

MSP PTO BOARD MEETING MINUTES

November 2, 2022 @ 2:15 p.m.

Montessori Drive Campus

Present:

President: Paula McCollum

Vice President: Erin Currie

Treasurer: Melissa Satyanarayana (via Zoom)

Secretary: Lindsey Norenberg (via Zoom)

Administration: Kathy Turtle and Mary Gaudet (via Zoom)

Faculty Rep: Alisen Spear and Lauren Southern-Godwin (via Zoom)

Absent:

Maria Mikevicius

I. Call to Order - Roll was verified and quorum was present. Called to order at 2:24 p.m. by Paula.

II. Approval of Minutes – Paula voted to approve the 10/5 minutes. Lauren seconded.

III. Treasurer's Report – Alisen reported that we made over \$7500 at Fall Festival with \$4000 going directly to the classroom accounts.

IV. Agenda Topics

a. Fundraising –

i. Fall Festival: There was a wrap up meeting with lots of notes for next year. The notes are saved to the MSP PTO Google drive.

ii. Minithon: Reviewed minithon t-shirt options (style of tie dye and color). Decided on the style: 4762 and color: 4752. Need to distribute the sponsor forms as soon as possible. Sponsor forms and t-shirt orders are due 12/2.

iii. Gala: First gala committee meeting needs to be rescheduled to 11/17 at 6:00 pm at Calvert's. An email will be sent out to parents to participate.

b. Tim Seldon Visit – Ask teachers to announce the events at car line. A text will go out today and an email will be sent out again later in the week reminding parents to attend. Paula will post it to the PTO Facebook account.

c. Montessori School Accessories – It was proposed to have an online shop to sell MSP clothes and accessories. Corky can do it in-house for a minimal fee for the backend work. Paula will work on a plan to be reviewed.

d. Room Coordinator – We still need room coordinators for Central, Upper El and Middle classrooms. An email will be sent out to those classrooms requesting participation. It was requested that an announcement be included in the weekly newsletter as well. Paula will

send out an email to the room coordinators and teachers with a list of suggested tasks. Discussed having 'Lower El Coordinators' next year where a small group of parents float between the classrooms.

e. Fill the Fridge – Changed the format to where parents can buy 1-2 grocery item(s) based on a tailored list of teacher preferences. Email will be sent out today for 11/15 deadline. **V.**

Administrative Report – Tim Seldon is coming next week. Everything is going well. We need extended care teachers.

Next board meeting is on December 7, 2022 at 2:15 p.m.

The meeting was adjourned at 3:28 p.m.