



**RETURN TO SCHOOL PLAN**  
**GRADES PRESCHOOL Prek - 12**

**2021-2022**

Revised: August 20, 2021

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## WESTPORT PUBLIC SCHOOLS: GUIDING PRINCIPLES

As Westport Public Schools prepares for the 2021-22 school year, our planning is grounded in the following guiding principles:

- ▶ **Safeguarding** the health and safety of students and staff;
- ▶ Returning to **in person schooling** is a priority;
- ▶ **Monitoring** the school, students, and staff and, when necessary, quarantining students/staff to appropriately contain COVID-19 spread;
- ▶ Emphasizing **equity, access, and support** for all students, especially cohorts with specific educational and developmental needs;
- ▶ Reopen with instructional models and schedules that allow staff to address **academic as well as the social emotional needs of students**;
- ▶ Fostering effective **two-way communication** with families, educators, and staff; and
- ▶ Ensuring plans **conform with federal, state and local mandate**

## HEALTH AND SAFETY PROCEDURES

### Health and Safety Procedures for Students, Families and Staff



#### Stay home if you have symptoms associated with COVID-19

Students and staff must stay home if they have any symptoms consistent with COVID-19. If an unvaccinated student or staff member has been in close contact with a person diagnosed with COVID-19 they should also remain home and follow quarantine procedures.



#### Morning health check by parents is required

In order to prevent transmission among the school population, parents are instructed to screen unvaccinated students and unvaccinated staff should screen themselves before leaving for school. Check to ensure temperature is below **100.4 degrees** fahrenheit and observe for the symptoms associated with COVID 19 outlined in this document.



#### Face coverings or masks are required

Per CDC recommendations and State requirements, it is required that all staff and students wear face coverings, while at school and on the bus. In the event CDC recommendations and/or State guidelines are modified, this procedure may be adjusted. No masks will be required outside for recess or other outside activities.

Fully vaccinated teachers will have the opportunity to remove their masks during active instruction at the front of the classroom per DPH guidance.

At this time, students must wear face coverings or masks that completely cover the nose and mouth while inside the school and on the bus, with exceptions only for those students for whom it is not safe to do so due to medical conditions. "Mask Breaks" will be provided during the day. Parents will be responsible for providing students with face coverings or masks. Schools will have backup disposable masks available for students who forget them.



#### Social distancing is required to the extent possible

Social distancing of 3 ft. will be implemented to the extent possible in the classrooms and other settings. Students are expected to practice social distancing when entering and exiting the building, in classrooms, and moving throughout the school.



#### Frequent hand washing and/or hand sanitizing

Students must engage in frequent hand washing or sanitizing upon arrival, before and after meals, after bathroom use, and after coughing or sneezing.



### Bussing

Face coverings or masks should be in place prior to entering the bus or as directed by the CDC and Connecticut Department of Health.

### Contact Tracing/Isolation/Quarantine

- Quarantine practices will continue based on the guideline of being within 6 ft. for 15 minutes over a 24 hour period to a person who is positive for COVID-19.
- Due to limited transmission in classrooms last year, the CDC has made an important exception for students in the classroom setting only. Students in the classroom where everyone is wearing a mask will only be quarantined if they were within 3 ft. of another student positive for COVID-19.
- Vaccinated students and staff will not need to quarantine but will be asked to obtain a test within 3-5 days
- Quarantine length will be continued as it was at the end of the school year and consist of a PCR or antigen test at day 5 or later and return on day 8 if the test is negative and the person is experiencing no symptoms. If no test is obtained the student or staff member will be able to return on day 10 if they are symptom free.
- Students or staff positive for COVID-19 will need to isolate for 10 days from the start of symptoms or the date of the positive test and may return after the 10 days if they are symptom free.

### Travel

- We will continue to recommend CDC guidance for travel both interstate and international.

### Supports for Students in Quarantine or Isolation

Students needing to quarantine or isolate as a result of COVID-19 will receive certain educational supports while in quarantine.

