

Lisgar School Council – Draft Meeting Agenda

7:00 p.m. November 1st, 2022

Library, Lisgar Collegiate Institute / <https://meet.google.com/zww-gcgs-mfv>

Items	Minutes
1. Call to Order Amendment / Approval of Agenda	<p>Quorum was established with members in attendance.</p> <ul style="list-style-type: none"> Chair (Phillip Rennison) welcomed members in attendance in-person and those online participating through the chat. Chair thanked Naduni, our teacher representative, for assisting with moderating the discussion online. Chair moved for the adoption of the November agenda; approved by consensus.
2. Introduction of Elected Council Members	<p>Phillip Rennison, as Acting Chair congratulated the elected members and gave a summary of position filled and those that are still vacant.</p> <ul style="list-style-type: none"> There were no nomination for the positions of Co-Chair – Phillip will be our Acting Chair until the positions can be filled. The positions of Co-Chairs, Co-Secretary and Zone 10 representative remain vacant. Position filled: <ol style="list-style-type: none"> Treasurer - Phillip Rennison Secretary – Sheila Honoré Webmaster – Donna Yau & Dagiijanchiv Jamt Social Media Coordinator – Dagiijanchiv Jamt & Sonja Arias Volunteer Coordinator – Sonja Arias OCASC (Ottawa-Carleton Association of School Councils) Representative – Milana Karaganis & Sheila Honoré Zone 10 Liaison – Islam Himdan Hajras PIC (Parent Involvement Committee) Representative - Diana Mills and Islam Hajras SEAC (Special Education Advisory Committee) Representative – Islam Hajras Member at Large – Michelle Cohen
3. Distribution of October LSC Minutes Amendment / Approval	<p>Acting Chair asked for any changes or adjustments to the October Agenda.</p> <ul style="list-style-type: none"> One change noted by Dianna Mills is the need to add the list of participants to the minutes. Changes noted by the Secretary and minutes will be amended accordingly. No further changes requested the October Agenda, the Chair moved for the approval of the Agenda, Dianna seconded, the motion was carried.
4. Student Council / School Senator's Reports (15 min)	<p>Zane Balkissoon presented the Student Council report.</p> <ul style="list-style-type: none"> Zane presented the Halloween activities which took place.

	<ul style="list-style-type: none"> • Halloween costume contest with result announced on November 2nd based on efforts in making the costumes. • There were also a scavenger hunt on Halloween day; door decoration contest; and hunted house Halloween event where 50 to 60 students attended in the evening. While this number may be small it is expected post-Covid. • Lisgar T-Shirt sale to raise funds for the school – order sent in the month of November. • An event on indigenous issues will also be held at Lisgar in collaboration with the Indigenous Culture Club. <p>Emily Yuen presented the report on OCDBS Senate meeting.</p> <ul style="list-style-type: none"> • Menstrual products to be release in school soon. This is a project approved the Ministry of Education to distribute free menstrual products and have them available in female and gender-neutral washrooms, the guidance office and the physical education office at the school. Currently there is a test-run in different stalls, the plan is to have the products available to all students by March 31st 2023. Currently tampons are not an options. • Principal Steve Spidell commented that we are currently waiting for the delivery of the menstrual products, dispensaries are being installed in the washrooms.
5. Teacher's Report (10 min)	<p>Naduni Kurukulasooriya, our teacher representative, presented the teachers' report.</p> <ul style="list-style-type: none"> • Liane Wray (Learning Support Teacher) reported that IEP reviews were completed last week and sent home for parent signature. A reminder that teachers have had access t the IEPs throughout and this completes the annual review including parent input. • Sheri Jarvis reported that her grade 10 history class is starting an investigation in the deaths of Canadian nursing sisters during WWI. Sheri is also taking the grade 10 history classes to the National War Memorial for the National Service of Remembrance on November 11. Lastly, grade 12 Human Development class will design children's toys to show their understand of developmental theory. • Micheal J Middleton's research team (Specialist High Skills Major) has concluded an agreement with the UOttawa to have Lisgar students registered under special student status so that they can now earn university credits in addition to secondary credits they already earn. The team also visited with the deputy minister at global affairs last week for a discussion on policy development.
6. Principal's Report (15 min)	<p>Steve Spidell, the school principal presented his report.</p> <ul style="list-style-type: none"> • Regarding the Strike notification (CUPE) no employee are CUPE members, employees will not be affected. Two Ontario secondary

