

General Activity Risk Assessment

Department	Marketing / Science	Activity / Location	The Case of the Missing Goldfish – Lab 5
Assessor's Name	Rachel Bampton / Kate Richard	Assessment Date	15/01/2023
Assessor's Signature	<i>KLR</i>	Review Date	5/01/2023

HAZARD	WHO MIGHT BE HARMED	PRECAUTIONS TAKEN	FURTHER PRECAUTIONS NEEDED	Action by whom
Open site (Trip / Falls / Getting lost)	Visiting children / teachers	All visitors will be accompanied by a Pangbourne representative when on site. Site cleared of trip hazards / debris / access is clear to enter all designated buildings.	Devitt Old Library lab cleared.	KLR prior to visitors arriving.
Fire	Visitors	All visitor staff/adults briefed on what to do in the event of a fire and or fire alarm during the Activity introduction.	Visiting staff to bring a list of pupil /staff names in case of evacuation + need for rollcall. Visitors supervised at all times / staff briefed on fire evacuation procedure.	KLR
Transition between arrival in a minibus and entering the activity space	Visitors	The minibus parking area and towards Devitt House is fully pedestrianised and at the time of arrival, pupils will be in lessons.	None.	N/A

Science Lab Equipment / Tools	Visiting children / Staff	Full briefing given to children and staff at the beginning of session - safety in the lab - instructions on how to use equipment.	All supervising staff will be provided with a Science Activity Risk Assessment.	KLR
-------------------------------	---------------------------	---	---	-----

		Staff supervision of children using equipment.	Medical staff on site at Pangbourne College - If any visiting children require medical treatment (permission / and the presence of teacher accompanying children is needed)	
--	--	--	---	--