- At the elementary level, these supports will consist of access to essential assignments through Google Classroom, twice weekly scheduled contact with the classroom teacher, and twice weekly contact with support staff to assist in work completion.
- At the secondary level, this will consist of access to posted assignments and communication with teachers via email as needed and, for quarantine periods extending beyond 5 school days, scheduled time with staff to support students during and after quarantine.
- For students who are medically unable to attend school for a verified medical reason, the district will continue to implement its Homebound Instruction Policy 6173. Individuals with questions about this policy or procedure should contact Mr. Rizzo, Assistant Superintendent for Pupil Services.
- These supports will be revisited periodically, likely every 4-6 weeks, to determine if additional interventions are warranted based on the number of students requiring these services.

### District COVID-19 Dashboard

- Our on-line COVID-19 dashboard will continue to be updated daily and available on our website.

### Diagnostic and screening testing

Diagnostic and screening testing may be performed as appropriate, and in conjunction with the Westport/Weston Health District.

### Vaccinations

The District will assist families and staff in locating vaccination clinics. School based clinics may be offered as the need arises. Governor Lamont issued Executive Order 13D on August 19, 2021. In short, all Pre-K-12 staff are required to have the Covid-19 vaccine. Any employees eligible for medical or religious waivers will be subject to routine testing.

### Healthy Hygiene Practices



**Hand Washing:** Washing hands with soap and water for at least 20 seconds and if not available the use of an alcohol based sanitizer with at least 60 % alcohol is one of the most effective ways to prevent the spread of infection. Hand washing with soap and water will be encouraged. Handwashing and hand sanitizing will be recommended;

1. Prior to entering school
2. Before and after recess
3. Before and after lunch
4. Before and after entering the health office
5. After using the bathroom

Additional hand sanitizer stations or bottles will be placed;

1. At school entry points
2. In every classroom
3. Outside the health office



**Signage In High Traffic Areas Will Educate Students And Staff And Serve As Reminders Of Ways To Prevent The Spread Of Covid-19:** Signs will be placed throughout schools in highly visible locations such as at school entrance and bathrooms that promote healthy protective measures such as handwashing and social distancing.

## Isolation & Caring For Students & Staff Who Are Sick At School

In order to decrease transmission of illness in the health office and school setting the use of an area for isolation will be utilized. The CDC defines the term "isolation" as "separation of sick people with a contagious disease from people who are not sick."

### Room Setup

1. A designated room or area that allows for the isolation of an ill person.
2. Signage on the door or curtain of the isolation space stating that the room is in use to maintain strict limitation of entry and exit at all times.
3. A closed door when staff or student is in isolation.
4. The health room bathroom will be used for any individual exhibiting symptoms while in school. No other students or staff will be allowed to use that bathroom during this time.
5. An isolation cart outside the room should include the following:
  - a. Latex free gloves
  - b. Masks, gowns and face masks, N95 or KN95 masks (for Health Office Staff)
  - c. Face shields

### Procedures for Isolation Room Use

As feasible, the teacher will call the health office to report when a student is being sent to the health office with a description of the presenting complaint. If student or staff begins to exhibit symptoms indicative of a potential infectious disease or symptoms specifically related to COVID-19 illness such as:

1. Fever of 100 F or greater, chills
2. Uncontrolled new cough
3. Shortness of Breath, Difficulty Breathing
4. New onset loss of smell or taste
5. O2 saturation below 95%

The Following procedures will be put into effect:

- a. The student will sanitize/wash hands upon arrival to the health office.
- b. The student will be met at the door to be evaluated for symptoms consistent with an infectious process including symptoms consistent with COVID-19.
- c. A new mask should be given to the student upon arrival and the old mask if cloth will be placed in a baggie to be taken home.
- d. Health Office staff should utilize a N95 or KN95 mask, gown and gloves and face shield as indicated for close contact and respiratory secretions.
- e. The student or staff member should be taken directly to the isolation room for a more comprehensive assessment. A designated staff member should remain with the student at all times.
- f. If indicated appropriate disposition will be determined. If a student or staff has any of the above symptoms they will be immediately dismissed from school.
- g. If indicated, the parent/guardian will be contacted for pick up.
- h. If a staff member is ill and in isolation they will be asked to leave school and not return to their classroom. It will be recommended that they call their health care provider.
- i. A building administrator will be notified regarding the staff member being sent home.

- j. Health Office staff will arrange for personal belongings of students or staff to be brought to the Health Office.
- k. Health Office staff should remove PPE outside of the isolation room. New PPE should be utilized to escort the student/staff out of the building.
- l. A Health Office staff member will exit the building with the ill student/staff member to ensure that they exited from the proper location and did not have any encounters with others in the building.

