

2025-2026 AP Exam Sign-Up Sheet

Student Name _____ ID Number _____

Class Codes: Please make sure you have joined your AP Classroom using the AP Join Codes. If you have not joined your classroom code your exam cannot be ordered. *Students will be charged a \$40.00 late fee if they do not register properly for the AP Classroom. Please see your AP teacher for Classroom Join Codes.*

Process: Take this completed form with your complete payment (no partial payments) to the bank between September 8, 2025- October 17, 2025. Carefully review your receipt for accuracy. **Cost:** \$90.00 per exam without a fee reduction or \$5 per exam with a fee reduction. (Check Payable to **Piedmont Hills High School**)

Fee Reduction Instructions: The fee reduction request form is available online or in the Guidance Office. You must submit your completed fee reduction request, with attached proof of qualification, to Ms. Laguna in the Guidance Office. Please allow 48 hours for processing after you submit your request before attempting to make payment at the bank. The bank clerk will have a list of those who were approved. Please submit your request by **October 15, 2025** to meet the **October 17, 2025** deadline.

Students Requesting Accommodations. for testing must complete the [Accommodations Request Form](#).

Self-Study Self Study exams will only be considered for exams that PHHS will administer. Students who are interested in a self-study exam are required to complete the AP Self Study Form . Exam space is limited therefore students who would like to take a self- study exam will need the approval of the APED, Dr. Tran (**by September 29**). Once the student has been approved for the self-study exam they will receive a self-study AP Join code to order the AP exam. Please check the school web site to complete the google form

CANCELING AN AP EXAM

Piedmont Hills is penalized financially for unused exams. Therefore, the policy below will apply. To cancel an AP exam, you must see Dr. Tran in the Guidance Office and complete a [2-steps reques..](#)

- Prior to November 14, 2025: Full refund provided
- November 15- May 1:
 - Students who paid full price will receive a partial refund (\$40) per canceled exam.
 - Exam Fee (\$90)– canceled exam fee (\$40)=Partial Refund (\$50)
 - Students who qualify for a **fee reduction will be charged a cancellation fee.**
 - Unused Exam Fee (\$40)-Reduced Fee (\$5)= Cancellation Fee (\$40)
- After May 1: No refunds will be processed for exams canceled after May 1. Students who paid a reduced fee will be charged a cancellation fee if they do not complete their exam. All refunds are processed through the district office and may take several months to process.

I have read and agree with the information provided.

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Student Signature

Parent Signature

Identify which exams you are taking on the reverse page by placing an "X" in the appropriate box(es). Take your completed form to the bank with your payment. This is not for Self Study

☐	AP Biology	 B000001
☐	AP Calc AB	 CAB0002
☐	AP Calc BC	 CBC0003
☐	AP Chemistry	 C000004
☐	AP Chinese	 0000005
☐	AP Comp Science A	 CS00000
☐	AP English Language	 EL00005
☐	AP English Literature	 E00000L
☐	AP European History	 EH00015
☐	AP Government	 G024521

☐	AP Physics 1	 6666666
☐	AP Economics	 MIC7878
☐	AP Physics C (Mechanics)	 MEC4444
☐	AP Environmental Science	 AP EVM SCIENCE
☐	AP Psychology	 P22222
☐	AP Spanish	 951141
☐	AP Statistics	 S77777
☐	AP Studio Art	 SA33332
☐	AP U.S. History	 US2222
☐	AP World History	 WH00025

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AP French		AP Computer Science Principles	
	AP Seminar	AP Precalculus	
	AP 2D Arts and Design		

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Please list the courses that you have been approved for Self Study. Please pay and register on the AP Classroom by Nov 5, 2025 . The exam cannot be ordered unless you have registered into the AP Classroom. [Directions to Join the AP Classroom](#)

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REGISTRATION DEADLINE:
October 17, 2025