

Leave of Absence Application for School

To,

The Principal,
[School Name],
[City].

Subject: Application for Leave of Absence

Respected Sir/Ma'am,

I am [Your Name], a student of class [Class & Section]. I am unable to attend school from [start date] to [end date] due to [reason]. Kindly grant me leave for these days and excuse my absence from school. I shall resume attending classes regularly after the mentioned period. Thank you for your kind consideration.

Yours obediently,

[Your Name]

[Class & Roll Number]

[Date]