### **Pick Up of Student/Staff**

1. The parent/guardian will be instructed to not enter the building and notify the health office when arriving.
2. The parent/guardian will be asked to wear a mask and remain in their car for pick up at a designated exit.

### **Health Office Staff - Upon Returning From Pick Up**

1. Staff should properly dispose of PPE, sanitize hands with soap and water and replace mask prior to returning to the health office
2. The custodian will be contacted to clean the isolation room
3. If there is a suspicion of symptoms consistent with COVID-19 the Supervisor of Health Services should be notified.

### **Exit Instructions for Staff/Parents**

- ▶ Parent/guardian will be instructed to contact their health care provider and unvaccinated students should not return to school without a return to school note from a health care provider or negative COVID-19 test.



**Lunch:** Lunch may be served in the school cafeteria and other designated areas to allow for social distancing. Masks should be worn before and after eating. Hands should be washed before and after lunch. Sanitation for school kitchens will follow safety protocols as determined by the public health department.



**Recess:** Recess will be offered daily to children when they are physically present at school. Recess will be offered outdoors if possible. Staff members should be available to monitor students and provide reminders about physical distancing as needed. During active play, specifically outdoors, masks will not be required.



**The Use of PPE:** Per CDC recommendations and State guidelines, it is required that all staff and students wear face coverings, when feasible, while at school and on the bus. In the event CDC recommendations and State guidelines are modified, this procedure may be adjusted. When students are eating, drinking, during active PE or when students are outside masks may be omitted. Mask breaks should occur periodically throughout the day. Medical exemptions, which will require a note from a medical professional, will be made for those students or staff for whom it is not safe to do so due to medical conditions or other considerations. Face coverings are most essential when physical distancing is not possible.



**Face Covering** - A cloth, paper or disposable face covering that covers the nose and mouth. Masks should be at least 2 layers and fit snugly but comfortably. It should not be too thick as to make it difficult to breathe. Masks with a "filter outlet" can spread respiratory droplets and will not be allowed in school.

**Face Shield** - A clear plastic shield that covers the forehead, extends below the chin, and wraps around the side of the face.

Parents/Guardians and staff will be encouraged to bring their own face coverings from home but will be provided a face covering in the event one is needed. In addition, the following PPE will be utilized:

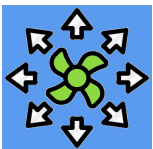
1. N95 or KN95 masks for health office staff which includes fit testing when caring for students and staff who have symptoms c/w symptoms of COVID-19
2. Face shields with face masks for staff/students who are unable to practice physical distancing, where close contact is highly likely, such as those receiving related services such as occupational therapy, physical therapy, and speech



**Visitors:** Visitors in the buildings will be limited to educational or school business needs. School visits need to be approved by the building administration. Virtual meetings will be considered for Planning and Placement Team meetings, Section 504 meetings, and other required meetings.



**Specialized Health Care Procedures:** Students who may require nebulizer treatments, suctioning or other procedures that create uncontrolled respiratory secretions must provide treatment authorizations. Students should receive medication via MDI with a spacer whenever possible. If nebulizer treatment is medically necessary these treatments should be done in an area separate from the health office and gloves, face shields, masks and gowns should be worn by the school nurse. The area should undergo cleaning after use and before it is used by other staff or students.



**Ventilation:**

In its effort to promote a healthy and safe building environment, and mitigate the potential spread of germs, bacteria and virus the district will continue to implement the Environmental Protection Act Tools for Schools (TfS) protocols. Center for Disease Control recommendations calling for increase in ventilation (open doors and open windows) will need to be carefully balanced with the TfS protocols, the district's safety & security standards, and the energy performance systems improvements made in recent years. The district will also ensure all HVAC systems are serviced and utilize the highest-rated Minimum Efficiency Reporting Values (MERV) filters that are appropriate for each system.

## FACILITIES AND OPERATIONS PROCEDURES



### Cleaning Procedures

#### Infection Control Measures:

1. Alcohol based hand sanitizer will be available at all schools and in all classrooms.
2. Signage in high traffic areas that will educate students and staff and serve as reminders of ways to prevent the spread of COVID-19. Signs will be placed throughout schools in highly visible locations such as at school entrances and bathrooms that promote healthy protective measures such as hand washing and social distancing.



