

US NATIONAL COORDINATOR REPORT – December 2020

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I. Staff Listing

NATIONAL COORDINATOR & STAFF

National Coordinator: Phillip Trad, US2009094795, nc@c.modernenigmasociety.org

Appointed: May 2019 to May 2021

Assistant National Coordinators:

- **ANC Chief of Staff:** Miranda Rosenblum anc.cos@c.modernenigmasociety.org
- **ANC Administration:** Jeannie McCoy anc.admin@c.modernenigmasociety.org
- **ANC Communities:** Harley Cox communities.manager@virtual.modernenigmasociety.org
- **ANC Domains:** Aaron Gomez anc.domains@c.modernenigmasociety.org
- **ANC Arbitration:** Andrew Hermann anc.arbit@c.modernenigmasociety.org
- **ANC Prestige:** Jessica Howell anc.prestige@c.modernenigmasociety.org
- **ANC Charity:** Jessica Hartung anc.charity@c.modernenigmasociety.org
- **ANC PACT Liason:** Kareem Fortes anc.pact.liason@c.modernenigmasociety.org

REGIONAL COORDINATORS

- **EC RC:** Leah Lee ecrc@ec.modernenigmasociety.org Elected 06/20
- **GL RC:** glrc@gl.modernenigmasociety.org Elected 03/20
- **NC RC:** Alaric Reeves ncrc@nc.modernenigmasociety.org Elected 05/20
- **NE RC:** Erin Smith nerc@ne.modernenigmasociety.org Elected 07/19
- **NW RC:** Wayne Hintergardt nwrc@nw.modernenigmasociety.org Elected 03/20
- **SC RC:** Michael Munene scrc@sc.modernenigmasociety.org Elected 03/20
- **SE RC:** Elizabeth (Liz) Namiotko serc@se.modernenigmasociety.org Elected 04/19
- **SW RC:** Nathan Wetzel swrc@sw.modernenigmasociety.org Elected 01/19

NATIONAL STORYTELLER & STAFF

National Storyteller: Matt Wood (intern), nst@st.modernenigmasociety.org

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Appointed: December, 2019 to December, 2021

Assistant National Storytellers:

Office Administration

- **ANST Chief of Staff:** Liz Namiotko anst.chief@st.modernenigmasociety.org
- **ANST Admin:** anst.admin@st.modernenigmasociety.org
- **ANST Arbitration:** anst.arbit@st.modernenigmasociety.org
- **ANST Virtual:** Chris Burns anst.online@virtual.modernenigmasociety.org
- **ANST DPoTM:** anst.dpotm@st.modernenigmasociety.org
- **ANST Education:** Jade Metzger anst.education@st.modernenigmasociety.org
- **ANST Safe Play:** anst.safeplay@st.modernenigmasociety.org

NWoD

- **ANST Infinite Edge:** Jeff Holland anst.ie@st.modernenigmasociety.org
- **ANST Cod-X:** Michael Bryan anst@codx.modernenigmasociety.org

OWoD

- **ANST Masq:** anst.masq@st.modernenigmasociety.org
- **ANST Apocalypse:** Erin Smith anst.garou@st.modernenigmasociety.org
- **ANST Dreaming:** Bradley Bowling

REGIONAL STORYTELLERS

- | | | | |
|------------------|-----------------|--|----------------|
| ● NE RST: | Dan Chase | rst@ne.modernenigmasociety.org | Elected: 07/19 |
| ● NC RST: | Melissa Eaton | rst@nc.modernenigmasociety.org | Elected: 07/17 |
| ● SE RST: | Rachel Smith | rst@se.modernenigmasociety.org | Elected: 06/19 |
| ● EC RST: | Jason Patton | rst@ec.modernenigmasociety.org | Elected: 04/20 |
| ● SC RST: | Adam Tomplait | rst@sc.modernenigmasociety.org | Elected: 04/20 |
| ● SW RST: | Conner Nigrovic | rst@sw.modernenigmasociety.org | Elected: 05/20 |
| ● GL RST: | Darrin Jackson | rst@gl.modernenigmasociety.org | Elected: 03/20 |
| ● NW RST: | Bill Conner | rst@nw.modernenigmasociety.org | Elected: 03/19 |

BOARD OF DIRECTORS

- **Nakisha 'Nikki' Fox**
- **Abigail Estes**
- **Nycci Daniels**
- **Rob Recckia**
- **Jen Kuiper**
-
-

Mike Munene (secretary) Chris Herr (Finance)

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II. Summaries and Announcements

NC:

Working to aid iNST with any communication between offices. This is a timeframe, with all that we are currently dealing with, to please remember to try to be kind to one another. Everyone is feeling pressure and stress in ways no-one could predict and it's especially important to have kindness to one another in these times.

