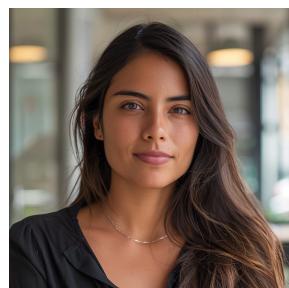


Melissa Harper

IT Systems Administrator

Detailed-oriented IT Systems Administrator with 6+ years of experience supporting, maintaining, and securing enterprise IT infrastructure. Strong background in Windows Server environments, virtualization, user access management, and system troubleshooting. Known for improving system reliability, reducing downtime, and supporting end users in fast-paced business environments.



(512) 555-4XXX  help@enhancv.com  Austin, TX  [@LinkedIn](#)

WORK EXPERIENCE

2021 - Present
Austin, TX

IT Systems Administrator

Brightline Solutions

- Administer Windows Server environments, including Active Directory, Group Policy, and DNS.
- Manage user accounts, permissions, and access controls across multiple departments.
- Monitor system performance and apply patches, updates, and security fixes.
- Support VMware-based virtual machines and server infrastructure.
- Respond to escalated technical issues and resolve system-level incidents.
- Collaborate with security and network teams to maintain compliance and uptime.

2018 - 2021
Austin, TX

Systems Support Specialist Red Oak Technologies

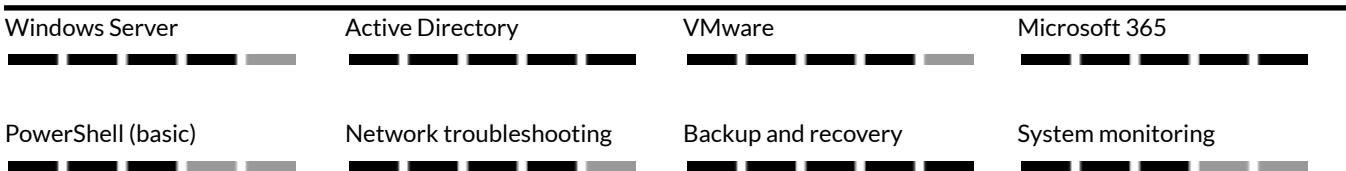
- Supported internal IT systems for a 300+ employee organization.
- Managed onboarding and offboarding processes, including account provisioning.
- Assisted with server maintenance, backups, and disaster recovery procedures.
- Troubleshoot hardware, software, and network-related issues.
- Documented IT procedures and contributed to knowledge base updates.

EDUCATION

2016
San Marcos, TX

Bachelor of Science in Information Technology
Texas State University

TECHNICAL SKILLS



Thank You for Using Enhancv!

Build Your Enhancv Resume

Get Your Resume Score

I wanted to personally thank you for choosing an Enhancv resume template while preparing your application.

Looking for a new role takes courage, focus, and persistence. You invested real effort into presenting your experience clearly and honestly, and that matters. A resume is more than a document. It reflects your choices, your priorities, and the work you stand behind.

If you would like to explore everything our platform offers, you can visit <https://enhancv.com>. There, you'll have access to tools such as:

- Resume checks with real-time feedback
- ATS compatibility insights
- AI-powered content suggestions
- Cover letter creation and customization
- Role-specific guidance to improve clarity and impact

At Enhancv, we build tools for people who take their next step seriously. Seeing our templates and platform support job seekers like you is why we do this work.

Thank you for trusting us during an important moment in your career. I wish you confidence in your applications and success in the opportunities ahead.

Warm regards,
Volen Vulkov
Co-Founder