**Cleaning and Disinfection Efforts:** Routine and standard cleaning protocols will be in place. Surface transmission has been found to be minimal.

#### Facilities Modifications:

1. Elimination of all water fountains
2. An isolation area for sick students and staff in all schools
3. Assure optimal ventilation in the health office, bathrooms and other areas
4. Social distancing in front offices and cafeteria

## CONTINUITY OF LEARNING

### Introduction

The mission of Westport Public Schools is to prepare all students to reach their full potential as life-long learners and socially responsible contributors to our global community. The district recognizes and supports that this is most effectively achieved in a face-to-face environment. For that reason, our goal is to reopen schools, providing students with in-person learning experiences for the 2021-2022 school year.

### Academic Learning

Westport Public Schools is planning for in-person learning 5 days a week with heightened health and safety protocols. Academic learning needs will be addressed using the following strategies:

#### Elementary Schools

- ▶ Classroom differentiation
  - Professional development from Teachers College Reading and Writing Project, focused on differentiation during the reading and writing workshop k-2
  - Professional development for teachers in the area of mathematics, focused on differentiation and small group instruction during mathematics
  - Professional development for classroom paraprofessionals to support individual and small group instruction
  - WIN (What I Need) block has been added to the elementary schedule
  - Professional development for teachers to support effectiveness of WIN time
- ▶ The addition of new summer learning opportunities
  - Socialization opportunities
  - Academic learning
- ▶ Use of formative and summative assessments to better understand student needs and in turn support students
- ▶ Social Emotional Learning
  - Continuation of Ruler implementation and associated professional development
  - Professional Development on creating positive and engaging classroom environments

#### Middle Schools

- ▶ Expansion of the Response to Intervention Program
  - Ensure the district has appropriate staffing to support student needs and meet the increase number of students receiving mathematics interventions at the middle school level
  - Addition of instructional materials to support reading and math interventions
- ▶ Implementation of 6-8 tutoring program
  - Before and after school tutoring in mathematics
    - Math tutoring will be offered by Staples Math Honors Society (virtual and in-person)
    - Teachers will offer individual and small group tutoring sessions Monday through Thursday
- ▶ The addition of new summer learning opportunities

## FINAL DRAFT

- Socialization opportunities
- Academic learning
- Electives program
- ▶ Use of formative and summative assessments to better understand and in turn support students

### High School

- ▶ Addition of Writing Lab
- ▶ Expansion of Mathematics Lab to include before and after school tutoring
  - Teachers will offering individual of small group tutoring sessions Monday through Thursday (in-person and virtual)
- ▶ The addition of new summer learning opportunities
  - Socialization opportunities
  - Academic learning
  - Electives program
- ▶ Stress reduction and socialization opportunities during the school day
  - Yoga Classes
  - Meditation Classes
  - Exercise
    - Organized activities
    - Open gym opportunities
    - Fitness center

**The district will not be offering a distance learning program for the 2021-2022 school year**



### Social and Emotional Learning

#### Focus on Students

- ▶ Tier One: Practices to support all students on a classroom and schoolwide basis. This includes direct instruction in SEL competencies (ex: RULER curriculum) and providing time for student connection (ex: Connections, Homeroom, Morning Meeting). Ongoing data on students' well being will be collected through different methods (ex: Google Forms, Jamboard Mood Meter check ins).
- ▶ Tier Two: A more targeted approach where staff identifies students who may be having more difficulty such as social isolation, emotional regulation or academic disengagement. Strategies and supports are designed to meet individual students' needs. This warrants a team approach and communication with families.
- ▶ Tier Three: Supports for students identified as having significant needs or requiring crisis intervention. This warrants a team approach, increased communication with families and collaboration with outside resources.

#### Focus on Staff and Families

- ▶ The team recommends focusing on the SEL needs of staff members and families by offering professional development, resources, and ongoing support through increased communication.
- ▶ Specific supports and strategies will be planned for each stakeholder group.



## Special Education

Students eligible for special education services are general education students first and will receive the benefits of all the mitigation measures in place for all students as part of this reopening plan. In addition, students eligible for special education services are entitled to a Free and Appropriate Public Education (FAPE) in the least restrictive environment under the IDEA. These mandates remain in place and the Westport Public Schools will provide FAPE in a manner consistent with the health and safety guidelines of the district.

