



PTO Meeting Minutes

CCA Monthly PTO Meeting

Meeting Date: Monday, November 10th 2025 @ 6:30 PM

Meeting Location: Library

Attendance	PTO Board: Devethia Durand, Amanda Priscak, Janet Bryan, Andy Adams, Carlla DeGraffenreid, Brittany Tryon, Chaka Walker, Jennifer Summers, Beverly Kinley, Charity Worley, Sara Pendry, Brooke Van Fossan, Brittany Alexander Staff: Admin: Joe Caraher PTO Members/Parents: Kirt Durand, Ashura Anderson, Jessica Duvall
1.	Call to Order at 6:33 pm by PTO President Devethia Durand.
2.	Motion by Amanda Priscak to approve the Proposed Agenda, 2nd by Carlla DeGraffenreid. Motion passes unanimously
3.	Motion to approve the PTO Minutes MINUTES PTO MTG 10/13/25.docx from October 13th, 2025 as available online made by Amanda Priscak, Motion by Amanda Priscak 2nd by Andy Adams. Motion passes unanimously.
4.	Executive Board Reports ● President/VP - Devethia Durand, Brandy Wagoner - nothing to report ● Secretary - Amanda Priscak - nothing to report ● Treasurers - Rajdeep Gill, Brittany Tryon - nothing to report ○ P & L (Profit & Loss) Report P&L report through September '25. (P&L statement for October wasn't available)
5.	New Business ● Enrichment Grants ○ Grant request for Ms. Glass regarding a rug for her 6th grade class room. She runs multiple classes that would



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	get good use out of the rug. Motion by Brooke Van Fossan 2nd by Brittany Tryon. Motion passes unanimously. ○ Request regarding teacher snack cart. The total is \$1000, but will request \$250 each quarter. This request is for \$250. Motion by Brooke Van Fossan 2nd by Beverly Kinley. Motion passes unanimously.
6.	Old Business ● None
J	Announcement/Public Comments ● None
8.	Committee Chair Updates APPAREL: Sara Pendry & Cathyerine Bethea ccaptoapparel@gmail.com ● Apparel store will be open each month from the 15th-30th of each month. ● We received a check from apparel vendor in the amount of \$495.11 CHARACTER ED: Lynne Ridgill & Carlla DeGraffenreid ccaptochared@gmail.com ● Dollar Jean Day for October was the Karson Cross Memorial Fund. We raised \$600.00. ● November Dollar Jean Day is November 21st and donations will go to Warm Hands, Warm Hearts. Ethan Griffin will be speaking at Friday's assembly to talk about Warm Hands, Warm Hearts.



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COMMUNITY BUILDING: Catherine Johnstone & Erin Rhine

ccaptocommunity@gmail.com

- Successful Trunk or Treat

DANCE: Jessica Read & Charity Worley

ccaptodance@gmail.com

- Next Event - Snowflake

FUNDRAISING: Janet Bryan & Kim Wynn

ccaptofundraising@gmail.com

- Hit our fundraising goal of 80K from families during fundraising week!!! Almost hit goal of 100K!!!!

HOSPITALITY: Jennifer Summers & Beverly Kinley

ccaptohospitality@gmail.com

- Everything is going well with coffee. Staff is happy with coffee selections.

LIBRARY: Kinsley Coley & Heather Wright

ccaptolibrary@gmail.com

- AR store went great and library is doing a squishmallow giveaway for a reading challenge taking place over Thanksgiving break.
- Book cart will be starting in January. Once new main office is open. Be on the lookout for signup.



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LUNCH: Ashley Purnell & Amanda Dobbs-Martin

ccaptolunch@gmail.com

- Hot lunch ordering open. Order from November 1-15th for December meals
- Offering availability for parents to purchase a lunch credit to add to staff accounts. This is a great option for the upcoming holiday season.
- Reminder to send reroutes due to absences by 10am to lunch email.

SOCIAL: Joya Cook Miller & Chaka Walker

ccaptosoc@gmail.com

- Next event Featherhead in March

HS SOCIAL: Blair Flowers

ccaptohssocial@gmail.com

- December 19th - HS breakfast
 - Looking for parents with outdoor flat top grills to cook pancakes

STAFF APPRECIATION: Kelly Heritage & Andy Adams

ccaptoapprec@gmail.com

- Next event is Staff Thanksgiving Meal - November 21st
- Have a coffee truck coming from Piedmont chapel to distribute coffee and hot tea to the staff in December.



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	STAFF SUPPLIES: Brooke Van Fossan & Brittany Alexander ccaptosupplies@gmail.com • Updated the new staff favorites • Going to send out another message to staff to remind them of the new grant request process. We switched to an electronic form instead of a paper form.
9.	Motion made at 6:54 PM by Devethia Durand to adjourn the meeting. 2nd by Carlla DeGraffenreid. Motion passes unanimously