

YI HWANG ACADEMY OF LANGUAGE EXCELLENCE

Minutes of YHALE Governing Board Meeting on December 1, 2022

A meeting of the Governing Board (the “Board”) of Yi Hwang Academy (the “School”) was held on December 1, 2022, at 6:30pm at 1441 Dunwoody Village Parkway, Suite 100, Atlanta, GA 30338. The meeting began at approximately 6:34pm.

I. Attendance of Board Members

The following members of the Board were physically present: Liza Park

The following members of the Board were present via Zoom: Marissa Le, Tamecha Buck, Emile Hanam, Ji Ma

II. Welcome any members of public, announcements & take 1st public comments

Susan George

Olivia Jeanne

Dr. Yu

Johnny

Ami Hastings

Ella

Rong Su

No public comments at this time

III. Approval of any previous meeting, special meeting and/or emergency meeting minutes

Motion to approve previous meeting minutes for November, made by Marissa Le

Emile Hanam seconded the Motion

No objections to approve the Motion

All in favor, seeing no opposition, Motion approved by unanimous vote.

Need to revisit September minutes to be approved

IV. School Policy & Operations

A. Principal report – Language screening: timing, policies & logistics; 2023-2024 proposed calendar

a. School Happenings

- i. Fire Fighters came with their trucks
- ii. Professional Development during DLD
- iii. Uniqueness of being at YHALE (cultural barriers)
- iv. School sicknesses, including staff
- v. Character Day/Garaetteok Celebration/Veteran’s Day
- vi. Monthly Lunch and Zoom – MAP Testing with Dr. Connie Le
- vii. Wonderful Thanksgiving Break
- viii. Careers and Community Helpers have been coming this week to share
- ix. NCESW Celebrations
- x. New staff interviews and SPED meetings

b. Considerations

- i. SPED District Director/Cross Monitoring
 - SPED population growth
 - Staff changes (Ms. Chen)
 - Reshaping our SPED policy
 - Training of Staff (Eligibility, Evaluation, Record Keeping, and Accommodations)
 - Developing policy, procedures and practice for various areas
 - a. Written equipment management procedures
 - b. Record of physical inventories conducted by LEA
 - c. Inventory (procurement, inventory, storage, and disposal)
- ii. School Calendar (Start day August 1) – Board to review and take a vote in January board meeting
- iii. STAMP Reconsiderations

Motion to withdraw the previous approval of the screener for the 2022-2023 year and table it until it is readdressed in January; and for the 2023-2024 year, the administration and the committee can determine details other than policy made by Marissa Le

Ji Ma seconded the Motion

No objections to approve the Motion

All in favor, seeing no opposition, Motion approved by unanimous vote.

Board will likely meet again this month regarding STAMP.

- iv. Projected numbers for next year/ Intent to return form – sending out on 12/5, due by 12/15

- B. Reporting to the SCSC or GaDOE – Board member training in Feb. 7-8 at UGA & April 12-13 in downtown Atlanta near GSU; SCSC Governance Support Specialist Program

Liza will reach out to Heather Robinson about TKES and LKS

- C. Covid/ Pandemic Plan – Update Covid & Infectious diseases policies handbook to be reviewed in committee and present changes in January board mtg.
- D. General Policies: Conflicts in current published handbook and updates we made previously (like for absences and doctor’s excuses) to be found in committee and presented in January board mtg.
- E. Financial & Health – Susan – final purchases of CSP Grant; use for Facilities Grant; telemedicine progress – Susan has sent her report to the Board

V. School Committees, Support Organizations

- A. PTO – newsletter to be sent on Friday to parents, In-person meeting will be in the Spring, supporting Deck-the-Door contest, supporting class parties with room parents, target language library has been starting to come together, kicking off yearbook orders- promote ad pages for outgoing 5th graders, recruiting for yearbook committee

B. Committee Reports:

Facility – Liza & Emilie – Special Use Permit public hearing by Plan Comm: 11/7/2022; City Council Hearing; Hire Rob Fortson for SCSC Middle School Approval Process

**Motion to retain Rob Fortson to represent YHALE to the SCSC for the Middle School Approval Process made by Marissa Le
Tamecha Buck seconded the Motion
No objections to approve the Motion
All in favor, seeing no opposition, Motion approved by unanimous vote.**

Marketing & Enrollment –

Olivia- Website/social media/merchandise

Ji- Marketing for 23-24 enrollment

January 1, 2023- application process opens

March 15, 2023- application process closes

March 20, 2023 – Lottery

Discussion regarding screening and application process. Liza will write to SCSC for insight.

Open House dates proposed and began planning for.

Liza will contact SCSC and email everyone by Tuesday regarding screener or follow ICOSA protocols.

Postcards to be sent out for January open houses and Lunar New Year to be sent out by January 2, 2023.

Academic & Student Programs – Liza – Advanced Language Options- table for now – workshop in the Spring; Student ambassadors & Student houses/teams – Liza is working on this (4th and 5th graders) 4 houses- Liza will email the patch to the Board – Houses will start up in the next semester, separated by birthdate. Projects for each House- once a month for now, may move to twice a month.

Finance – Melanie – Facilities Grant Uses

Fundraising/special events – Marissa/Tamecha – Lunar New Year 2023 – date of event 1/28/23

Will have a committee meeting on Tuesday, December 6, 2022, at 6:00pm

Lion Dance and Drummer show

Enrichment groups to perform?

Lunch/ 3rd Party Vendors – Tamecha -SNS meeting – shared concerns of the school with the vendor, but vendor issues are still not resolved. Asked for the Board to reconsider new vendor(s) in January.

VI. Old Business – vote that Board didn't take on record from March
Need to wait until December for Quorum to take the vote

**Motion to reverse the decision of the Gifted Team and recognize the gifted status of Student A as his previous school had recognized and serviced him, but did not code him as a gifted student in the Georgia Department of Education portal made by Marissa Le
Emile Hanam seconded the Motion
No objections to approve the Motion
All in favor, seeing no opposition, Motion approved by unanimous vote.**

Original discussion of this happened in Executive Session in March 2022

VII. New Business

VIII. 2nd Public Comment Section

No public comments at this time

IX. Executive Session – need to review Hearing Officer’s findings & recommendation re: Student; Real estate/facility discussion

Motion to enter Executive Session and pause the open meeting at 9:32pm made by Marissa Le Emile Hanam seconded the Motion

No objections to approve the Motion

All in favor, seeing no opposition, Motion approved by unanimous vote.

Kindergarten student recommended for expulsion

Motion to end Executive Session and un-pause the open meeting at 9:38pm made by Marissa Le Emile Hanam seconded the Motion

No objections to approve the Motion

All in favor, seeing no opposition, Motion approved by unanimous vote.

Motion to accept and comply with the recommendation made by the Hearing Officer in regard to Student AB made by Marissa Le

Tamecha Buck seconded the Motion

No objections to approve the Motion

All in favor, seeing no opposition, Motion approved by unanimous vote.

Discussion of additional real estate/ locations, not in Duluth, as back-up/ options

X. Adjournment 10:00pm