*If you are interested or have ideas on projects that can improve the club over all, from coordinator materials, evaluating developing technology systems, to new member packets, and want to manage such efforts send your ideas to nc@c.modernenigmasociety.org.

If a member has a question about tracking their individual VIP points, please have the question go up the Coordinator chain, starting with your Domain Coordinator. If a Coordinator has a question about how to track VIP points for their members, please feel free to reach out to the ANC Chief of Staff at anc.cos@c.modernenigmasociety.org.

ALL MEMBERS: Make sure your information is updated for the new website. This data should be updated whenever you move, change email addresses or transfer to a new domain. If there is something in your record that needs to be changed, and you can not update it yourself, notify your Domain or Regional Coordinator.

Remember that the US NC Facebook page has announcements and information periodically posted: <https://www.facebook.com/CamarillaUSNC/>

ANC Chief of Staff:

- Assisting in reviewing and correlating investigation documents
- Stepping in to assist where needed

*ST Chain	Due Dates	*C Chain	Due Dates
AVST/ADST	1 st of the Month	ADC	1 st of the Month
VST	5 th of the Month	DC/ARC	15 th of the Month
DST/ARST	10 th of the Month	RC	20 th of the Month
RST	15 th of the Month	ANC	21 st of the Month 9AM PST
ANST	20 th of the Month	NC	Last Day of the Month
NST	25 th of the Month		

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The following is a stop-light report chart indicating Regional reporting Status.

Region	Report Status	Comments
EC	Green	Late Report
GL	Red	No Report
NC	Green	Report On Time
NE	Red	No Report
NW	Green	Report On Time
SC	Green	Report On Time
SE	Green	Report On Time
SW	Green	No Report

ANC Admin:

RC's

- Please make sure that your reports are on time. Late reports will receive reduced prestige, no report will receive zero prestige. If a report is received after the NC report is published, your prestige will be added to the next NC report and backdated.
- RC's, Please make sure you are updating all email addresses to the new format for yourself and your staff on your reports. Most of the reports we have received still have the mindseysociety emails listed for yourselves and staff.
- Reminder that you do not need to recommend prestige for yourselves on your reports. This is taken care of by the NCs office and will be listed accordingly on the reports. Please reach out and let us know if you have any questions.

ANC Arbitration:

- Interviewing applicants

ANC Mediation:

- Position Officially Removed

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ANC Education:

- Position being changed to better suit needs of office and club

ANC Domains:

Summary:

This report is a bit late unfortunately as real life events have kept me busy with other things besides MES work. This month was largely spent answering questions, helping DC's and figuring out big questions like the CRD and aspects of it I didn't think I'd have to figure out. The big news is that at the request of the NC, we're no longer going to be including the Yellow/Red/Black portion of the Reports Received Section in my reports. It is hoped that by not including this feature, that we will encourage DC's who are behind on their reports to not feel the counter-productive pressure of having their every little progress monitored by National. We want you to report, but we don't want to make you feel bad.

Apart from that, this month was quiet and I hope that I've provided help to those who need it.

Recurring Info:

There are so many domains that are so close to the black right now, so please, please be sure to get your reports to your RC. If you see that your domain is in the Red or the Black, please say something to your DC. Offer to help them get sorted out, offer to help write reports even. When a domain goes Red or Black, it means that no one is getting prestige. Life happens, I get that, but, if your domain is in the Black, please consider offering a helping hand to your officers.

I really want to encourage DC's to compile old reports for their domains, especially if those reports were under old DC accounts or personal accounts. While the Club Archivist has a lot of access to a lot of things, so much of the pre-2002 transfer information has been lost to the ages. If you have access to documents from those days or just want to start a record for your domain, let me know. I can help you with Google Drive to create a place for them, so please, just let me know if I can help.

Working on a few prestige rebuilds at the moment and sending them to the Club Archivist for his review, and apart from that, the biggest issue that I'm seeing is that not every DC is on their requisite Coordinator's Report List. Please please please, look below and get on your Region's Reports List. That will save me a lot of time and a lot of running around.

