

Full Name

High School Student

Career Objective

This is the elevator pitch on why you're the best fit for the position you're applying for. Make this bit about what you bring to your potential employer - what you can provide them instead of what you want from them.

About

Address Phone number Email
Website

Skills

This can include technical skills. This can also include soft skills. Soft skills are personal attributes that are valuable in the workplace. It's usually presented in bullet form.

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Education

Current Year or Grade Level
Name of School Location

Expected Graduation Date or
Inclusive Dates GPA (if above
3.5 only)

You must download first, to add your own information. Then delete these instructions!

Work *Experience*

Title /

Position

Employer /

Institution

Inclusive Dates

Job Description

Volunteering and Extra *Curricular*

Volunteer Position or
Activity Role Organization
or Activity Name Inclusive
Dates
Job Description

Volunteer Position or Activity Role
Organization or Activity Name
Inclusive Dates
Job Description

Volunteer Position or Activity Role
Organization or Activity Name
Inclusive Dates
Job Description

Awards

- List of awards received that may be of interest to your potential employer It can be academic
- achievement or skills- based.

Certificates and/or *Seminars Attended*

Certificate or Seminar
Description Inclusive Dates
Skills Learned

Certificate or Seminar Description
Inclusive Dates
Skills Learned



Instagram



Twitter



LinkedIn