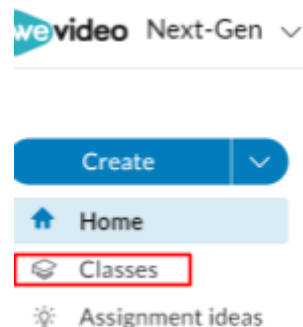# WeVideo: Setting Up a Class
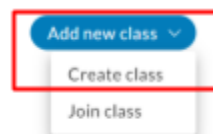
Creating Assignments: Individual and Team

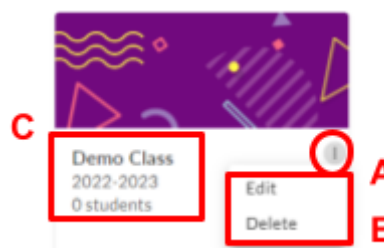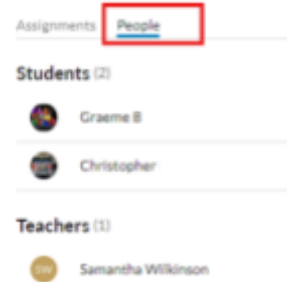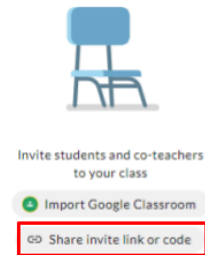|	
1. Access WeVideo from Classlink and select Classes from the menu on the left.	
2. Click to drop down the menu under the blue button, "Add New Class". a. Click "Create class"	

3. Fill in the class information:
    a. Title (required)
    b. Section/Period (optional)
    c. Grade (optional)
    d. Cover photo (optional)
 	
4. Click "Create".	

5. The class will appear on the Dashboard.
    a. If changes need to be made, hover over the class, click on the 3 dots and select "Edit".
    b. The 3 dot menu will also allow you to delete the class.
    c. To open the course, click on the title.	

6. Once you have clicked to open the course, select the "People" tab.	
7. Then click "Share invite link or code".	
8. Students need to manually add themselves. They are prompted for a code after opening WeVideo. The code is alphanumeric and students will type it in. a. Other teachers can join your class and will show up under "Teachers" using the same code.	