The Domain Application document can be found here:

https://docs.google.com/document/d/1F0mUuL_iT-GIFuqwKjilelioPDeCgPsKXWCWT4qOHhA/e

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[dit](#)

DC's, please remember to include my anc.domains@c.modernenigmasociety.org when you send your reports to your reports list. If you send it just to your RC, sometimes those reports don't get communicated to me. This keeps my records up to date. Sometimes, a DC will send things to the RC, but not to the Reports list or to the anc.domains or anc.chapters account, and according to everything I see, it's missing...yet, that report may not be late, but simply misreported. DC's, please make sure that you're subbed to your Region's Coordinator

Reporting lists. Just in case you don't know if you're subbed, here are the lists:

- EC: <http://listmx.mindseyesociety.org/mailman/listinfo/us-ec-coords-reports>
- GL: <http://listmx.mindseyesociety.org/mailman/listinfo/us-gl-coords-reports>
- NC: <http://listmx.mindseyesociety.org/mailman/listinfo/us-nc-coords-reports>
- NE: <http://listmx.mindseyesociety.org/mailman/listinfo/us-ne-coords-reports>
- NW: <http://listmx.mindseyesociety.org/mailman/listinfo/us-nw-coords-reports>
- SC: <http://listmx.mindseyesociety.org/mailman/listinfo/us-sc-coords-reports>
- SE: <http://listmx.mindseyesociety.org/mailman/listinfo/us-se-coords-reports>
- SW: <http://listmx.mindseyesociety.org/mailman/listinfo/us-sw-coords-reports>

Current Projects:

- Monthly Reports Tracker: This database will be effective in tracking the last few years of reports, dating back from 2008 to current. This project is ongoing and will require some serious attention. Reports are updated as I receive them or have access to them. If you believe the tracker is in error, please update me with those missing reports.
- Domain Borders Project: Sent initial Google Doc to RC's to verify data before think-tanking the project formally.

Upcoming Projects:

- Think-tanking an idea about old reports rebuild. Will develop as I figure it out.

Completed Projects:

- Developing.

Prestige Rebuilds:

- David McCorkell, in development.
- Joshua Herron, in development.
- Jason Young, in development.

Domain Applications in Development:

- NW Region, Fairbanks, AK - Awaiting potential DC response.
- SC Region, Muskogee, OK. - Awaiting potential DC response.

New Domains:

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- N/A

Closed Domains:

- SE Region, AL-001-D

ANC Prestige:

All reviews submitted in January are being processed and everything is running smoothly as it can be. Reviews submitted are being caught up on now that the website, and email change over is complete. Prestige Search is not on the new website, so some of the prestige has been a challenge to confirm at this time. NTA has been contacted about this issue.

Completed Reviews for MC, Disciplinary Changes or Transfer:

Jan: 2021							
Michael	Munene	US2007049853	1815	1975	1799	5589	12
Apryl	Songer	US2008011654	3065	1280	705	5050	11

Please update all logs to the new format, which includes VIP point tracking. It can be found at:

<https://drive.google.com/file/d/1UzJlwwHa-Z2u1P7bMuUCZieNdc9SJhYP/view?usp=sharing>

ANC Charities:

ANC Charity secured and is in process of setting up her office

Volunteer: Any charity with a published wish list counts.

Now there are a variety of ways that you can give your time. You can host events to raise funds to donate to Make a Wish or purchase things on an orgs wish list. If you want more folks involved, host a drop-off site – solicit in kind donations and drop them off. Check to see if the npo lists activities on their wish list or if you make things to donate, we will take all those hours, too.

Examples: Donating Peanut Butter and then filling kongs for enrichment for puppies, making bedding from plastic bags, collecting and playing board games at senior citizen centers.

1 hour of time gets you 10 national prestige.

**If you are super fancy and donated the peanut butter in the above example you can add a bit of in-kind donation prestige to the mix.*

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In-Kind Donations: Any charity with a published wish list counts.

Find your favorite charity, pull out their wish list and go shopping. Now while you might want to channel your inner Marie Kondo and donate all the things that don't bring you joy; we ask that you are mindful of your donations and donate items in new, unused or gently used condition.

Every \$5 of goods donated gets you 1 point of national prestige.

To claim your prestige:

Toss an email with what you accomplished, along with pictures, to your DC, Yours Truly (anc.charity@mindseyesociety.org) and aanc.charity@mindsociety.org Please note if we are able to use the pictures on social media.

ANC Communities Manager:

Please join the [online games announce](#) list!

