

Steps and Supplies for Planning an Awesome Dance Party Fundraiser for EcoFaith

Determine date and time (start as early as 6:30pm for a kid-friendly event; 7 - 10pm has worked fairly well)

Secure a venue (free space at a church is ideal if they have a decent dance floor!)

Make flyers (Host or office assistant for EcoFaith)

Distribute:

EcoFaith Leaders

Personal friend/network list

Groups you are part of

Invite

Invite people to bring friends, but only friends of your friends, so ideally everyone who participates knows either the HOST or a GUEST, or is on the EcoFaith Leaders list serve.

Apply for a \$250 Thrivent Grant (any Thrivent member can do this) no later than 14 days before event to pay for food/beverages.

Scope out the Venue with DJ and make notes and maps, take pictures of spaces and supplies

Put together play list - happy, up beat, danceable, kid-friendly music (especially for first half)

TEAMS:

Set up - space (hang EcoFaith banners)

Buy - food

Set up - food

Set up - tech

Set up - welcome in front / all signs

Greet/Register/Take Donation Team

"Security" people?

TO BRING:

DJ:

All necessary sound equipment

Microphone

microphone cord and adapters

Disco light and black lamp

FOOD/BEVERAGE TABLES

(two long tables can work: one for food, one for EcoFaith information and beverages)

lemons for water

Water dispenser

Towel for underneath water dispenser

(Use pitchers from downstairs to refill)

Sparkling cider/sodas

Mandarin oranges - big bowl

veggies and hummus/ranch dip - plate, two bowls, two spoons

Chips and salsa

Mini cupcakes/fudge/chocolate/something small and sweet and not messy ;)

Cloth napkins [Ask friends to bring]

Glasses

Small plates (from church, ideally)

Big/small serving bowls and plates for everything

All utensils

Two rolls of Blue tape for identifying mugs/glasses/beverages and putting up signs

Many Good sharpie markers and pens

REGISTRATION AND ECOFAITH TABLES:

One 6' small/light folding table for registration

EcoFaith Mugs/other gifts for donations of \$100 or more

Some place to collect money (big jar?)

A way to record the contribution for EcoFaith records

"Fill in the blank" receipts for anyone who wants a tax deductible receipt

Sign in sheet with a column for people to get on the email list (or not, if they don't want to)

Nametags

A hand stamp (if someone has one)

Practice Cards

Carbon Garden signs

Carbon Garden flyers

EcoFaith flyers

Flyer with dates of upcoming National Zoom Call and Carbon Garden calls?

Miscellaneous

One or Two laptop computers and cords for people to make donations online

Power strip

Printed logistics sheet (see below)

Printed directions for registration table (x 2, see below)

3x5 cards (for random food or other signs)

8 ½ x 11 blank paper (for random signs)

Map of registration table

Map of main floor

2 Foam EcoFaith Signs

2 EcoFaith yard signs for front yard

Four flyers for inside/outside of doors

EcoFaith Banner

This check list

Script for announcements, public welcome, thanks, group dancing, etc.

SIGNS:

REGISTRATION TABLE: Receive an EcoFaith mug [other gift?] for every \$100 you contribute!

FRONT DOORS:

One flyer on front and back of each of the two front doors. (4 signs total)

Sign: This is an alcohol and drug free event. Thank you for keeping the EcoFaith FUNdraising Dance Party safe and fun for everyone!

Sign: Recycle compostable cups HERE

Sign: Recycle cans HERE

EXAMPLE of an Enneagram ONE's TO DO LIST before the Event!

Buy food

~~Organic Sodas~~ ~~Gross Out~~

~~Chips~~ ~~GO~~

~~Salsa~~ ~~GO~~

~~Hummus and Veggie Dips~~ ~~GO~~

Oranges - TJ's

~~Veggies~~ ~~GO~~

Cut celery and peel oranges?

