MARYLAND INSTITUTE COLLEGE OF ART

DECKER LIBRARY

Maryland Institute College of Art
Graduate Submission Policies

Updates or Corrections Policy for Graduate Thesis Work

Updated March 2026
Adapted from CalTech.

Updating Your Thesis After Submission:

It is important to thoroughly review your thesis work before submitting to Decker Library.

If necessary, students are permitted to re-submit the entire work while the submission period is open by including it as an attachment in an email to refer@mica.edu that includes written consent to remove the original and replace it with the updated version. The submission period will be clearly stated on the Graduate Theses page of the Library website.

After the submission period has ended, students may resubmit the full thesis work by including it as an attachment in an email to refer@mica.edu. The email must give written consent to remove the original and replace it with the updated version. Resubmissions received after the original submission deadline will be corrected and added during the next ingestion period.

The same policy applies to any additions to a thesis work after the submission period has closed.

Access/Permission Level Changes

Access/permission (open access, restricted, or embargo) level chosen by students at the time of submission is permanent and cannot be changed.

Questions? Please reach out!

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