

GOAL: Ensure all students are programmed for the courses they need to be on track for graduation in order to maximize the graduation rate in your school.

Key Questions	How & Why
What courses does a student need to graduate? Hint: The Graduation Requirements website from the NYCDOE gives detailed information on specific courses a student needs to graduate.	Students need a specific distribution of 44 credits to graduate: • 8 English • 8 Social Studies (4 Global, 2 US History, 1 Participation in Government, 1 Economics) • 6 Math (At least 2 credits in a more advanced Math) • 6 Science (2 Life Science, 2 Physical Science, 2 Life or Physical Science) • 2 Languages Other Than English - LOTE (Additional 4 if going for an Advanced Regents) • 2 Arts • 4 Physical Education • 1 Health • 7 Elective
What is a credit gap? Hint: Refer to the New Visions Key Concept sheet for a more detailed explanation of Credit Gaps and how they should be addressed.	The number of credits not currently scheduled or planned for in future terms, that a student would need to earn in order to end the term on-track for graduation. Portal Hint: Select “Credit Gaps” along the sidebar to use the Credit Gaps Wizard to gain a sense of where the student population stands.
Why set metrics? Hint: Refer To the Establish Expectations section of the New Visions Credit Gaps Unit Plan for instructions on how to set/change the accumulation metrics in the Portal.	Indicating which courses students should be taking and when they should take those courses allows the Credit Gaps Wizard to specifically identify where students have fallen off track. Portal Hint: Select “School Settings” along the sidebar to view current credit accumulation metrics.
How can we identify and close gaps? Hint: Planning can be done in the Portal and exported to STARS by following the “Other Tools” menu to “Planned Program Changes.”	Any student not on track to meet the school defined metrics by the end of the term will be identified as having a credit gap. For each student with gaps, review their current program to identify changes that can happen now and which need to occur in a future term. Portal Hint: Numbers within the Credit Gaps Wizard will adjust in real time as credit gaps are closed. Refer to the Implement Criteria section of the New Visions Unit Plan for instructions on how to breakdown the groups of students with credit gaps.