Gather all supplies (Leaven - Saturday,, our home)

~~Wash napkins~~

~~Write my script (include thanks for celebrating my birthday and supporting EcoFaith Recovery:
Bill, Marlon, Sarah, Scott and Waverly Heights, Helpers Jennilee, Alison, Chris, everyone for
donating (include \$\$\$?), intro to EcoFaith, 1-1s, carbon garden,~~

~~Ask potluck crew: napkins, help~~

Choreography for certain songs

Leaven - Saturday morning - tables, water dispenser, glasses

Wash bowls and plates from Leaven

Print 6 flyers at Leaven

My clothes: boots, WW socks and tiara and wrist bands, black leggings, gray shirt with ecofaith shirt over.

Buy green tape - one more

Write thank you cards - Bill, Marlon, Waverly Heights

Gift for Bill? Amazon gift card (he spent \$40)

Friday:

Gross Out and TJ's (hummus and dips at TJ's)

Wash platters

Buy ingredients for dips?

~~Wash our napkins~~

Freddies: green tape

EXAMPLE OF SCRIPT for HOST (from February 1, 2020 EcoFaith Dance Party)

Sometime around 8:30...

(Get total amount collected so far...)

Welcome everyone to the first of its kind belated birthday/EcoFaith Recovery Dance Party Fundraiser!!!

Acknowledge that we are on land forcibly taken from the Chinook, Clackamas and Cowlitz peoples. No matter where we go in East Portland, this is true. And so when I dance I allow the joy and the pain of these peoples and this land from time immemorial to dance through me, and commit myself again to living in such a way that all people can dance for joy.

I'm so grateful you all would come out on a rainy Saturday night to dance together and celebrate LIFE with me and support EcoFaith Recovery's work for climate justice. EcoFaith Recovery's mission is to

- identify existing and emerging leaders (meaning ordinary people like you and me)*
- develop our leadership potential through EcoFaith ["Practices for Awakening Leadership."](#) and*
- lift one another up to support our faith communities and others of good will in taking courageous public action for the recovery of human life and the healing of God's creation.*

If someone is wearing one of these green nametags, ask them about their experience as a volunteer leader within EcoFaith Recovery.

You can learn more about EcoFaith Recovery at the table in the back, including our work to pass the Portland Clean Energy Fund ballot measure last year, and our recent initiative around urban carbon sequestration called carbon garden. If you already intentionally practice regenerative gardening, and make an additional \$25 donation to EcoFaith, you can take one of the signs, put it in your front yard, and start conversations with your neighbors about carbon sequestration in our very own yards. And if you're curious to learn more, take a flyer and join the movement.

You all received a small card that has EcoFaith's Practices for Awakening Leadership on them. There are more on the EcoFaith table in the back. We're called EcoFaith RECOVERY because just like recovering from addictions and addictive family systems, we are in the process of RECOVERING from a whole addictive culture! So we need steps, practices to help us do that! EcoFaith is also right now in the process of developing simple scripted formats for people to practice those practices together while working together in some way for climate justice. If you signed up to be on the email list, you'll be able to access those formats as they get developed.

So tonight I'm going to introduce you to TWO of the seven practices, though I could argue that we're doing at least four of the seven tonight — special prize for whoever can figure out which four I'm thinking about. The first one I'm going to introduce you to is Practice #2 Developing Relationships. And I'm going to invite you to find the nearest person you have never met before

and introduce yourself, what part of town you live in, and who you're connected to that got you to this dance party.

I'm not assuming that you're going to develop deep relationships with this new person. But the assumption behind this is that you can't develop a relationship with someone you haven't met. So meet one new person right now. And if there will be too much noise in this room for your hearing, go to the entryway and meet folks there! I'll call you back in just a couple of minutes.

The second practice I'd like to introduce you to is Practice #5 Acting Together! Individualism is one of the worst ideas anyone ever came up with, yet we're all steeped in a culture of rampant individualism. So in EcoFaith Recovery we really challenge ourselves Act Together rather than just as individuals. Besides, it's so much more fun that way!

And we're going to Act Together by dancing together for a few songs! The first song is one many of you already know it's the Cupid Shuffle! The steps are super simple. I'll demonstrate: (to the right...)

Let's line up and go!

Next is a song brought to me by one of my awesome friends from my Zumba class, Sarah Brown. Sarah is a kiwi, she's from New Zealand! And although New Zealand is not AS devastated by fires, wildfires are indeed ravaging New Zealand as well because of climate change caused by unfettered capitalism's dependence on cheap energy and maximum profit.

