenses(Lodging,registration) HS Leadership Awards (Metals ordered). *No discussion.*

3. President's Report:

- NYSAHPERD State Conference November 15-18, 2023 (Lori, Beth, Amanda, Jared, Leslie, Kathleen, Patti G.) *Lori H. provided general confirmation of above attendees.*
- Suffolk Zone Apparel: Approved for purchase and order placed. *Lori H. approved proofs and will bring ordered apparel to the conference to distribute.*
- President Elect Candidate: Presentation Patti Gremillion-Burdge. *Lori H. introduces Pattie G-B. Pattie G-B. introduces herself and provides her professional background, past/present.*

4. Suffolk Zone Conference : Election Day November 7 (Set Up November 6)

- Sachem High School, East Farmingville NY
- Keynote Speaker : Scott Todnam (National Health Ed T.O.Y.)
- Conference Sponsor: QuaverEd Dan Monaco (sponsoring attendee breakfast and vendor/presenter lunch). *Lori H. confirms conference sponsor role.*
- Presenters: Confirmed total
- Vendors:Confirmed total. *13 currently confirmed vendors.*
- Presenters Grid: To be presented
- Attendee/Presenter Breakfast/Lunch -Tuscany Gourmet Market. *Lori H. confirms conference catering.*

- Volunteers for Set-up and conference day responsibilities. *Lori H. is inquiring into Sachem student volunteers to assist conference attendees navigating the campus. Kerry H. and Lori H. confirms meeting time for Monday, 11/6/2023 at 4pm; will serve as Suffolk Zone's general monthly meeting for November. Day of conference meet time 6am.*

Kerry H. mentions a few presenters withdrew their attendance and will no longer be presenting. Kerry H. states approx. ~412 individuals currently registered. Kerry H. provides general information of "grid" regarding facility organization/room assignments. Provides contingency scenarios for inclement weather. Badges, certificates, and program descriptions being finalized. General discussion of Wifi access, AV equipment, and technology staff. Kerry H. and Lori H. confirm gift cards will be purchased for presenters; quantity 60. Kerry H. prepared CTLE forms and stamps. Kerry H. printed out reserved parking signs for presenters and general direction signs for attendees; will be confirming details with security. General discussion of hotel accommodations for presenters.

5. HS Health and Physical Education Leadership Awards:

- New Date: Wednesday, February 28, 2024 @ Villa Lombardi. *Lori H. confirmed date and venue location.*
- Metals ordered and received. *Lori H. confirmed.*
- Committee Needed to execute.

Topics to be discussed at future meeting. General discussion of seating organization/location. Suffolk Zone is paying consideration to pronoun usage and gender descriptors. Organization will be based on alphabetization of school district name.

6. New Business:

- Professional Awards/Dinner: *Leslie S. requests address list to be provided asap after SZ conference.*
- *Lori H. provided the CTLE form for current meeting.*
- *Kerri H. would like to compare last year's financial status to this year's (for same period ending.)*

7. Next Suffolk Zone Meeting Dates: Nov 6, Dec 12, Jan 8, Feb 13, Mar 11, April 9, May 13, June 10 (in person zone social). *Lori H. confirms next meeting time for Monday, 11/6/2023 at 4pm at Sachem East HS; will serve as Suffolk Zone's general monthly meeting for November.*