Throughout the pandemic, communication between families and school personnel regarding individual student needs has been a central tenet of practice. This communication has been essential in meeting student needs and must continue.

Consistent with guidance provided by the Connecticut State Department of Education, Westport Public Schools will develop and implement a process to determine whether and to what extent special education recovery is appropriate for students to address any existing impact of the pandemic.

Special education recovery is special education and related services provided to a student to remediate lack of expected progress or regression as a result of delayed, interrupted, suspended, or inaccessible IEP services during the pandemic. Special education recovery is not intended to be a minute-for-minute replacement of services but is instead a time-limited adjustment to the student's IEP to address lack of expected progress, mastery of essential skills, or to prevent further regression. Many of our students have made meaningful progress and for others, program adjustments have been made to address individual needs. It is important that these decisions remain data-driven, individualized, and collaborative in nature as part of the Planning and Placement Team process.\*

Westport Public Schools will follow closely updated guidance on the implementation of special education programs from the Connecticut Bureau of Special Education and the federal government and is committed to ongoing communication and collaboration with families as we plan for the 2021-22 school year.



## Technology

### Devices

- ▶ Students in grades K-5 will have access to Chromebooks from the district while in class.
  1. Chromebooks will be housed in school on carts for student daily use
  2. Families may use a family device when students are at home if needed.
  3. Students who qualify for free and reduced lunch can be loaned a school Chromebook if needed
- ▶ Students in grades 6-8 will be provided Chromebooks by the district.
  1. Student expectations
    - a. Keep the Chromebook in the protective case at all times
    - b. Charge the Chromebook at home each night

- c. Bring the Chromebook back and forth to school daily
  - 2. Families may have the students use a school Chromebook or other family device when students are at home. School devices will be routed through the school network and firewall from home after first connecting to the family Internet connection.
- Students in grades 9-12 are expected to continue to provide their own device
- 1. Student expectations
    - a. Charge the device at home each night
    - b. Bring the device back and forth to school daily
  - 2. Students who qualify for free and reduced lunch or heating assistance from the Town of Westport can be loaned a school Chromebook if needed
  - 3. If a student's own device needs to be sent out for repair, a student can request a temporary Chromebook loan if any devices are available
- If families do not have access to Wifi at home, families can contact a guidance counselor or school principal and the district can provide a cellular hotspot for access to educational resources.

### **Support**

- If a school Chromebook malfunctions, a loaner will be provided to the student. The loaner should be kept in the protective case and charged at home if needed until the original device can be returned.
- Spares will not be available at school if they are forgotten. It is important that students remember to bring their devices daily.
- If parents or students need support with any of the software programs they should contact their school's library media specialist or classroom teacher and they will be directed further based on the specific resource.

### **After School Activities:**

- After school activities will continue but will follow the spacing and masking guidelines.

## INSTRUCTIONAL MODELS AND SCHEDULES

### Preschool

#### Full In-Person Model

Consistent with Connecticut State Department of Education Guidance Stepping Stones Preschool will prioritize the onsite learning opportunities for preschool students. We will hold preschool classes Monday through Friday using our regular schedule. We will operate on our normal schedule with mitigating measures in place for the safety and wellbeing of our students and staff.

#### Stepping Stones Preschool Sessions

Monday through Friday

AM Students: 9:30-12:30

PM Students: 9:30-2:15

#### Sample Classroom Daily Schedule

The Stepping Stones schedule varies daily depending upon special schedules, staggered outdoor time, and special events. Below is a sample of the preschool schedule:

Time	Activity
9:30-10:00 am	Handwashing/Unpacking/Morning Work at Tables
10:00-10:25 am	Morning Meeting/"Something Special"
10:25 am	Wash Hands
10:30 am	Snack
11:00-11:15 am	Recess
11:20 am	Wash Hands/Books on the Rug
11:30-12:20 pm	Choice/Projects
12:20 pm	Wash Hands
12:30 pm	Students Dismiss
12:30 pm	Student lunch
1:00 pm	Choice/Projects
1:40 pm	Recess
2:00 pm	Wash Hands and Pack Up
2:15 pm	PM Dismissal

## Elementary School

### Full In-Person Model with Heightened Protocols

In the full in-person model, curriculum and instruction will be highly focused on student growth. This will require a heightened emphasis on formative assessment, to meet students where they are. Curriculum may require revision to account for the multiple models of schooling that have occurred as a result of COVID-19. We will continue to lean on high quality instructional materials such as *Teachers College Reading and Writing Units of Study* and *Think! Mathematics* (Singapore Math). The [Elementary Curriculum website](#) has additional information about literacy and mathematics instruction. Additional subject areas and resources for parents will be added over time.