But Sarah introduced me to some GREAT kiwi music, like bands called Moana, Fat Freddy's Drop, Babysitters Circus, and a band from called Formidable Vegetable. And we're going to dance to one of their songs called My Dad's Dunny. A "dunny" is an outhouse, and the song is all about celebrating the merits of composting toilets!

Here are the basic moves:

Here we go!

Intro (4 bars)

Chorus (8 bars)

Verse (dirt, smelly, worms)

Chorus

Interlude (4 bars)

Verse (fruit trees)

Chorus

Verse (plunger...water)

Chorus

Chorus (4 bars)

Before we go back to just shaking our own groove, I have a few special people to thank:

Scott Shurtleff, one of our EcoFaith volunteer leaders, and the congregation of Waverly Heights UCC for offering their beautiful dance space for this event.

Bill Roberson, friend and mentor in all things technology for me for volunteering his time to put together play lists, tolerate all my emails that started, "Oh, I just remembered this other song I want!" and to keep this party rockin' as our DJ!

Jennilee, Alison, Chris...who else...Peter, Soren and Stig...

All of YOU for coming! (we raised...\$\$\$\$\$)

And last but most certainly not least, I want to thank my most favorite Zumba instructor ever, Marlon Rodriguez, for coming tonight and offering to teach us all the moves to one of our Zumba songs! One more chance to Act Together tonight (until we all act together to help clean up. ;)

Marlon!

WELCOME/REGISTRATION TABLE!

Jennilee, Alison, Chris (for sure; hopefully others to rotate through)

Ideally, there will be two stations at the table with the EcoFaith mugs in between with a sign: "Receive an EcoFaith mug for every \$100 you donate to EcoFaith!" (so if someone donates \$500 they, in theory, could have 5 mugs if they wanted them)

Here are the tasks for the Welcome/Registration table:

- 1) **WELCOME AND GREET EVERYONE!** Thank them for coming!
- 2) Ask them to **SIGN IN**. (There is an option to be put on the email list or not, so just signing their name will NOT mean they will be deluged with emails. ;)
- 3) Ask them for their **DONATION** (What will you be contributing tonight?) and ask if they would like a **RECEIPT** for their tax deductible donation.
 - a) **ACCEPT** cash donations at the table (Online contributions can be made at one of the laptops - Jennilee can walk anyone through that process easily)
 - b) Fill out a **RECEIPT** for them if they want one
 - c) **RECORD** the donation for EcoFaith records
 - d) Give them a **MUG** for a \$100 or more donation. (If they are giving significantly more, offer them another mug. ;)
- 4) Ask them to **MAKE A NAMETAG** with NAME and PRONOUNS (provide an example on the table)
- 5) Ask them to **WRITE THEIR NAMES** on a piece of **BLUE TAPE** to identify their glass or mug.
- 6) Give everyone a **HAND STAMP** and an EcoFaith **PRACTICE CARD**.
- 7) Let everyone know the **LOGISTICS** on the separate sheet.
- 8) **THANK** them again and wish them a great time!

LOGISTICS

- 1) BATHROOMS are DOWNSTAIRS at the other end of the building (follow the signs).
- 2) Coats, purses, etc. can be placed either on the pews in the sanctuary or behind the registration table.
- 3) Food table is on the right going in, drink and EcoFaith display table is on the left.
- 4) Please let kids know that the altar area is off limits except to make a song request from the DJ.
- 5) Invite them to take a look at the ECOFAITH TABLE to learn more about EcoFaith Recovery.
- 6) Bill is our DJ, you can feel free to request songs. Sometime after 8:00 we will have some easy and fun group dancing!
- 7) *If, on the off chance, you see that someone is under the influence of alcohol or drugs, kindly remind them of the sign on the door that says this is an alcohol and drug free event, and that we hope that they will come to another event another time.*

This is an alcohol
and drug free event.

Thank you for
keeping the EcoFaith
FUNdraising Dance
Party safe and fun
for everyone!

Receive an EcoFaith
Recovery Mug for
every contribution of
\$100 or more!

Take home a Carbon
Garden sign for an
additional
contribution of \$25

Recycle

Cans

HERE

Recycle
Compost
able

Cups

HERE