Request to Teach Sponsored Dual Credit Courses

Early College Initiatives (ECI) Application

This document is an accurate representation of the PDF application for teaching sponsored dual credit. Because the form requires signatures from multiple individuals outside of the Eastern Oregon University (EOU) partnership, this version provides a clear, text-based description of the original PDF content. It is designed to be accessible and can be printed for completion and signature as needed.

Applicant Information

Name

(Please print your full name)

Work Email Address

(Please print your school email address)

High School

(Please list the high school where you will be teaching the sponsored dual credit course(s). This information is specific to you and your students, so it is important that it is provided accurately.)

High School Mailing Address

(Please provide your school's mailing address so we can send any necessary information directly to the school.)

Submission Instructions

Submit this form completed with the additional documents that are stated below.

Copy of College Transcripts
Resume

Send materials to Early College Initiatives (ECI) Email: eci@eou.edu

Eligibility Confirmation

Please review the following expectations and acknowledge that you have read and understood all four items, in order to confirm alignment between you, Eastern Oregon University (EOU) and you as a sponsored dual credit teacher

I have read the Sponsored Dual Credit Expectations for Current EOU Offerings and confirm my eligibility to teach this course. (Link to expectations https://www.eou.edu/early-college-initiatives/dual-credit-expectations/)

I have taught successfully in the discipline or a related subject for three years and hold a subject endorsement that aligns with the Sponsored Dual Credit class.

My resume is attached or has been submitted to eci@eou.edu

My transcripts are attached or have been submitted to eci@eou.edu

Course Information

Complete the following section so ECI can place you in the correct cohort and PLC (Professional Learning Community) group.

Please indicate the subject area and course number(s) you are interested in teaching. Include all courses you are considering offering.

Please provide the official Eastern Oregon University (EOU) course title for which students would receive EOU college credit.

Please list the title(s) of the high school course(s) you currently teach and identify the corresponding EOU course(s) for each.

Example: EOU Subject and course number BIOL 101. The EOU course title is Intro to Biology and the High School class title is Advanced Biology

Signatures

Please sign and have your principal sign the PDF that is connected to all of this information. We will then need you to email it to eci@eou.edu so the PLC lead and the Dean of the College can sign it as well.

Applicant Signature (Please sign and date the signature page)

Principal Signature (Please sign and date the signature page)

EOU PLC Faculty Lead Signature (After you send the paperwork to eci@eou.edu then the lead will sign it for our records to know you are approved.)

EOU College Dean Signature (After you send the paperwork to eci@eou.edu then the dean will sign it for our records to know you are approved by the college.)

Contact Information

If you have any additional questions or concerns please feel free to contact eci@eou.edu or 541-962-3086 to receive additional clarification on the process.

Sub Department Title (Early College Initiatives, part of EOU Admissions)

Mailing Address: Eastern Oregon University, One University Boulevard, La Grande, OR 97850

Phone number: 541-962-3086

Email Address: eci@eou.edu

Upon approval, the Early College Initiatives office at EOU will provide guidance on PLC training, the teacher partnership form, student applications, and registration procedures.