

## Process for Work Permits

**Blank Employment Permit Application together with guidelines can be found here: [Work Permit Application](#)**

Any student under the age of 18 will require a work permit.

Students **14 or 15** will need to acquire the following signatures on the work permit application:

1. Employer
2. Pediatrician
3. Parent/Guardian/Custodian

Students **16 – 17** will need to acquire the following signatures on the work permit application:

1. Employer
2. Parent/Guardian/Custodian

Students can bring the completed work permit application to Lori Villemaire or Cally Pisarczyk at the main office of Tri-County RVTHS or email the completed work permit application to [Lori Villemaire](#) for processing. The office will reach out to you once the information has been verified and to schedule an appointment for the work permit. This process can take up to 48 hours. **Students must be present when the work permit is issued for required signature.**

**\*\*Work permit is only valid for current employment (i.e. if students works at McDonalds and then goes to Dunkin they will require a new work permit application and work permit)**

If you have any questions, please email [Lori Villemaire](#) or call 508-528-5400 x 103.

**Summer Office Hours:**

**Monday through Thursday 8:00 A.M. - 3:00 P.M.**