

Company Letter Format

(Company Letter Head with office address and contact details)

To,

Date:

Principal

HIMT Offshore

31, 4th Street, Dr. VSI Estate, Phase II, Tamil Nadu 600041

Dear Sir/Madam,

Sub: Issuance of Certificate of Proficiency for basic/ Advanced for ships subject to IGF code

This is certify that Mr _____ whose date of birth is _____, CDC No _____,INDOS No _____ who has served onboard Vessel(s) in the capacity of _____ on vessel(s) managed/ operated by _____ Whose full style business address is as below,

We Certify that below service in last five years which is as per attached record of sea service On each of the following vessels as below,

Name Of Vessel	IMO No	Service		Whether* (Indicate “Yes” or “No” or ”N/A”			Certificate of Competence held		Rank
		From	To	Vessel Subject to IGF Code	Carried cargo, fuels covered by the IGF Code	Using gases or low flash point fuel as fuel	Grade	Number	
				Experience (seafarer tenure onboard)					
				No of cargo operation carried on Liquified gas Tanker	No of Bunkering operations carried on ships subject to IGF code				

Your Faithfully,

For _____

Name and Designation and company seal