

How To Create Your PowerSchool Parent Account: (Skip this step if you have an account)

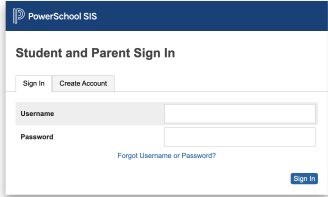
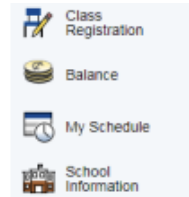
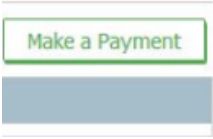
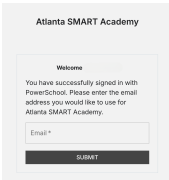
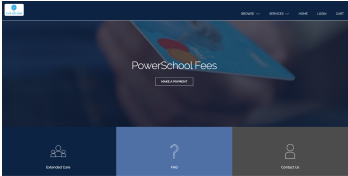
1. Go to: asa.powerschool.com/public
2. Click the "Create Account" tab on the login page.

3. Click "Create Account" again to begin the setup process.
4. Enter your account information, including your email address.
Note: This email will be used for notifications, password recovery, and account changes. If both parents want access to the same student, each parent must create their own account.

5. Under "Link Students to Account," enter your Parent Access ID and Access Password provided by the school. (Contact Ms. Scott at jscott@atlantasmartacademy.org - if you need this information. Include your child's/children's full name and grade level.)
If you have multiple students at ASA, you MUST link all of them during this step.
6. Click "Enter" or "Submit" to complete your account setup.
7. Check your email for a verification message and click the link inside to activate your account.
Check your spam/junk folder and refresh your inbox frequently. You must verify your account within 24 hours. If the link expires, you can request a new one.
8. Once verified, return to the login page and enter your Username and Password.
9. Click "Sign In" to access your parent portal.

How To Make Online Payments Straight from PowerSchool DO NOT LOG IN ON THE APP!

You **MUST** click here to log [in to PowerSchool using a Google or Safari Browser](https://asa.powerschool.com/public) or type:
asa.powerschool.com/public into your browser.
If you've never created an account, please  and use the instructions above

1.  Sign in with your PowerSchool login credentials
2.  Click "Balance" from the menu on the left-hand side of the screen.
3.  Click the green "Make a Payment" button on the right-hand side of that screen.
4.  You will then be taken straight to the Atlanta SMART Academy Webstore. You must sign in with an email or create an account with the Webstore by entering an email and confirming with a code. This can be any email address.
5.  Once logged in, add your items to your shopping cart and check out using a major credit card.
6. For Solutionist Activity Payments - please make your Activity Fee Payment using these instructions.
 - a. **NOTE: All school documents will be withheld at the end of the year if you do not clear your balance!**
 - b. Payment Amount: \$100.00 for the 25-26 School Year