- ▶ All five elementary schools will be open for all students to attend in-person classes.
- ▶ A daily WIN (What I Need) period has been added to address the specific learning needs of students.

### Full In-Person Model: Sample Schedule

9:00 am	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting
9:15 am	ELA	ELA	ELA	ELA	ELA
9:30 am					
9:45 am					
10:00 am					
10:15 am					
10:30 am					
10:45 am	Music	PE	PE	Music	Art
11:00 am	Spanish	Spanish	Spanish	PE	
11:15 am					
11:30 am	Lunch	Lunch	Lunch	Lunch	Lunch
11:45 am					
12:00 pm	WIN	WIN	WIN	WIN	WIN
12:15 pm					
12:30 pm	Math	Math	Math	Math	Math
12:45 pm					
1:00 pm					
1:15 pm					
1:30 pm					
1:45 pm					
2:00 pm	Recess	Recess	Recess	Recess	Recess
2:15 pm	ELA	ELA	ELA	ELA	ELA
2:30 pm					
2:45 pm		Science/SS		Science/SS	Science/SS
3:00 pm					
3:15 pm					
3:30 pm		Closing Circle		Closing Circle	Closing Circle
3:45 pm	Dismissal	Dismissal	Dismissal	Dismissal	Dismissal



## Middle School

### Full In-Person Model with Heightened Protocols

- ▶ BMS and CMS will be open for all students to attend in-person classes
- ▶ They will implement heightened health and safety operating protocols where and when possible. These include, but are not limited to, effective handwashing, wearing of protective face coverings for all students and staff when required State DPH and/or appropriate.

### Special notices

- ▶ For the core academic courses, which are language arts, social studies, science, and math, students will attend these courses only with the students assigned to their teaching team; teams will range in size from approximately 75 to 95 students. Note, there will be some exceptions to this rule in math.
- ▶ School Hours: Monday through Friday 8:30 am-3:15 pm.
- ▶ A daily homeroom period will be added to support the social emotional wellbeing of students.

### Full In-Person Model: BMS ENCORE Sample Schedule

**Gr. 6 ENCORE:**  
Periods 3, 8, 9

**Gr. 7 ENCORE:**  
Periods 4, 5, 7

**Gr. 8 ENCORE:**  
Periods 1,2, 6

Period	Monday	Tuesday	Wednesday	Thursday	Friday
8:30-8:39 am <b>9 minutes</b>	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:42-9:23 am <b>41 minutes</b>	Gr. 8 Period 1	Gr. 6 Period 9	Gr. 8 Period 1	Gr. 6 Period 9	Gr. 8 Period 1
9:26-10:07 am <b>41 minutes</b>	Gr. 8 Period 2	Gr. 6 Period 3	Gr. 8 Period 2	Gr. 6 Period 3	Gr. 8 Period 2
10:10-10:51 am <b>41 minutes</b>	Gr. 6 Period 3	Gr. 8 Period 2	Gr. 6 Period 3	Gr. 8 Period 2	Gr. 6 Period 3
10:54-11:35 am <b>41 minutes</b>	Gr. 7 Period 4	Gr. 7 Period 7	Gr. 7 Period 4	Gr. 7 Period 7	Gr. 7 Period 4
11:38-12:19 pm <b>41 minutes</b>	Gr. 7 Period 5	Gr. 7 Period 4	Gr. 7 Period 5	Gr. 7 Period 4	Gr. 7 Period 5
12:22-1:03 pm <b>41 minutes</b>	Gr. 8 Period 6	Gr. 7 Period 5	Gr. 8 Period 6	Gr. 7 Period 5	Gr. 8 Period 6
1:06-1:47 pm <b>41 minutes</b>	Gr. 7 Period 7	Gr. 6 Period 8	Gr. 7 Period 7	Gr. 6 Period 8	Gr. 7 Period 7
1:50-2:31 pm <b>41 minutes</b>	Gr. 6 Period 8	Gr. 8 Period 6	Gr. 6 Period 8	Gr. 8 Period 6	Gr. 6 Period 8
2:34-3:15 pm <b>41 minutes</b>	Gr. 6 Period 9	Gr. 8 Period 1	Gr. 6 Period 9	Gr. 8 Period 1	Gr. 6 Period 9

