

# College of Arts, Humanities, and Social Sciences (CAHSS)

## Curriculum and Assessment Committee

### Meeting Minutes, December 6, 2024, 2:00pm

**Committee Members Present:** Mark Mullenbach (Chair); Leslie Macklin (Art and Design); Jennie Case (Film, Theatre, and Creative Writing); Kisha Hardwick (Government, Public Service, and International Studies); Mike Rosenow (History); Louis Young (Music); Phillip Spivey (Philosophy and Religious Studies); and John Parrack (School of Language and Literature). **Members Absent:** Chris Roland (School of Communications) and Rifat Akhter (Sociology, Criminology, and Anthropology).

#### I. Call to Order / Roll Call – 2:00pm.

**II. Approval of minutes from last meeting (November 8, 2024)** – Motion to approve the minutes was made and seconded. There was no discussion. Motion was approved 7-0-0.

#### III. Announcements

- The schedule of committee meetings this academic year includes the following regular meetings – Friday, October 4, 2024 (2:00pm); Friday, November 8, 2024 (2:00pm); Friday, December 6, 2024 (2:00pm); Friday, February 7, 2025 (2:00pm); Thursday, March 6, 2025 (3:00pm); and Friday, April 4, 2025 (2:00pm).

#### IV. New Curriculum Proposals

##### College of the Arts, Humanities, and Social Sciences, Associate of Arts (AA) Degree in General Education

- **Form AP-C (Proposal for Change in Assessment Plans/Processes)** – Proposal for an academic assessment plan revision for the Bachelor of General Studies (BGS) degree. **Motion to approve the assessment plan was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change GEST 3180, Navigating Professional Readiness: Skills for Professional Growth & Development, from a one credit-hour course to a three credit-hour course. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**

- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to change the name of GEST 3180, Navigating Professional Readiness: Skills for Professional Growth & Development, to GEST 3380, General Studies Tutorial. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**

### Department of Art and Design

- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create an elective course, IDSN 4V40, Independent Study for Interior Architecture and Design, for students majoring in Interior Design. **Motion to approve the curriculum item was made and seconded. There was discussion. An Information Item may be needed to update the UCA Undergraduate Bulletin. Motion was approved 6-0-1.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create an elective course, IDSN 4V10, Special Topics for Interior Design, for students majoring in Interior Design. **Motion to approve the curriculum item was made and seconded. There was discussion. An Information Item may be needed to update the UCA Undergraduate Bulletin. Motion was approved 6-0-1.**

### Department of Film, Theatre, and Creative Writing

- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create an elective course, CRWR 4390, Literary Editing & Publishing, for students majoring and minoring in Creative Writing. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to add CRWR 4390, Literary Editing & Publishing, to the list of electives for the major and minor in Creative Writing in the UCA Undergraduate Bulletin. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change THEA 1360, Text Analysis, from an elective course to a required course in the Minor in Theatre. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to remove THEA 2390, Acting II, as a prerequisite for THEA 3390, Acting III: Performance Style, in

the UCA Undergraduate Bulletin. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**

2

- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to remove THEA 2390, Acting II, as a prerequisite for THEA 3391, Acting III: Shakespeare, in the UCA Undergraduate Bulletin. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0m**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to remove THEA 2390, Acting II, as a prerequisite for THEA 4305, Acting for the Camera, and add THEA 1370, Acting I, as a prerequisite for THEA 4305, Acting for the Camera, in the UCA Undergraduate Bulletin. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to remove THEA 2390, Acting II, as a prerequisite for THEA 4311, Stage Combat, in the UCA Undergraduate Bulletin. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to remove THEA 2390, Acting II as a prerequisite for THEA 4315, Topics in Theatre Performance, in the UCA Undergraduate Bulletin. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to remove THEA 2390, Acting II, as a prerequisite for THEA 4390, Audition Techniques, in the UCA Undergraduate Bulletin. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to correct information in the UCA Undergraduate Bulletin regarding the conditions under which THEA 4315, Topics in Theatre Performance, and THEA 4321, Topics in Technical Theatre, may be repeated. Both courses may be repeated for up to nine credit hours with a change in course content. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**

### **Department of Music**

- **Curriculum Form G1 (Graduate Curriculum Change: New Course Proposal)** – Proposal to create a required course, MUS 6000, Conductors Forum, for students in the Master of Music (MM) in Conducting program. **Motion to approve the curriculum item was made and**