	<p>teacher associations and an elementary teacher association of Ontario, they are in different stages of negotiation right now.</p> <ul style="list-style-type: none"> • A reminder November 4 PA day for elementary students only. • Staffing Contracts in Semester - Hiring increased vacancies 18 different sections – 6 sections in semester : 1 part time English teacher, 1 teacher for economic part time and a geography -occasional teacher. <ul style="list-style-type: none"> ▪ James Bouzanis (0.17 English) ▪ Naduni Kurukulasooriya (0.17 Math, 0.17 Science)* ▪ Bryce McBride (0.17 Economics) ▪ Lara Vlajkov (0.33 Geography) • Staffing contracts in Semester 2 - 11 sections Position of French teacher for early march, increase status to bring closer for full time Mr Ruth. Few new faces and familiar faces. New contract teachers and display – we say good bye to two long term teachers. <ul style="list-style-type: none"> ▪ Matthew Manso (0.17 French, 0.33 Humanities) ▪ Jayson Ruth (0.17 Geography, 0.17 Physics) ▪ To be determined (0.17 Guidance, 0.83 Other) • Budget not yet • Facilities – Partition Update <ul style="list-style-type: none"> ▪ Washroom partitions – patch jobs and one missing doors done – we are first in the cue for partition replacement. • Program and Learning <ul style="list-style-type: none"> ▪ Launch 2022 (grade 11 and 12) Nov 2&3- Career Exploration Program online - all public schools are participating, virtual workshops in wide range of pathway for students. Students can opt-in/out and participate in the full launched event. Parents should fill in the permission forms. ▪ Tomorrow take your kids to work for grade 9th students – Lisgar has committed no new content or evaluation to encourage student participation. ▪ Destreaming In-School Tea - Team of ten educators implement strategies for de-stream of curriculum – differentiate an academic credit – over the 8 months group of teachers to develop programming for district course, Naduni is representing the board and Lisgar. • District and Ministry Updates
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	<ul style="list-style-type: none"> ▪ There were two teachers visiting from Spain, shadowing on our best practices and getting a sense on how we do things here in Ontario. The teachers are heading back to Spain next week. ▪ Visiting principals from New South Wales very keen to learn. ▪ Professional Activity Day, Ministry Priorities on November 25, 2022. Themes will be shared soon. <p><i>Question from Sheila</i> – What are the data showing on how students are doing post-pandemic?</p> <p><i>Response by Principal:</i> Students are happy to be back, school notes gaps in literacy and interpersonal skills given students return to school. Since COVID this semester first report card back with full-time physical attendance. This report card will be a valuable source of data and information on students' performance.</p>
<p>7. Treasurer Report (5 min)</p>	<ul style="list-style-type: none"> ● Acting Chair, Phillip Rennison presented the operating budget including expenditures and donation received. <ul style="list-style-type: none"> ▪ Operating budget \$1000 to 1500 not all money typically gets spent, it has been a healthy account. Among notable projected expenses - OCASC membership 35\$, teacher luncheon projected 300\$, allocation of 200\$ for volunteer light meal, 200\$ in support of the School Grad several teachers offer their talents to cultivate the gardens. ▪ This is the operating budget for the school year that can be adjusted by the Council as necessary by vote. ▪ Acting Chair moves for the adoption of the operating budget as presented. Sonia proposed the adoption, seconded by Sheila – operating budget unanimously approved. ● Acting Chair and Principal discussed the Holiday Funds for students and families in needs over the holiday period. Every year there is a call up for donation. <ul style="list-style-type: none"> ▪ Last year \$5995 were raised in donation to families. Campaign will be launched on November 15 for a month. Families are identified by the School Student Services of students in need. Information is kept in the school and names are not shared for privacy. Gift card and other donations are provided to families identified. ▪ Principal noted that there is a general feeling that the number of families in need has increased. The Student Ottawa network for Education provides breakfast and support to healthy snack and infrastructure (micro-wave) vouchers for fresh foods and produce – Lisgar has put in