Virtual Game Calendar: [Click Here](#)

- **Communities Manager:** Harley Cox, communities.manager@virtual.modernenigmasociety.org
- **Assistant CM:** Denise Lilly, asst.communities.manager@virtual.modernenigmasociety.org
- **MES Virtual Space:** <https://discord.gg/HvzWfxs>:
 - Community Organizer (acting): Denise Lilly, co.ie@virtual.modernenigmasociety.org
- **MES Virtual CODX:** <https://discord.gg/7ZEckHZ>:
 - Community Organizer: TBD, co.cod-x@virtual.modernenigmasociety.org
- **MES Masquerade:** <https://discord.gg/F7XvPSKwKT>:
 - Community Organizer: Jai Wallen, co.camarilla@virtual.modernenigmasociety.org
- **MES Sabbat:** <https://discord.gg/TqyxYp4>:
 - Community Organizer: Miranda Rosenblum, co.sabbat@virtual.modernenigmasociety.org
- **MES Apocalypse:** <https://discord.gg/stNvNKZ>:
 - Community Organizer: Jessica Howell, co.apoc@virtual.modernenigmasociety.org
- **MES Changeling:** <https://discord.gg/cgAMxHA>:
 - Community Organizer: TBD

ANC PACT Liaison:

- Nothing new to report at this time.

III. Current Projects:

NC:

- Updating wording for online social platforms for the club.
- Double-checking problematic wording from the newest handbook.

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- On-boarding new staff

ANC Admin:

- Trying to keep up with all of the requests that are coming in for the new lists, pushing through these approvals as fast as I can keep up.
- Working on getting the prestige report up to date since I was down for some time with surgery. The report will be current as of this report.
- Updated a tracking spreadsheet for On Time Reporting for RCs, added election dates to tracking spreadsheet.

ANC Arbitration:

- Cases being handled by NC until position filled.

ANC Chief of Staff:

- Working on getting the Nst staff listing corrected
- Assisting in preparing and reviewing of documents
- Drafting all calls
- Reviewing and assisting with incoming items with regards to an investigation

ANC Domains:

- Domain Borders Project: Being updated to reflect new domain openings and domain closures.
- Prestige Rebuilds Tracker: Being worked on with input from the ANC Prestige and Club Archivist.
- Monthly Reports Tracker: This database will be effective in tracking the last few years of reports, dating back from 2008 to current. This project is ongoing and will require some serious attention. Reports are updated as I receive them or have access to them. If you believe the tracker is in error, please update me with those missing reports.
- Contacting individual RC's to make sure that our reports match. You never know when something slips through the cracks.

ANC Prestige:

- Everything is running as smooth as it can be during a global pandemic. I am working on catching up after having to return to work. If you can send national emails to my email to your requested national emails, I can process them. Thank you and I apologize for any inconvenience. anc.prestige@c.modernenigmasociety.org
- MCReview went away as of October 28th, 2019.
- Prestige Rebuilds Tracker: Being worked on with input from the ANC Domains and Club

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Archivist.

- Update Prestige log with new branding
- Update National Prestige lock log with new branding
- Update MC letter templates with new branding

ANC Charities:

-

ANC Communities Manager:

- MES Online (Virtual Gaming Communities):
 - Moderate existing communities, and working on ensuring all communities are running games and issues are dealt with in a timely manner.
 - Need to hire CODEX and Changeling Community Organizers
 - Will be working to update the pages pertaining to Virtual Games on the new website, once that section is ready.

ANC PACT Liaison:

- In Progress Canvas RC staff for any old issues to build a better plan of action for preventative measures based on region.

IV. Upcoming Projects:

NC:

- Clarification of Social Media Policy
- Working to further monitor pandemic
- Continuing to work to improve the communication for coordinators.

ANC Admin:

- Continuing to monitor Mailing list approvals
- Uploading prestige into the database when the form is finished - unknown when this will be completed
- Working on a form for RC elections rather than the email system that we have now.
- Continue to work on adding prestige to the NC Prestige Awards spreadsheet, working on a streamlined process for the Prestige report, backdating missing prestige, etc

ANC Arbitration:

- Cases still being handled by NC & CoS

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ANC Chief of Staff:

- Attempting to take some smaller items off of the NC's plate
- Assisting in review of arbitration items in the absence of that officer

ANC Domains:

- Monthly Reports Tracker: This database will be effective in tracking the last few years of reports, dating back from 2008 to current. This project is ongoing and will require some serious attention. Reports are updated as I receive them or have access to them. If you believe the tracker is in error, please update me with those missing reports.
- Domain Borders Project: Sent initial Google Doc to RC's to verify data before think tanking the project formally.

