



Board of Education Meeting Summary
May 27, 2025 - [Packet](#) • [Recorded Meeting](#) (once uploaded)
Derby Public Schools Administrative Center

Below are highlights from the [May 27, 2025](#) Board of Education meeting. Note: This is a summary of the BOE meeting from the Communications Department. Approved minutes are posted by the Board Clerk.

Agenda

- The board adopted the agenda as presented. Approved 7-0.

Routine Action

- **Board Member Reports:** Board Members shared highlights about recent activities, including the Retirement Reception, Project SEARCH and Project Life (DTEC) graduations, a shoutout to the Girls Swim team at League and State, Bulldog Buddies singing at the DMS vocal music concert, DNMS National Junior Honor Society inductions and celebrating DHS Graduation. They also shared a thank you to the high school administration for their hard work this year.
- **DNEA:** Kathleen O'Brien, DNEA President and DHS Science Teacher, thanked teachers for their hard work during the school year and shared voting information on the IBB Negotiation vote that was passed by a close margin.

Presentations

- **I Make a Difference Awards:** Becky Moeder, Assistant Superintendent of Human Resources, recognized volunteer Amie Stambaugh and staff member Justin McCubbin, an Assistant Principal at Derby High School. ([page 7](#)).
 - Amie has been a dedicated supporter of El Paso Elementary for years—first as a classroom parent and now as an ongoing volunteer. From donating books and supplies to organizing games and stocking a classroom treasure chest, her kindness and behind-the-scenes support have had a lasting impact. Even after her son moved on, Amie has



continued to make students and teachers feel supported and valued.

- Mr. McCubbin brings a unique blend of leadership, compassion and service to his role, drawing from over a decade in education and 16 years in the Army Reserves. He supports students and staff in countless ways—whether supervising events, leading safety efforts or connecting personally with students. His meaningful support of AFJROTC cadets, including stepping in to help a student prepare for an awards ceremony, reflects the trust and care he brings to his work every day.

Consent Agenda

- Donation to Derby Hills Elementary from Box Tops for Education (Dr. Brent Wolf), Donation to Tanglewood Elementary from Fundraiser by 99 Pledges (Amy Steadman), Donation to Oaklawn Elementary from Chick-fil-A (Donna Osborn), Out of State Travel Request for Derby High School Basketball to Kearney, Nebraska (Gretchen Pontious), Year-End Board Meeting Date Change (Pamela Kelly), SRO Contract for the 2025-2026 School Year (Heather Bohaty), Loyd Group Audit Engagement Letter (Pamela Kelly), Certified and Classified Personnel Reports (Becky Moeder), Fund Balance Report (Pamela Kelly), and Claims (Pamela Kelly). Approved 6-1. ([page 8](#)).

Reports

- **Strategy 2: Trends in Nicotine, Drugs, and Discipline:** Donna Osborn, Principal of Oaklawn Elementary; Clint Shipley, Principal of Derby Middle School; and Gretchen Pontious, Principal of Derby High School, provided an overview of the most recent data collected from the Kansas Communities That Care (KCTC) Survey, as well as school-specific information obtained through Skyward. ([page 43](#)). [View the presentation.](#)
- **Budget Process Report:** Pamela Kelly, Director of Finance, presented outcomes from the 2025-2026 budget process, including a compensation and benefit package to all staff of 4.62%, and the timeline requirements as approved by legislation. She asked the board for approval of the budgeted items as presented. Approved 7-0. ([page 47](#)).

Discussion

- **Set Dates and Times of Board of Education Meetings for 2025-2026:** Heather Bohaty, Superintendent of Schools, presented dates of Board of Education meetings for the 2025-2026 school year. ([page 48](#)).
- **District Organizational Chart:** Heather Bohaty, Superintendent of Schools, presented updates to the District Organizational Chart. ([page 51](#)).
- **Board Goals for the 2025-2026 School Year:** Heather Bohaty, Superintendent of Schools, presented an edit to a Strategic Plan Strategy 3 goal and asked for insight from the board if any changes needed to be made. ([page 71](#)).