	<p>an application to participate for next winter. \$12000 a year anticipated, for now gap filling using this as data to support our application next year.</p> <ul style="list-style-type: none"> Acting Chair proposed to move for campaign call out, Sonia second motion. All were in favour, motion passed.
<p>8. Budget</p> <ul style="list-style-type: none"> Review of proposed Operating Budget Review of submissions for financial support Proposals / Vote 	<ul style="list-style-type: none"> Donation budget of about 7000\$ this year. Acting Chair presented the Request for Funding received - three proposals were approved by the LSC: <ul style="list-style-type: none"> Learning Commons – up to 300\$ (plus taxes) A common room available to students in need of support in doing schoolwork. Teachers are available to support. 200\$ towards IKEA frames to make permanent fixture and to support the creation of a positivity station where students can get warm drinks and soups. Funding will also be used to purchase recycled – for a total of 300\$. Improv Team – up to \$300 (plus taxes) - Kathy Knowles excited once again, there has not been one for several years. 300 \$ for the Canadian improv games, there will be a separate fund raising, but they would like us to fund registration for this competition. Indigenous Culture Club – up to \$500 (plus taxes) Funding support educational materials, books and poster displayed in trophy case. These three submissions have been given thumbs up and good use of the money from the donation budget. – total 1100 out of 7000. Patricia W proposed approval of the three submission, motion seconded by Michelle Cohen. Proposals adopted by all. Acting Chair will communicate decisions to requestors. (Note: decision communicated by email on November 3rd, 2022. Acting Chair reminded everyone that the template for application to received funding for an activity is published on Lisgar's website – for parents, teachers and students to make submissions.
<p>9. Reports from Reps:</p> <ul style="list-style-type: none"> PIC OCASC SEAC Zone 10 	<p>Diana Mills – PIC UPDATES</p> <p>1. There is still time to register for the Parent Conference being held this Saturday, November 5, 2022, at Ridgemont High School, 2597 Alta Vista Drive, from 8:30 to 1:30. Child care will not be provided this year, but the event is child friendly should you need to bring your child along with you. Refreshments will be served throughout the event. Community tables are displayed and staffed for attendees to view before, during and after the event.</p>

2. New parents have been selected for the PIC Committee through our application process by the Board. Ratification of the new members will occur during the next virtual PIC meeting to be held on November 23, 2022.
3. The province has not provided any information concerning the PRO Grants to date. We are hoping to hear from them at the Board level by early December. Once this information is received from the Board, PIC will send the information to Principals.
4. Information emails from the Board and PIC will only be sent to the ocdsb addresses provided by the Board. Personal email addresses for parent councils will not be used.

Milana Karaganis – OCASC UPDATES

- New email for PIC chair – pic.chair@ocdsb.ca
- Chairs report – they are part of Mental Health Strategy committee at the Board. Established when COVID started. Looking at conditions to have the best possible learning environment during COVID; training for staff around mental health; working with families and supporting them. 6500 staff attended training. Had focus groups for different sub-populations. Committee looking for members for 2022-23. If interested, can contact PIC
- Parent conference on Nov 5 at Richmond high school. Sessions were chosen based on parents feedback on topics they would like to see addressed. Keynote speaker, can choose 3 different sessions. Community marketplace -tables / booths by partners. 230 people registered, capacity of about 500
- PIC will continue working on their workplan – continuous process
- One big change in conference this year – no sessions meant for school councils. Plan is to provide council training in a different format. PIC will take a deeper dive into what supports councils might need. Question for council – what might be of interest for us.
- New and upcoming newsletter for school councils
- Starting two sub-committees specific to school councils to look at best practices and needs for fundraising (why, how, best practices, dos and donts) and best practices around parent councils (parent engagement and how to do it, how to run a good meeting) – these sub-committees will be launched by OCDSB team responsible for parent and family engagement