ANC Prestige:

- Processing pending MC Reviews as they come in if I am able.
- Open Prestige review project.- Voluntary national locks have been opened up to include anyone going through regional audits on our free time to be nationally locked.
- All transfers that go through National transfer locks will also include VIP auditing and locks.
- Working with NTA on prestige database requirements and functionality.
- MC Review Migration project. Starting December 14, 2019 Yahoo Groups will no longer host user created content on its sites. New content can no longer be uploaded after October 28, 2019. NTA has been contacted to create a new MCREVIEW list.
- MC Review Migration project completed on data transfer.
- Building 2021 Prestige archive.

ANC Charities:

-

ANC Communities Manager:

- Waiting on email list update to do the 3rd All-Call for Virtual CoD-X Community Organizer
- Once the Virtual Changeling VST is elected, there will be an all-call for the Changeling Community Organizer
- Once email lists are updated, we may be reorganizing the various social communities.
- Waiting on the website update to begin working on the virtual subdomain

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ANC PACT Liaison:

- Office set up

V. Election Update

Region	RC Elected	Election Due
NE	July 2019	July 2021
SE	April 2019	April 2021
EC	June 2020	June 2022
GL	March 2020	March 2022
NC	May 2020	May 2022
SC	March 2020	March 2022
NW	March 2020	March 2022
SW	January 2019	January 2021

VI. Questions and Answers

Regional Questions:

SW Regional RC:

- *In the beginning of 2020, a few National Surveys were released that provided Prestige and VIP as an incentive to participate. These surveys included the MES General New Chronicle Venue Interest Survey, MES: Changeling the Dreaming Chronicle Setting Preferences, and the MES Werewolf the Apocalypse Chronicle Planning Survey. These rewards don't seem to be in any reports at this time. What is their status?*
 - *These rewards have been listed in the October NC Report. If you look at the 10/2020 tab on the NC Prestige report and scroll down to the bottom, you will see a section that states "Surveys". All of the Survey prestige that has been reported to us has been added to this section.*

VII. National Events

Upcoming MES Hosted Regional Events:

- Check your local Region Coordinator report for events, FGotM, and Regional Showcases

Upcoming MES Hosted National Events: TBD

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-

Upcoming MES Hosted Trade Shows:

-

Non-MES Hosted Events:

-

VIII. Prestige Awards

The following prestige amounts are hereby awarded and/or confirmed by the **NC** for the month of **December 2020**:

https://docs.google.com/spreadsheets/d/16p1Sqemt4f7mEG9uTPUK895ajx3XdVMMkJE9hSdOx_A/edit?usp=sharing

Volunteer Incentive Point (VIP) Tracking/Awarding:

The VIP system can be found here:

https://docs.google.com/document/d/110K2jxMVncgu8HIUYVx_4sFEkrm-WG1n6CYVI2-Dug8/e/dit

There will be a how-to manage VIP document for members and coordinators shortly. The NTAs office has placed a new prestige/VIP tracking system on their development priority track. In the meantime, below are links to new DC and RC report templates, DC/RC Prestige/VIP award spreadsheets, and a Member VIP tracking spreadsheet to make these additional tracking responsibilities as simple as possible. Think of it as a different type of prestige, with STs verifying expenditures.

While coordinators will be responsible for tracking, confirming and auditing, with STs verifying expenditures; it will be incumbent on each member to track their VIP awards and expenditures, just as it is with Prestige. The NTA has created a new Prestige Log template that includes VIP tracking, it can be found here:

<https://drive.google.com/file/d/0B8OM6SP6iQEXc3lxVWpsMWtQYIZDVUE5azBqWXJuNVVwS0Fz/view?usp=sharing>

Regional Coordinator Report Template:

https://docs.google.com/document/d/1mpJ3-5cFsq2MV8zKIpmGjBTLVArmBfTKxdSA_6l1lv/edit?usp=sharing

Regional Coordinator Prestige/VIP Award Sheet Template:

https://docs.google.com/spreadsheets/d/1abDvShwfYVbwCh3VUkNf_wM8HDNhOGjYJenQcRmllhl/edit?usp=sharing

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Domain Coordinator Report Template:

<https://docs.google.com/document/d/1B4-nw-ct5F7-KeYTKkf8JxX3MqGrS0zPfZ75l7zfDGY/edit?usp=sharing>

This Domain Coordinator report format may take some extra time to convert to using it the first time, but it should make creating a copy the next month and just updating the information easier than text wrangling and having to calculate and update each member's prestige totals. If you have questions or problems with the report, we are here to help; email the ANC Chief of Staff at anc.cos@mindseysociety.org.

