

## Document Directory

### Guidance Notes

- To go to the document or web page, hover your mouse cursor over the Reference ID Number then hold down the Ctrl key and left click.
- Alternatively for documents only, you can also go straight to the document folder.

Reference ID	Description	Version No	Date Last Revised
<b>Policies</b>			
ENV P001	Environmental Policy	1	Feb 21
WC P001	Rehabilitation and Return to Work Policy	1	Feb 21
WHS P001	Work Health and Safety Policy	1	Feb 21
WHS P002	Drug and Alcohol Policy	1	Feb 21
WHS P003	UV Protection Policy	1	Feb 21
WHS P004	Anti-Bullying Policy	1	Feb 21
WHS P005	Working at Heights Management Policy	1	Feb 21
WHS P006	Noise Management Policy	1	Feb 21
WHS P007	Fatigue Management Policy	1	Feb 21
WHS P008	Management and Supervision Policy	1	Feb 21
<b>System Components – (Office)</b>			
WHS SC001	Work Health Safety Management System General Requirements	1	Feb 21
WHS SC002	Emergency Management Plan ▶ General	1	Feb 21
<b>Tools</b>			
▶ ▶ General			
ENV TG001	Environmental Management Plan	1	Feb 21
WHS TG001	Business Details ▶ Stand-alone	1	Feb 21
WHS TG002	WHS Organisational Chart	1	Feb 21
WHS TG003-1	Consultation   Monitoring   Review Schedule	1	Feb 21
WHS TG004-1	Contractor Management	1	Feb 21
WHS TG005	Electrical Test & Tag Register	1	Feb 21
WHS TG006	Office Worker Induction Checklist	1	Feb 21
WHS TG007-2	WHS Management Plan for Construction Project ▶ Incorporating Emergency Management Plan & selected forms	1	Feb 21
WHS TG008	General Construction Induction Register	1	Feb 21
WHS TG009	Hazardous Chemicals Register	1	Feb 21
WHS TG010	Hot Work Permit	1	Feb 21



Reference ID	Description	Version No	Date Last Revised
WHS TG011	First Aid Treatment   Incident Register	1	Feb 21
WHS TG013	Incident Investigation Report	1	Feb 21
WHS TG016-2	PCBU Engagement Letter ▶ Including Generic (sample) WHS Management Plan	1	Feb 21
WHS TG017	Plant   Equipment Register	1	Feb 21
WHS TG018	Plant   Equipment Risk Assessment	1	Feb 21
WHS TG019	Principal Contractor Information ▶ Stand-alone	1	Feb 21
WHS TG020	Scaffold Inspection Register	1	Feb 21
WHS TG021	Workplace Specific Induction Checklist ▶ Construction Project	1	Feb 21
WHS TG021-1	Supervisor Safety Induction Checklist	1	Feb 21
WHS TG023	SWMS Development Guidelines	2	Feb 21
WHS TG024	SWMS Register	1	Feb 21
WHS TG025	SWMS Template	2	Feb 21
WHS TG026	SOP Template	1	Feb 21
WHS TG027	Bomb Threat Report	1	Feb 21
WHS TG028	Safety Bulletin Template	1	Feb 21
WHS TG029	WHS Workplace Inspection Checklist ▶ Construction Site	1	Feb 21
WHS TG030	WHS Workplace Inspection Checklist ▶ Office	1	Feb 21
WHS TG031	WHS Workplace Inspection Checklist ▶ Workshop / Manufacturing / Fabrication	1	Feb 21
WHS TG032-1	Worker Training Management	1	Feb 21
WHS TG033	Workplace Sign-In / Sign Out Register	1	Feb 21
WHS TG040	Toolbox Meeting Record	1	Feb 21
WHS TG041	Construction Traffic Management Plan	1	Feb 21
WHS TG042	Risk Assessment Template	1	Feb 21
WHS TG042-3	Ladder Inspection Checklist	1	Feb 21
WHS TG044	PPE Issue Register	1	Feb 21
WHS TG045	Site Establishment/Pre-commencement Checklist ▶ Construction Site	1	Feb 21
WHS TG046	Permits   Certificates   Licences Register	1	Feb 21
WHS TG047	Client Access to Building Site Letter	1	Feb 21
WHS TG048	Site Specific Induction Register	1	Feb 21



WHS TG049	Site Specific Induction ▶ Inductor Guidelines	1	Feb 21
WHS TG050	Workplace Specific Induction Checklist ▶ Construction Project	1	Feb 21



