



YOUNG LIBERALS

EXECUTIVE MEETING 28/12

28 DECEMBER 2021 / 11:00 / ONLINE

EXEC MEMBERS IN ATTENDANCE

Eleanor Kelly - Chair (EK)

Matthew Craven - Vice-Chair (MC)

Jack Worrall - Finance Officer (JW)

Caitlin Richardson - Co-Communications Officer (CR)

Sakeena Sanders - Co-Communications Officer (SS)

Fergus Ustianowski - Campaigns Officer (FU)

Kieron Franks - Membership Development Officer (KF)

Patrick Gilbert - Branch Development Officer (PG)

Callum James Littlemore - Co-Events Officer (CJL)

Lucas North - Co-Events Officer (LN) (until 11:30)

Janey Little - Policy Officer (JL)

Peter Banks - International Officer (PB)

Andrew Rushton - Co-Accessibility, Diversity and Standards Officer (AR)

Lucy Tonge - Co-Accessibility, Diversity and Standards Officer (LT)

Daniel Powell - Non-Portfolio Officer (DP)

Harvey Jones - Welsh Chair (HJ)

Oliver Jones-Lyons (OJL)

ALSO IN ATTENDANCE

Maddison Crickmay (Staff member), Chloe Hutchinson (HVP), Tessa Munt (Honorary President)

APOLOGIES

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ABSENT

Jack Clark - Scottish Chair (JC)

AGENDA

11:00: Apologies.

11:05: Action points - Review of the Action points of the last meeting.

11:15: Dates of future meetings

11:20: Winter conference update - Lucas North and Callum Littlemore.

11:45: Budget discussion and approval ([see supporting document](#)).

13:00: Questions arising from officer reports.

13:15: Any other business.

MINUTES

Action points

Executive reviews the action points of the previous meeting.

Dates of future meetings

EK's requests to change the date of the January meeting from the 22nd to the 29th.

Exec agrees to do so.

EK further notes that the February meeting is scheduled for the 26th and that the 26th March meeting may be in Salford, subject to confirmation.

Winter conference update

LN informs the executive that they are waiting on a login to stripe to launch ticket sales, as it requires two-factor authentication from the previous finance officer.

JW states that setting up a new stripe should be feasible to bypass them if necessary.

LN states that there has been a good response to the venue announcement and notes that, should restrictions return, they can move the event online and Open Slides is being looked into.

CJL notes the clash with Scottish Conference and expresses regret that the dates of it were not communicated to himself and LN. States that they have looked into ways to remediate this. Co-hosting has not proved possible due to Scottish Conference being hosted in Hamilton and moving dates has proved cost-prohibitive. To ameliorate this a quiet section of the venue will be provided to enable people to dial in on the main crossover day (Saturday) and contribute remotely.

LN informs the executive that YL has been asked to contribute a video for Spring Federal Conference. Requests YLers to contribute videos of themselves campaigning or otherwise engaging in Lib Dem activities to create this video.

LN further informs the executive that Birmingham is being scoped out as a destination for Summer conference. A number of venues are being explored.

Budget discussion

JW runs through the budget and notes that the projected budget for this year would result in a substantial shortfall, requiring dipping into our reserves. However, he expects we will in fact underspend on most line items. Notes Welsh budget is not able to be changed, as the money allocated is their own.

JW requests that, if executive members wish to request move money around.

MC thanks JW for his work on compiling the budget. Asks about the substantial shortfall in the budget and questions whether this is sustainable going forward, noting some costs are inflexible.

FU asks how standing order donations are counted.

JW answers FU that they are in the 'other' column.

JW answers MC that this is the first year that the cut in the grant is being felt. However, future increases may come in over future years and YL has managed to save money over future years. Further notes his hope that fundraising will begin over this year to cover some of the shortfall going forward.

OJL notes that regional chairs received safeguarding via HQ at no cost. Asks whether the cost listed is therefore necessary.

Maddi replies that the cost is money set aside for professional training if required to be provided to a future staff member.

Notes to MC that future costs for winter conference can be cheaper if done further in advance to make savings if times remain tight.

Chole recommends thinking of costs in terms of Core, Strategic, and Discretionary in terms of priorities.

AR asks if safeguarding training had been purchased last year for this executive and, if so, when that might be received.

JW states that the training was budgeted for but never purchased.

LT asks that unallocated training from last year can be issued where there is a high-priority need.

JW states that information on unallocated training should be with the previous finance officer. Asks LT to assist him with trying to contact the previous officer.

CJL asks about the accounting of access fund money that has been promised to be paid, but has not yet been.

JW states that this is not yet included but that the unpaid costs incurred will be included as a separate line item.

CJL asks if JW has any idea of how large these costs will be.

JW answers that he has been inquiring about this cost, but that the previous finance officer has not been forthcoming with this information.

PB notes the fees for LYMEC and IFLRY affiliation, as they are not yet set in stone. Requests that he be able to meet with JW to discuss that process. Further inquiries about fundraising plans already in the works.

EK states, on the topic of fundraising, she would be looking to use various YL allumns as a sounding board for what would make YL an attractive option to donate to through friends of YL.

SS asks about the feasibility of safeguarding training for the whole executive prior to Winter Conference.

JW answers that this is primarily contingent on gaining access to the banking to purchase.

EK notes that, once the safeguarding is purchased, it can be completed flexibly and in relatively short order.

LT notes that a spreadsheet for access fund claims does exist. Offers to see if it can be passed on to JW to ensure these are paid.

EK notes that she should be able to access anything stored on YL drives so can try and access it.

MC asks on fundraising if we are regularly plugging our donation page and recommends moving to our donation page over to the v2 page.

JW expresses hesitation with regularly asking our membership to donate, states that this is something he wants to focus on friends of YL.

Chloe asks about specific tags for potential different types of donations.

MC asks about the item for paying speakers, noting that previously only travel expenses have been covered.

AR states that when they are looking to get in external speakers then they deserve to be paid.

LT explains that they want to reach out to non-party members with the aim of increasing diversity.

MC notes that Arthur Wu as our previous BAME officer secured speakers without costs being incurred. Asks about the expected number of events for the £500.

JW states that offering to pay should be done on a point of principle, suggests the full amount may not be used but believes it is important that this is available.

EK asks whether there are any plans for what these events would be.

LT states that she is looking at inviting disabled speakers as well as using the pride budget to host events around pride month.

AR notes that the first trial of this will likely be LGBT+ history month.

EK moves to a vote on the budget.

Executive votes to approve the budget.

Questions arising from officer reports

None.

Any other business

Closed business

Executive votes to move to closed business.

Executive votes to leave closed business.

Meet the executive

SS asks if the executive would be interested in doing a 'meet the executive session', similar to what went on early in the term last year.

Various executive members express a willingness to take part.

International update

Peter informs the executive that he has been meeting with our counterparts in Gibraltar. Further states that he will be sending round a doodle poll for availability for the join meeting with Momentum TizenX.

Federal conference motions

JL informs the executive that she is looking to come up with proposers and summators for the motions YL is submitting to federal conference. Asks LT with help finding a diverse group.

KF asks Tessa if she'd be willing to be involved with the 'how to take over your local executive' session.

Tessa says she will be.

Governance consultation

EK updates the executive that there seems to be a good response in regards to keeping YL's reserved seat on the Lib Dem federal board.

ACTION POINTS

- JW and LT to contact the previous finance officer to get the unissued codes.
- PB and JW to meet on the topic of international affiliation fees.

- EK to find out if any safeguarding training was not used.
- JL to work with LT on finding speakers for proposers and summators.