COW

- Met on Oct 11
- Looking for accounting management professional to join the audit committee
- COVID protocols – no changes; stay in close contact with Public health

	<ul style="list-style-type: none"> - Policy review – exploring ways to review policies, continue looking for feedback from trustees. Informal policy review committee; special policy committee; sub-component of COW – 3 different options. Looking for input, no decisions made on options. Continue working on this - Strategic planning update – de-streaming was not fully reflected in the strategic plan, this was questioned as there were concerns if de-streaming was successful. Plan includes statistics and success stories - Discussion around sports in the intermediary school – issues with transportation, if parents can help with transportation - Last meeting of COW before trustee elections - Union rep spoke that occasional teachers don't feel engaged, reluctant to take extra work - Traffic around schools – if issues, call the police. <p><u>SEAC</u></p> <ul style="list-style-type: none"> - October 10 meeting - Issues with OSTA – drivers shortage; delays in starting proper transportation for students with special needs - Granted access to teachers on Oct 17 to online materials. Still working on parents version of resources, no timeline - Accessing equipment and software by students with special needs – high demand, lack of licenses <p><u>Arts advisory committee</u></p> <ul style="list-style-type: none"> - Inviting school councils to put forth an arts rep - Music, drama, dance, visual - Creativity and conditions for vibrant learning experience - Have say in how vibrant the arts program is in OCDSB - Will start an equity in arts analysis - If school has a stage – how easy to use it post COVID; have performances restarted; what is experience in our school <p><u>Educational assistants</u></p> <ul style="list-style-type: none"> - One school is balancing books by reducing a number of educational assistants - This is a problem - How to escalate, is this a problem in other schools - Feel free to ask Principals about school budgets, how it is going to fund programs in the school - EAs are for students with behaviour issues and safety - EAs is a different allocation from the board as they serve very specific purpose – board should be allocating and should not be part of school budget - Principals could ask for more EA allocation if a special situation - If any questions – ask principal, then go to superintendent, and then to trustee, if not getting answers
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	<ul style="list-style-type: none"> - Suggestion to ask board to come to OCASC to explain how budget works for OCDSB and schools - Schools are seeing more students as planned, and some schools struggle to increase number of classes and bring in teacher.
10. Other business	<ul style="list-style-type: none"> ● School Council Year-End report (2021-22) has been submitted and will be made available to those interested. ● Update of LSC documentation - Acting Chair noted that the executive will be reviewing the Council constitution which was last amended in 2018 and other documents. These changes will be conducted secretarially and circulated for approval by members.
11. Question Period	<ul style="list-style-type: none"> ● Chair asked whether there were any questions both online and in the room. ● There were no questions or comments raised.
12. Adjournment	<ul style="list-style-type: none"> ● At 8:30 the Acting Chair announced the next meeting will be held on Tuesday, December 6th, 20022. ● Acting Chair moved for a motion to adjourn; motion unanimously adopted. ● Meeting ended at 8:35pm ahead of scheduled time.

LSC Financial Overview 2022-2023 (tabulated 31Oct22)

Page 1	Budget	Actual			Comments
CREDIT	2021-2022	Previously Reported	Operating Budget	Donation Budget	
STARTING BALANCE	Carry Over \$1,001	\$ 7,721.99	\$ 1,000.54	\$ 6,721.45	Balance: Accounts #7000/#11000 10Oct22
OCSB Allotment	\$ -	\$ -	\$ -	\$ -	School Board (SB) annual \$500 allocation not yet received
PRO Grant	\$ -	\$ -	\$ -	\$ -	SB announced PRO Grants to cease being issued Fall 2019
2018-2019 Donations	\$ 2,992	\$ -	\$ -	\$ -	carry-over / unspent
2019-2020 Donations	\$ 3,386	\$ -	\$ -	\$ -	carry-over / unspent / incl one refund (Mar 2020)
2020-2021 Donations	\$ (927)	\$ -	\$ -	\$ -	collected \$5472, spent \$6399
2021-2022 Donations	\$ (2,114)	\$ -	\$ -	\$ -	collected \$7990, spent \$10104
2022-2023 Donations	\$ 3,082	\$ 2,791.20	\$ -	\$ 291.25	Donations via SCO 10-21Oct22
Misc Credit 1	\$ 250	\$ 250.00	\$ -	\$ -	Previous donation to Ramadan Banquet not used; Tfr#841
TOTAL AVAILABLE			\$ 1,000.54	\$ 7,012.70	