**Full In-Person Model: CMS ENCORE Sample Schedule****Gr. 6 ENCORE:**

Periods 3, 8, 9

**Gr. 7 ENCORE:**

Periods 4, 5, 7

**Gr. 8 ENCORE:**

Periods 1,2, 6

<b>Period</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8:30-8:39 am <b>9 minutes</b>	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:42-9:23 am <b>41 minutes</b>	Gr. 8 Period 1	Gr. 6 Period 9	Gr. 8 Period 1	Gr. 6 Period 9	Gr. 8 Period 1
9:26-10:07 am <b>41 minutes</b>	Gr. 8 Period 2	Gr. 6 Period 3	Gr. 8 Period 2	Gr. 6 Period 3	Gr. 8 Period 2
10:10-10:51 am <b>41 minutes</b>	Gr. 6 Period 3	Gr. 8 Period 2	Gr. 6 Period 3	Gr. 8 Period 2	Gr. 6 Period 3
10:54-11:35 am <b>41 minutes</b>	Gr. 7 Period 5	Gr. 7 Period 7	Gr. 7 Period 5	Gr. 7 Period 7	Gr. 7 Period 5
11:38-12:19 pm <b>41 minutes</b>	Gr. 7 Period 4	Gr. 7 Period 4	Gr. 7 Period 4	Gr. 7 Period 4	Gr. 7 Period 4
12:22-1:03 pm <b>41 minutes</b>	Gr. 8 Period 6	Gr. 8 Period 6	Gr. 8 Period 6	Gr. 8 Period 6	Gr. 8 Period 6
1:06-1:47 pm <b>41 minutes</b>	Gr. 6 Period 8	Gr. 6 Period 8	Gr. 6 Period 8	Gr. 6 Period 8	Gr. 6 Period 8
1:50-2:31 pm <b>41 minutes</b>	Gr. 7 Period 7	Gr. 7 Period 5	Gr. 7 Period 7	Gr. 7 Period 5	Gr. 7 Period 7
2:34-3:15 pm <b>41 minutes</b>	Gr. 6 Period 9	Gr. 8 Period 1	Gr. 6 Period 9	Gr. 8 Period 1	Gr. 6 Period 9

## High School

### Full In-Person Model with Heightened Protocols

- ▶ Staples High School will be open for all students to attend in-person classes
- ▶ Connections will be scheduled daily to focus on the social emotional wellbeing of students

### Full In-Person Model: Sample Schedule featuring Connections Time

A	B	C	D
8:00-8:45 am 1	8:00-8:45 am 2	8:00-8:45 am 3	8:00-8:45 am 4
8:50-10:05 am 2	8:50-10:05 am 3	8:50-10:05 am 4	8:50-10:05 am 1
10:10-10:30 am Connections	10:10-10:30 am Connections	10:10-10:30 am Connections	10:10-10:30 am Connections
10:35-11:20 am 3	10:35-11:20 am 4	10:35-11:20 am 1	10:35-11:20 am 2
11:25-11:55 am 5	11:25-11:55 am 6	11:25-11:55 am 7	11:25-11:55 am 8
12:00-12:30 pm 5	12:00-12:30 pm 6	12:00-12:30 pm 7	12:00-12:30 pm 8
12:35-1:05 pm 5	12:35-1:05 pm 6	12:35-1:05 pm 7	12:35-1:05 pm 8
1:10-1:55 pm 8	1:10-1:55 pm 7	1:10-1:55 pm 6	1:10-1:55 pm 5
2:00-2:45 pm 7	2:00-2:45 pm 8	2:00-2:45 pm 5	2:00-2:45 pm 6
Drop 4 & 6	Drop 1 & 5	Drop 2 & 8	Drop 3 & 7

## REVIEW AND REVISION PROCESS

This plan will be reviewed and if necessary revised monthly based on the needs of the district; the evolution and status of COVID19 in the region; updated CDC guidance; and revised directives or guidelines from the Connecticut State Department of Education and the Connecticut Department of Public Health.