

Blank and Sample Proposal Sheet

- **Proposal # mmyyyy-01 (Leave Blank - Proposal number set by Admin)**

Proposal Form Date: 08/05/2020 (Date of ASC)

Made By: Your name or Group Name Position or Area: _____

Proposal Reads: SacFNA had created a new website on Google sites hosted by NCRSO. This will save SacFNA \$90 yearly in web hosting expenses and provide an easy to maintain website that does not require special skills. The ASC would like to move to this new website by the end of March 2020.

Cost to Area: \$0

Savings to area: \$90/year

See attached __yes __no

- **Proposal # _____ (GUIDELINE Change)**

Proposal Form Date: _____

Made By: _____ Position or Area: _____

See attached __yes __no (Check one if attachment)

ASC Guidelines Calendar, page 18.

In the month of February, we will change the storage cost to be month to month. It will now read:

- **Annual Storage Space – Is a month to month rental agreement with the Storage Company. Renewal Due in June. (pay for 11 months, get 12th month free.) The Literature Coordinator will prepare a projected cost Prepare for the Annual Budget.**

- **Proposal # _____**

Proposal Form Date: _____

Made By: _____ Position or Area: _____

See attached __yes __no

- **Proposal # _____ (TASK GROUP EVENT PROPOSAL)**

Proposal Form Date: _____

Made By: _____ Position or Area: Unity Day Task Leader

See attached X yes **no See Attached Projected Budget for Expenses and Income.**

To get GSRs Approval on Proposed Budget and to proceed to meet with other areas to do a joint Unity Day Event for 2020.

Area _____ % _____

Area _____ % _____

Area _____ % _____