Page 2	Budget	Actual			Comments
DEBIT		Previously Reported	Operating Budget	Donation Budget	
<u>Regular/Operating</u>					
OCASC Membership Fee	\$ 35	\$ -	\$ 35.00	\$ -	Cheque 6888; 14Oct22
Teacher Appreciation Luncheon	\$ 300	\$ -	\$ -	\$ -	
'Commencement' Refreshments	\$ 300	\$ -	\$ -	\$ -	
LSC Refreshments	\$ 200	\$ -	\$ 45.62	\$ -	Cheque 6887; 13Oct22; Refreshments for Oct Elections Mtg
'Doors Open' Volunteer Lunch	\$ 200	\$ -	\$ -	\$ -	
School Garden	\$ 150	\$ -	\$ -	\$ -	
Co-Chair Discretionary	\$ 250	\$ -	\$ 16.00	\$ -	Cheque 6887; 13Oct22; Student Council Dinners
<u>Expected Expenditures Total</u>	\$ 1,435				Actual Spent from Operation Budget 2021-2022 \$959.89
<u>Fundraising Gifts to LCI (2022-2023)</u>					
Holiday Fund for Students/Families in need	based on donations		\$ -	\$ -	to commence solicitation 01Dec22
Indigenous Cultures Club	\$ 500.00	\$ -	\$ -	\$ -	for guest speakers & educational materials
Learning Commons Room	\$ 300.00	\$ -	\$ -	\$ -	for picture frames & to establish a 'positivi-tea' station
LCI Improv Team	\$ 300.00	\$ -	\$ -	\$ -	for registration to 'Canadian Improv Games'
<u>Expected Expenditures Total</u>	\$ 1,100.00	\$ -	\$ -	\$ -	
TOTAL DEBITS THIS SCHOOL YEAR	\$ -	\$ -	\$ 96.62	\$ -	
Balance for 31 October 2022		\$ 7,916.62	\$ 903.92	\$ 7,012.70	Balance: Accounts #7000/#11000 31Oct22

2022-2023 Budget to be approved 01Nov22

ATTENDANCE NOVEMBER 1 ST 2022 IN-PERSON		
1.	Phillip Rennison	Acting Chair
2.	Steve Spidell	Principal
3.	Naduni Kurukulasooriya	Teacher Rep
4.	Isla Rennison	Student Council Co-President
5.	Zane Balkissoon	Student Council Co-President
6.	Emily Yuen	Student Senator
7.	Sonja Arias	Soc Media / Volunteer Coordinator
8.	Islam Himdan Hajras	PIC, Zone 10 Liaison, SEAC Rep
9.	Michelle Cohen	Member-at-Large
10.	Dagiiianchiv Jamt	Social Media Coordinator
11.	Sheila Honoré	Secretary
12.	EL Alaoui M' Hamoy Imane	Parent

ATTENDANCE NOVEMBER 1 ST 2022 ON-LINE		
1.	Diana Mills	PIC Rep
2.	Milana Karaganis	OCASC Rep
3.	Donna Yau	Webmaster
4.	Sandhya Rao	Member-at-Large
5.	Daniela Graure	Parent
6.	Allison Lowe	Parent
7.	Aneta Marinova	Parent
8.	Marcela Arias	Parent
9.	Dieu Hoa Quach	Parent
10.	Patricia W	Parent
11.	K. Shange	Parent
12.	Sandiswa Sotashe	Parent
13.	MJ Tremblay	Parent
14.	Inge Vander Horst	Parent
15.	Emily Yau	Parent
16.	Gillian Campbell	Parent