

Privacy Policy for Algoras Attendance Tracker App

Effective Date: September 22nd, 2024

We value your privacy and are committed to protecting your personal data. This privacy policy outlines how the Algoras Attendance Tracker app ("the App") collects, uses, and safeguards your information, specifically regarding the use of location data.

1. Information We Collect

1.1 Personal Data

When using the App, we may collect the following personal data to verify your attendance:

Location Data (Background):

We collect your location data as you start using the application. The purpose of getting location data in the background is to get the user location data ready as the main purpose of this application is to check in and check out for attendance. This app is mainly used by businesses to allow their employees to mark attendance using this app on their phones. **We do not collect location data as you go out of the application**

The purpose of this location data is to confirm that attendance logging is accurate, ensuring employees are physically present at their required location and not logging attendance from unauthorized places such as home. **The location data collected is strictly used for attendance verification and is not shared with any third parties.**

Biometric Data:

Photos are taken at the time of check-in/check-out for authentication purposes, adding an additional layer of verification to ensure authorized personnel are logging attendance. This option can be disabled or enabled based on the employer's preferences.

Device Information:

We collect IP addresses, device identifiers, and device IDs for device registration. This ensures that only registered and authenticated devices are used to log attendance.

1.2 Non-Personal Data

The App may collect non-personal data automatically, including:

- App usage statistics
- Crash reports

2. How We Use Your Data

Algoras uses the collected data for the following purposes:

- **Location Data:** To verify attendance by confirming that check-ins and check-outs occur at authorized work locations during active app usage. No background location access is required or requested.
- **Biometric Data:** To authenticate identity during the check-in/check-out process.
- **Device Information:** To prevent unauthorized access by enforcing IP restrictions and device registration.

3. Data Sharing and Disclosure

We do not sell, trade, or otherwise transfer your personal data to third parties without your consent. We may share your data under the following circumstances:

- **With your employer:** Attendance data, including location information collected during check-ins and check-outs, may be shared with your employer to manage attendance records. However, this data is never shared with any third party and is used exclusively for attendance verification purposes.
- **For legal compliance:** If required by law or to respond to legal processes.

4. Data Security

We implement robust security measures to protect your personal data, including encryption and secure storage. Although no method of transmission over the Internet is 100% secure, we take every measure to safeguard your information.

5. Data Retention

We retain your personal data only as long as necessary for the purposes outlined in this policy or as required by law. **Location data is only retained for attendance verification purposes and is not used beyond what is necessary for accurate records.**

6. Your Rights

You have the following rights concerning your personal data:

- **Access:** Request access to your data.
- **Correction:** Request corrections to any inaccurate data.
- **Deletion:** Request deletion of your data, subject to legal obligations.

7. Changes to This Privacy Policy

We may update this policy from time to time. We will notify you of any changes by updating the "Effective Date" at the top of this document.

8. Contact Us

If you have any questions or concerns about this privacy policy, please contact us at info@algoras.com.