



P.O. Box 400 • 131 Roosevelt Street, Alburnett, Iowa 52202

Regular Board Meeting Agenda
Monday, January 16, 2023
5:00 p.m.
Board Room, Alburnett School

***Mission Statement:** The Alburnett Community School District will provide educational opportunities which enable students to become confident, competent, and responsible contributors to society.*

Tentative Agenda:

I. Call to Order / Roll Call

II. Approve Agenda

III. Welcome Visitors

A. Public Comments to the Board

During this Public Comment portion of the agenda, the board may receive comments on items that are or are not on the agenda. Twenty minutes are allotted for public comments, with a 5-minute time limit per person, if needed. The board may choose to extend this time if they wish, but that is a board decision. The board does not need to respond to any comments made. All parties are reminded that public comment specific to any employee is not appropriate in an open meeting. Members of the public are encouraged to visit directly with employees and/or administrators to resolve their concerns.

IV. Board Reports

- A. Department Leaders - none
- B. Curriculum Departments - none
- C. Administrators - none
- D. Business Manager
- E. Board Members
- F. Superintendent

V. Consent Agenda

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda. Administration recommends that the Board approve the Consent Agenda items as listed below.

A. Minutes

- 1. [December 19, 2022 Regular Meeting](#)
- 2. [January 4, 2023 Work Session](#)
- 3. [January 11, 2023 Special Meeting](#)

B. Financial Reports

- 1. [Cash Report](#)
- 2. [Expenses to Published Budget](#)

C. Invoices

- 1. [Checks cut Prior to Board Meeting](#)

- 2. [Bills to be paid](#) - [Bills added Monday](#)
- D. Resignations
 - 1. Dale Hatch - Custodian
- E. Contract Approvals
 - 1. Corey Ulferts - JH Asst Track Coach
- F. Contracted Service Renewals - none
- G. Shared Personnel Agreement Renewals - none
- H. Cooperative Sponsorship for Activities Renewals - none
- I. Out of State/Overnight Trips - none

VI. Dialogue/Action Items

A. Property and Casualty Insurance

Representatives will present information as follows:

5:00 Neighbor Insurance

5:30 Holmes Murphy

The board will be asked to discuss the presentations and make a selection.

B. [Alburnett Additions & Remodels - Change Order 015](#)

Details of this [change order](#) are linked above.

C. [28-E Agreement To Share Bus ELDT Training Services](#)

The linked document is an agreement to allow Alburnett CSD to have beginning bus drivers receive Entry Level Driver Training (ELDT) provided by the Marion Independent School District.

D. Purchase of Van

Administration recommends the purchase of a used 2020 Chevy Express Van. The van is for sale by Automart, has approximately 60,000 miles, seats 11 passengers plus driver, with a purchase price of \$37,995.

We have been informed that the van approved for purchase last year is not available. This update, along with the long delivery time of the recently approved bus purchase, allows room in the PPEL Fund for this purchase. Director Eide will be present if the board has any questions.

E. Representative for Linn County Conference Board

The Conference Board is composed of the Linn County Board of Supervisors, the Mayors of the towns in Linn County, and one High School Board Member of each high school district within jurisdiction. The Conference Board oversees the Linn County Assessor's Office and their budget.

They normally meet twice a year, typically in February and again in early March. The board is asked to appoint a representative.

VII. Confirm Date and Time of Next Regular Board Meeting

The next Regular Board Meeting will be at 6:00 p.m. on February 20, 2023.

VIII. Adjourn