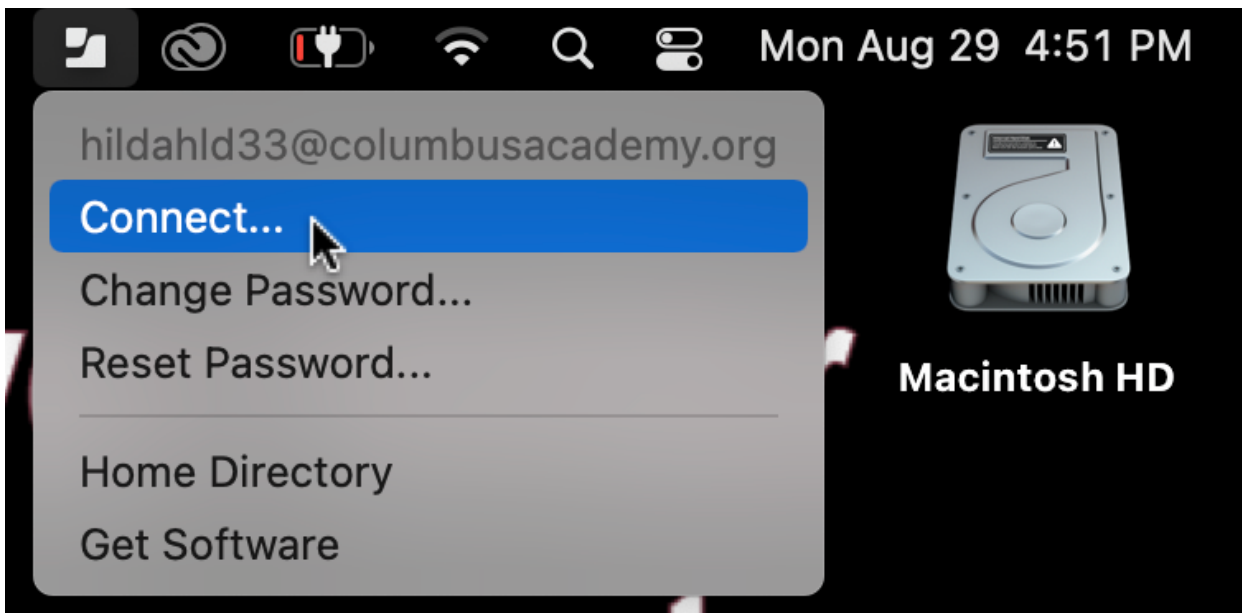


Instructions for students to access their school server folders

For US students using a **personal laptop with Microsoft Windows** at school, while attached to our CA Auth wireless, please [Map network drive](#) \\UpperSchool\\UpperSchool\\Users\\ and authenticate with your school username (shortname, *no @columbusacademy.org*) and password.

For US students using a **personal laptop with macOS** at school, while attached to our CA Auth wireless, [Go->Connect to Server](#) with smb://upperschool.columbusacademy.tca/UpperSchool/Users/ and authenticate with your school username (shortname, *no @columbusacademy.org*) and password.

Logged in on a **school laptop** - click on the  icon in the menu bar and select Connect...



A window will flash and authenticate the user. Then the user may select Home Directory to connect to their space on the server.