**seconded. There was discussion. Motion was approved 6-0-1.**

3

- **Curriculum Form G1 (Graduate Curriculum Change: New Course Proposal)** – Proposal to create a required course, MUS 6221, Wind Literature I, for students in the Master of Music (MM) in Conducting program who are focused specifically on wind literature. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 6-0-1.**
- **Curriculum Form G1 (Graduate Curriculum Change: New Course Proposal)** – Proposal to create a required course, MUS 6222, Wind Literature II, for students in the Master of Music (MM) in Conducting program who are focused specifically on wind literature. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 6-0-1.**
- **Curriculum Form G1 (Graduate Curriculum Change: New Course Proposal)** – Proposal to create a required course, MUS 6231, Orchestral Literature I, for students in the Master of Music (MM) in Conducting program who are focused specifically on orchestral literature. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 6-0-1.**
- **Curriculum Form G1 (Graduate Curriculum Change: New Course Proposal)** – Proposal to create a required course, MUS 6232, Orchestral Literature II, for students in the Master of Music (MM) in Conducting program who are focused specifically on orchestral literature. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 6-0-1.**
- **Curriculum Form G2-A (Graduate Curriculum Change: Action Item)** – Proposal to make several substantive changes to the Master of Music (MM) in Conducting program, including: (1) Changing the minimum number of credit hours required for the Concentration in Instrumental Conducting and the Concentration in Choral Conducting from at least 31 credit hours to at least 34 credit hours; (2) Adding the proposed new course, MUS 6000, Conductors Forum, as a required course for all students in the program; (3) Adding the proposed new courses MUS 6221 and MUS 6222 for wind conducting students; (4) Adding the proposed new courses MUS 6231 and MUS 6232 for orchestral conducting students; (5) Changing the course numbers for Choral Literature I (MUS 6210 to MUS 6241) and Choral Literature II (MUS 6211 to MUS 6242); (6) Changing the Graduate Bulletin description for MUS 6200, Graduate Recital; (7) Replacing MUS 6206, Instrumental Conducting, with MUSA 6V71, Instrumental Conducting, for both wind conducting and orchestral conducting students; (8) Replacing MUS 6207, Choral Conducting, with MUSA 6V72, Choral Conducting, for choral conducting students; and (9)

Removing existing courses MUS 6206, MUS 6207, MUS 6310, and MUS 6312 from the Graduate Bulletin after Spring 2026. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**

4

- **Curriculum Form G2-I (Graduate Curriculum Change: Information Item)** – Proposal to make non-substantive changes to the course description for MUS 6200, Graduate Recital, in the Graduate Bulletin. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form G2-I (Graduate Curriculum Change: Information Item)** – Proposal to change the course number of Choral Literature I from MUS 6210 to MUS 6241, and to make a non substantive change to the course description for MUS 6241, Choral Literature I, in the Graduate Bulletin. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form G2-I (Graduate Curriculum Change: Information Item)** – Proposal to change the course number of Choral Literature II from MUS 6211 to MUS 6242, and to make a non substantive change to the course description for MUS 6242, Choral Literature II, in the Graduate Bulletin. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item) and Curriculum Attachment A forms** – Proposal to change the UCA Lower-Division Core designations of MUS 2300, Music Appreciation, and MUS 1340, Introduction to Music Literature, from Diversity (Creative Works and World Cultures) to Critical Inquiry (Fine Arts/Humanities, Goal A). **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**

### School of Language and Literature

- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change the number of credits hours for Elementary Chinese I from four to three (CHIN 1410 to CHIN 1310). **Motion to approve the curriculum item was made and seconded. There was discussion. All of the yes/no questions on the form should be answered. An Information Item form will be needed to update all references to CHIN 1410 in the UCA Undergraduate Bulletin. Motion was approved 7-0-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change the number of credits hours for Elementary Chinese II from four to three (CHIN 1420 to CHIN 1320). **Motion to approve the curriculum item was made and seconded. There was**

discussion. All of the yes/no questions on the form should be answered. An Information Item form will be needed to update all references to CHIN 1420 in the UCA Undergraduate Bulletin. Motion was approved 7-0-0.

5

- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change Internship I from a three-credit hour course (WLAN 4350) to a six-credit hour course (WLAN 4650). **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change Internship II from a 12-credit hour course (WLAN 4T90) to a nine-credit hour course (WLAN 4990). **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change Internship I from a three-credit hour course (ENGL 4350) to a six-credit hour course (ENGL 4650). **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 6-0-1.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change Internship II from a 12-credit hour course (ENGL 4T90) to a nine-credit hour course (ENGL 4990). **Motion to approve the curriculum item was made and seconded. There was discussion. The “description of and justification for curriculum change” section of the curriculum proposal will need to be corrected. Motion was approved 6-0-1.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to remove ENGL 1355 and ENGL 4363 as film studies course requirements in the English with Licensure program. **Motion to table the curriculum item was made and seconded. Motion was approved 5-2-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to remove FREN 3320, French Literature I, as a literature elective in the Modern Languages K-12 Teaching (French) Track. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 6-0-1.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to add FREN 4396, Topics in Francophone Cultures, as a literature elective in the Modern Languages K-12 Teaching (French) Track. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 6-0-1.**

- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to remove SPAN 2300, Intermediate Spanish I, from the Spanish course sequence and to change the course title of SPAN 2310 from Intermediate Spanish II to Intermediate Spanish I. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**

6

- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to change the course title of SPAN 2320 from Intermediate Spanish III to Intermediate Spanish II. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 7-0-0.**

**Adjournment – 3:35pm.**

