



NCAAE Board Meeting Agenda

Tuesday, October 29th, 2024

1:30-2:30 pm

Schedule

Time	Expected Duration	Topic	Presented By
1:30	5 min.	Welcome and opening remarks (encourage new members to continue to join - still currently free to become a member!)	Mike Lutz
1:35	5 min.	Upcoming Meetings - check your calendars (dates below)!	Beth Campbell
1:40	15 min.	"I Like, I Wish, I Wonder"	Matt Rice
1:55	10 min.	Share three goals (as discussed at the Executive Planning Session): <ul style="list-style-type: none"> - Goal 1 - Increase membership engagement by June 2025 - Goal 2 - Develop a communications Plan by January 2025 - Goal 3- Ensure the viability of NCAAE through 2030 	Mike Lutz
2:05	10 min.	Brief overview of bylaws , positions, and roles (focus on the regional rep, mention the expanded option of co-reps)	Matt Rice
2:15	5 min.	Planning & Resources: Discuss dates for the summer conference, Share NCAAE Planning Dashboard	Beth Campbell
2:20	5 min.	Optimistic Closure	Mike Lutz

Topic:	Notes:
Attendance	Mike Lutz (NCAAE President) Matt Rice (NCAAE Treasurer) Bridget Johnson Janarde Cannon - Region 1 Rep Timothy Adams - Region 7 Rep Beth Campbell (NCAAE Secretary) Yolanda Stubblefield - Region 5 Rep Beth Rice
Upcoming Meetings	FULL BOARD: always 1:30-2:30, virtual: <ul style="list-style-type: none"> • October 29th • December 3rd • January 7th (training session)

	<ul style="list-style-type: none"> • February 4th • April 1st <p>FULL MEMBERSHIP: Feb. 18th, 1:30-3:00 (NOTICE! 90 min instead of 60), virtual Summer Conference (dates TBD: considering July 9 & 10 or July 16 & 17)</p>
I Like, I Wish, I Wonder	<p>Like: autonomy, opportunity to come together, accomplishing great work across NC, sharing ideas & opportunities, glad we are here to provide options for kids and families</p> <p>Wish: more funding to be able to serve more kids, funding to strengthen programs, more guidance and support from the state, for less pushback: because this is a place of opportunity, not a place of punishment</p> <p>Wonder: Recognizing the difference and uniqueness of each of our schools, what are the methods, strategies or practices that work well and build success? How many people actually realize what we do? How are the programs tailored to meet kids' needs at the Juvenile Justice Center?</p> <p><i>Britain Academy, High Point, NC - private school with dropout-prevention program, thanks, Tim, for the info!</i></p>
NCAAE Goals for 2024-25	<ul style="list-style-type: none"> - <u>Goal 1 - Increase membership engagement by June 2025</u> <ul style="list-style-type: none"> - Figure out the need and what the community needs - Create content that is valuable and shared by word of mouth - Have regular and predictable ways to engage (i.e. newsletter, quarterly meetings, summer conference) - Determine how to measure membership engagement <ul style="list-style-type: none"> - Examples: Social Media Tracking (e.g., hits, tags, reposts) - <u>Goal 2 - Develop a communications Plan by January 2025</u> <ul style="list-style-type: none"> - Develop a communication plan - Social Media - Facebook, LinkedIn - Archive communication on website (i.e., newsletters, email blasts) - <u>Goal 3- Ensure the viability of NCAAE through 2030</u> <ul style="list-style-type: none"> - Create a financial sustainability plan (i.e., membership dues, subscriptions, conference budgets - by January 2025 - Fix and regularly update and communicate via the NCAAE website - ongoing - Set up 501©3 status for NCAAE - December 2024 <p><i>Question from Tim:</i> wondering if the membership list can be sorted by region so he can reach out to schools, programs and individuals in his area</p> <p>NEW COMMITMENT: Update the membership list and crosswalk it with the directory to push out to regional reps, plus, connect with Fredrica to include contact lists from all conferences. Once complete, push that list out to regional reps. TIMELINE: Initial list immediately following the meeting, comprehensive organization and sharing before Dec 3rd meeting, Beth Rice to schedule a meeting in the next 2-3 weeks.</p>
Bylaws, Positions, and Roles	Shared documents with details about regions, responsibilities of regional reps. Our goal is to build bridges, be a beacon, support each other.
Planning & Resources	<p>Feedback on summer conference details:</p> <ul style="list-style-type: none"> • Dates: July 9-10 or 16-17 • Location: Pitt County (in Wake 2023, in Cabarrus 2024)

	<ul style="list-style-type: none"> • Format: Day 1 In Person, Day 2 Virtual or Hybrid (possible AM only?) • Open call for proposals? January 2025? <p>Thumbs up from Tim Mike: consider outside organizations that <i>support</i> alternative school, inclusion of vendors? Help from Beth Rice Double-thumbs up from Yolanda Full support from Janarde - keep sharing the love, considering colleagues across the state</p>
Additional notes:	Remember to VOTE!

Resources:

[NCAAE Website](#)

[NCAAE on LinkedIn](#)

[NCAAE on Facebook](#)

[Meeting Agenda \(Board Retreat\)](#)

[Leadership Dashboard – Overall Task](#)

[Executive Board Oversight NCAAE Committees 2024-2025](#)

Future Meetings:

Full Board (1:30-2:30, virtual):

- October 29th: [Google Meet Link](#), [Agenda](#)
- December 3rd: [Google Meet Link](#), Agenda
- January 7th (training session): [Google Meet Link](#), Agenda
- February 4th: [Google Meet Link](#), Agenda
- April 1st: [Google Meet Link](#), Agenda

Full Membership

- February 18th (1:30-3:00 PM, virtual): [Google Meet Link](#), Agenda
- Summer Conference - July 9th & 10th , Held at South Central High School, Greenville, NC
- (Day 1: in person, Day 2: hybrid or remote?)