

DPS Middle School Online Learning Student Expectations

Students and staff will engage over DPS approved technology platforms to continue the standards-based curriculum and learning offered in all of our Durham Public Schools' communities. It is the expectation that all students engage with online learning based on the expectations outlined in

Our Online Instruction Methods:

Method A

- **Synchronous Instruction** - Requires all participants to be present at the same time, virtually
- **Examples:** Live interactive classes with students and teachers participating real-time, teacher supported work time on video conference calls, scheduled and timed online tests

Method B

- **Asynchronous Instruction** - Does not require all participants to be virtually present at the same time
- **Examples:** Self-paced online courses with intermittent teacher instruction, pre-assigned work with formative assessments on paper or in LMS, watching pre-recorded videos of instruction with guided support



this document.

Both instructional delivery formats must cover the required NCSCOS curriculum.

Bottom Line Expectations: SPARK Limitless Learning

S - Show up for online learning classes and submit all assigned work.

P - Participate with the goal of mastering the learning standards.

A - Advocate for yourself when you need support. Communicate through DPS approved methods.

R - Read outside of synchronous classes. Reading is essential for your growth.

K - Know and follow the [Durham Public Schools Student Code of Conduct](#). Students are still accountable for the Student Code of Conduct when engaging in online learning. This includes the appropriate use of technology.

Technology Requirements



- Students must abide by [Technology Responsible Use Policy 3225](#).
- Written communication with DPS staff members and other students **must be** sent through using Canvas or DPS Email.
- Students must maintain their DPS devices in working condition and keep them charged to be used during class time. Students are responsible for maintaining the working condition of their devices.
- To attain support with technology, use the [IT Helpdesk Site](#) or the IT Helpdesk phone number: **919-560-3837**.

Canvas & Assignments

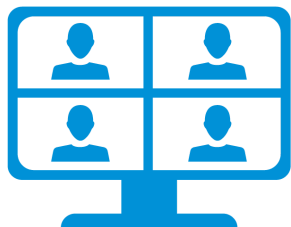
- Students and families can go to canvas.dpsnc.net for support in getting logged in and working with Canvas.
- Students must use Canvas to submit assignments. Teachers will post all assignments through Canvas.
- Students must complete the "Getting Started in Canvas" module one time to start the year. It will be available at the beginning of all student sections, but



must only be completed once.

- Students can submit assignments throughout the week as directed by educators. Teachers will follow up with students weekly to ensure submission of assignments.
- Read to the [DPS Student E-learning Manual](#) for additional guidance on technology use and online course completion.

Video Conference Guidelines & Attendance



- Face-to-face video conferencing through Zoom, Teams, or Google Meet will be the base of live instruction during remote learning. Students should engage in each live class at the direction of the instructor.
- Students who miss a synchronous learning session should complete missed assignments in Canvas and connect with teachers during office hours/small group instruction. (This may include watching pre-recorded or accompanying instructional videos.)
- Students should keep camera/video on whenever possible and comfortable, but keep themselves muted while the teacher is delivering instruction.
- Since students will be visible, all students should adhere to dress code guidelines as noted in the Code of Conduct
- Students should respond to all prompts to engage during instruction.

Office Hours

- Students and families can schedule an appointment for help or conferencing by emailing their teacher using their DPS email account.
- Students **should attend office hours during a week any time** they:
 - (1) miss live class sections
 - (2) have missing assignments, and/or
 - (3) have scored below mastery on more than one assessment



Google Drive/Docs Collaboration



- Students will be expected to collaborate on projects and assignments using their DPS Google accounts and engaging with google docs, slides, forms, drawings, and other tools.
- Students are to follow expectations for appropriate language and interaction when interacting through Google Docs, Drive, or O365.
- All student action in Google Docs/Drive are recorded in a log and can be pulled later for review of inappropriate action. Even if students delete language, it can be accessed later.

PowerSchool & Grade Expectations



PowerSchool

- Students will receive grades and feedback on their online assignments.
- Grades will be posted weekly by your teachers in Powerschool.
- Schools will determine guidelines for grading late or missing assignments.
- Students should log in to Powerschool and check their grades regularly.

[Progress Report and Report Card Schedule](#)

Daily Attendance Expectations

- Daily attendance will take place in PowerSchool by homeroom (or your first period) teachers at elementary school and each classroom teacher in secondary. Attendance continues to be a **mandatory** and **legal obligation** throughout remote, online learning.
- Students may be marked present for the day for completing any of the following activities:
 - (1) Attending the live class session(s) (**Synchronous Learning Days**)
 - (2) Logging in through Clever or on any approved software AND submitting completed assignments for each course scheduled for that particular day (**Asynchronous Learning Days**)
 - (3) Attending office hours or small group instruction (**Synchronous Learning Days**)



~SCHOOLS LINK THEIR ADDENDUM WITH INFORMATION ABOUT THEIR
SCHEDULES AND SOFTWARES HERE~