Reference ID	Description	Version No	Date Last Revised
WHS TG071	Plant & Equipment - Preventative & Breakdown Servicing Log ▶ Excel	1	Feb 21
<b>▶ ▶ Safe Work Method Statements (Generic)</b>			
WHS TSWMS 001	Construction of Residential / Commercial Buildings	3	Feb 21
<b>▶ ▶ Standard Operating Procedures (Plant   Tools   Equipment)</b>			
WHS TSOP 001	Slide Compound Mitre Saw Scan this QR Code to view the SOP ▶ (Demo)	1	Feb 21
WHS TSOP 002	Angle Grinder	1	Feb 21
WHS TSOP 003	Circular Saw	1	Feb 21
WHS TSOP 004	Planer	1	Feb 21
WHS TSOP 005	Generator - Petrol	1	Feb 21
WHS TSOP 006	Groove Cutter / Trencher	1	Feb 21
WHS TSOP 007	Frame Nailing Gun - Pneumatic	1	Feb 21
WHS TSOP 008	Frame Nailing Gun - Gas	1	Feb 21
WHS TSOP 009	Jigsaw	1	Feb 21
WHS TSOP 010	Belt Sander	1	Feb 21
WHS TSOP 011	Ladder - Step	1	Feb 21
WHS TSOP 012	Ladder - Extension	1	Feb 21
WHS TSOP 013	Vacuum Cleaner	1	Feb 21
WHS TSOP 014	Drill Press	1	Feb 21
WHS TSOP 015	Panel Saw	1	Feb 21
WHS TSOP 016	Router - Flatbed CNC	1	Feb 21
WHS TSOP 017	Air Compressor - Electric	1	Feb 21
WHS TSOP 018	Edge Bander	1	Feb 21
WHS TSOP 019	Forklift Truck - Gas	1	Feb 21
WHS TSOP 020	Router – Portable Hand Held	1	Feb 21
WHS TSOP 021	Biscuit Jointer	1	Feb 21
WHS TSOP 022	Drill Driver - Battery	1	Feb 21
WHS TSOP 023	Heat Gun	1	Feb 21
WHS TSOP 024	Iron	1	Feb 21



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WHS TSOP 025	Powder Actuated Fastening Tool	1	Feb 21
WHS TSOP 026	Forklift Truck – Battery	1	Feb 21
WHS TSOP 027	Truck Mounted Crane	1	Feb 21
WHS TSOP 028	Forklift - Telescopic	1	Feb 21
WHS TSOP 029	Concrete Cutting Saw - Petrol	1	Feb 21
WHS TSOP 030	Jack Hammer	1	Feb 21
WHS TSOP 031	Cement Mixer - Electric	1	Feb 21
WHS TSOP 032	Electric Drill	1	Feb 21
WHS TSOP 033	Reciprocating Saw	1	Feb 21
WHS TSOP 034	Water Pressure Cleaner - Electric	1	Feb 21
WHS TSOP 035	Skid Steer Loader	1	Feb 21
WHS TSOP 036	Chainsaw - Petrol	1	Feb 21
WHS TSOP 037	Saw - Wall Chasing (Double Bladed) – Electric	1	Feb 21
WHS TSOP 038	Roof Tile Elevator - Petrol	1	Feb 21
WHS TSOP 039	Vibrating Plate   Compactor - Petrol	1	Feb 21
WHS TSOP 040	Brick Saw - Petrol	1	Feb 21
WHS TSOP 041	Edge Bander – Floor Mounted	1	Feb 21
WHS TSOP 042	Angle Grinder - Large	1	Feb 21
WHS TSOP 043	Welder - Mig	1	Feb 21
WHS TSOP 044	Excavator - Mini	1	Feb 21
WHS TSOP 045	Planer   Thicknesser - Floor Mounted	1	Feb 21
WHS TSOP 046	Scaffold - Aluminium Mobile	1	Feb 21
WHS TSOP 047	Brushcutter – Petrol	1	Feb 21
WHS TSOP 048	Water Pressure Cleaner - Petrol	1	Feb 21
WHS TSOP 049	Tipping Tray Truck	1	Feb 21
WHS TSOP 050	Cement Mixer - Petrol	1	Feb 21
WHS TSOP 051	Brick Saw - Electric	1	Feb 21
WHS TSOP 052	Jackhammer - Electric	1	Feb 21
WHS TSOP 053	Floor Sander - Electric	1	Feb 21
WHS TSOP 054	Laser Level – Class 3A	1	Feb 21



Reference ID	Description	Version No	Date Last Revised
<b>▶ ▶ Websites</b>			
▶ Safety Data Sheets			
WHS TW001	Selleys   Dulux   Cabots Products	-	-
WHS TW002	Carter Holt Harvey Products	-	-
WHS TW003	BP Products	-	-
WHS TW004	Devoe Paints	-	-
WHS TW005	Orica Products	-	-
WHS TW006	Cement Australia	-	-
WHS TW007	Recochem Products	-	-
WHS TW008	Boral Products	-	-
WHS TW009	CSR Products	-	-
WHS TW010	Ramset Products	-	-
WHS TW011	Applied Concrete Solutions	-	-
WHS TW012	ParexDavco	-	-
WHS TW013	Iplex Pipelines	-	-
WHS TW014	BOC (Australia) Industrial Gases	-	-
WHS TW015	Sika Australia	-	-
<b>▶ General</b>			
WHS TW001	SafeWork NSW	-	-
WHS TW002	SafeWork NSW – Health and Safety	-	-
WHS TW003	SafeWork Australia	-	-
WHS TW004	SafeWork Australia ▶ Model Legislation	-	-
WHS TW005	Office of the Federal Safety Commissioner	-	-
WHS TW006	New South Wales Legislation	-	-
WHS TW007	New South Wales Rural Fire Service	-	-
WHS TW008	Fire and Rescue New South Wales	-	-
WHS TW011	SafeWork Australia ▶ Crystalline Silica and Silicosis	-	-
<b>▶ ▶ Resources</b>			
WHS TR001	SafeWork Australia Fact Sheet ▶ Incident Notification	-	Jun 2012
WHS TR004	SafeWork Australia	-	Sept 2019



	▶ National Guide for Working with Silica and Silica Containing Products		
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