We recommend storing the google docs for each monthly report on the google drive for your Domain Coordinator/Regional Coordinator email account and sharing the link to view in your email to the coordinator reporting email lists and local lists; as our mindseysociety.org lists do not accept attachments.

Domain Coordinator Prestige/VIP Award Sheet Template:

<https://docs.google.com/spreadsheets/d/162W5wnP1R1gaRKNginb0hdsOgvZTecPDwsJQ9lhkx-Q/edit?usp=sharing>

Coordinator Member VIP Tracking Sheet Template:

<https://docs.google.com/spreadsheets/d/18sEkOvvLnmMgbdcyC1OtEwm-GsMHohZo0TRTalum9Mo/edit?usp=sharing>

New Member Prestige Log with VIP Tracking Tab:

<https://drive.google.com/file/d/0B8OM6SP6iQEXc3lxVWpsMWtQYIZDVUE5azBqWXJuNVVwS0Fz/view?usp=sharing>

Coordinators: Please remember that Storytellers cannot award prestige/VIP. ST's please make your recommendations to your Coordinator to include on their coordinator report. Coordinators not including their (V/D/R)ST's prestige/VIP in their report (or a note that they did not report) means that the report is incomplete.

Awarding Regional Coordinator Prestige/VIP:

Please remember that you cannot award yourself prestige/VIP. Instead, include any recommendations for yourself to the NC in the **“Recommendations to National”** section of your monthly regional status report.

Awarding Prestige/VIP for Spouses or Significant Others:

In addition, any prestige/VIP awards that would be for your significant other, spouse or for someone that could be considered to have a Conflict of Interest should also be listed in the **“Recommendations to National”** section of your report. This will help to ensure that no one questions such awards.

If you have any prestige/VIP recommendations you believe to be missing from the website, please send an email listing with the following template filled in (for ease of transferring data) to <mailto:anc.admin@c.modernenigmasociety.org>.

First Name	Last Name	Member #	Cat	Description	Date	Prest Amt	VIP
------------	-----------	----------	-----	-------------	------	-----------	-----

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John	Smith	US201603452	AD	DST XX-001-D	YYYY-MM-DD	30R	2

Sending Member Class Reviews to National:

Member Class (MC) reviews for awards of 12 through 14 must be approved by the National Coordinator's office. In order to accomplish this Regional Coordinators and their Assistants (ARC Prestige) who review MC logs are invited to join the **National MC Review list**.

Only two members may be subscribed from any one region. Once subscribed, the RC or designated ARC Prestige can attach approved membership logs from the regional level for National level review.

Sending regionally approved prestige logs directly to the ANC Prestige email account will result in delayed processing. This email account is for questions and special issues.

IX. Disciplinary Actions

Summary:

Investigations: 8

Formal Investigations Declined: 0

Notices of Guidance: 3

Disciplinary Actions: 2

Request for Expulsion: 0

Expulsion Recommendations Approved: 0

Appeals at National: 2

Appeals of National to BoD: 0

Appeals Completed at National: 0

Arbitration Types:

-

Completed (Private to BoD):

- 4

In Process (Private to BoD):

- 4

X. Notes

Process for Membership Transfers Across Regions:

In the event that a member is transferring from one region to another here are the steps we need to follow:

1. The member (or DC, or RC) starts an email chain with the current supervising coordinator chain up to the NC and from the 'new' supervising coordinator to that RC. (If you need assistance finding your new coordinator, please reach out to your new RC). Please include anc.cos@midnightdance.org in that email chain
2. Title the email "Member Name" "MES#" Inter-region Transfer
3. Attach your most recent prestige log. This is not required, but recommended so that you do not have to 'hunt' for prestige/emails from another region when you go up for additional/higher reviews.
4. Your CURRENT RC will send your prestige log to the ANC Prestige for a transfer lock at the National level.
5. Everyone on your email chain will need to approve your request. This is just a reply to the email that says 'Approved' or some variation of that.
6. You will be moved to your new domain by the National Coordinator.

Note: *Most RCs will not approve your transfer until your prestige lock has been confirmed. Sometimes we need additional information or confirmation of your move. This will make the process take slightly longer than 72 hours. This does not mean that you cannot collect prestige from your new domain or attend its functions, etc.*

End Report