- Changes to Strategy 3: Beginning in June of 2025, the district will explore ways to increase engagement in the parent satisfaction survey. Following the aggregation of the survey data, Strategy 3 will determine further goals or action steps to present to the board through a discussion/action plan at a future board meeting.
- **Meal Prices 2025-2026:** Martha Lawson, Food Service Supervisor, along with Burke Jones, Director of Operations, presented the recommended meal prices for the 2025-2026 school year. Recommendations include an increase to student and adult meal prices due to rising costs in food, labor and operations. Reduced-price meals would remain at the USDA-mandated maximums of \$0.30 for breakfast and \$0.40 for lunch ([page 82](#)).
- **Parent/Student Elementary, Middle School, High School Handbook:** Becky Moeder, Assistant Superintendent of Human Resources, presented to the board edits and additions to the Student Handbook for the 2025-2026 school year including a discipline point matrix at the elementary level and discussion on cell phone policy at each level. ([page 86](#)).
- **Job Description:** Becky Moeder, Assistant Superintendent of Human Resources, presented a new job description before the board for a Head Nurse supplemental position. ([page 110](#)).
- **Engineering Automation Pathway:** Dr. Holly Putnam-Jackson, Assistant Superintendent of Teaching and Learning, presented a proposed new Engineering Automation Pathway at Derby High School, utilizing existing courses already offered. Approval would allow students to qualify as CTE concentrators or completers and be included in post-secondary scorecard data. No additional expenses are required. ([page 117](#)). [Video here](#).

Action

- **Certified Master Agreement:** Becky Moeder, Assistant Superintendent of Human Resources, presented the ratification of the certified master contract for the 2025-2026 school year. Approved 7-0. ([page 118](#)).
- **Classified Employment Policy:** Becky Moeder, Assistant Superintendent of Human Resources, asked the Board to approve the 2025-26 Classified Employment Policy as presented. Approved 7-0. ([page 124](#)).
 - Updated 2025-2026 School Year Calendar: [Staff](#), [Student](#) reflect Nov. 26 off for 12-month staff.
- **Special Services and Administrative Handbooks:** Becky Moeder, Assistant Superintendent of Human Resources, asked the Board to approve changes to the Special Services and Administrative handbooks for the 2025-2026 school year. Approved 7-0. ([page 134](#)).
- **2025 E-Rate Network Refresh Adjustment:** Dennis Elledge, Director of Technology, asked the Board to approve an adjustment to the 2025 E-Rate Network Refresh project,

increasing the authorized amount by \$298,014.37, which is needed to cover the project. Approved 7-0. ([page 139](#)).

- **Five-Year Capital Outlay Plan:** Pamela Kelly, Director of Finance, asked the Board to approve the five-year capital outlay plan for the period 2025-2030 as presented. Approved 7-0. ([page 140](#)).
- **Worker's Compensation Insurance:** Burke Jones, Director of Operations, asked the Board to approve the district's Workers' Compensation Insurance renewal and premiums for the 2025-2026 policy year, which includes a less than 1% increase from the previous policy year. Approved 7-0. ([page 158](#)).
- **Bus Use by City of Derby:** Burke Jones, Director of Operations, asked the Board to approve the contingent use of two USD 260 school buses to serve as shuttles during Smoke on the Plains BBQ & Music Festival, June 13-14, 2025. Approved 7-0. ([page 169](#)).
- **Derby High School LED Lighting Upgrade:** Burke Jones, Director of Operations, asked the Board to approve the Derby High School LED Lighting Upgrade project for a total of \$174,9389, which was outlined in the 2024-2025 Capital Outlay Plan and the 2025-2026 Capital Outlay Plan. Approved 7-0. ([page 170](#)).
- **Student Furniture for Tanglewood and Swaney:** Burke Jones, Director of Operations, asked the Board to approve the purchase of Student Furniture for Tanglewood Elementary and Swaney Elementary for a total of \$467,195.72. Approved 7-0. ([page 183](#)).